

TOWNSHIP OF VERNON

ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

MEETING AGENDA

- Date: August 18, 2026
- Time: 6:00pm
- Location: Vernon Township Municipal Building, Council Chambers

1. CALL TO ORDER 6:00pm (Vice Chair)
2. PLEDGE OF ALLEGIANCE (Led by Vice Chair)
3. STATEMENT OF COMPLIANCE (Chair)

Adequate notice of this meeting has been provided in accordance with the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. Notice of this meeting was posted on the official website of the Township of Vernon, filed with the Office of the Township Clerk, and posted on the bulletin board at the Municipal Building.

4. ROLL CALL

Recording Secretary calls roll. Note members present, absent, and quorum determination.

Quorum Note: Quorum = majority of current serving members (not total seats). Members currently serving: ____ Quorum required: ____ Quorum met: Yes / No

5. APPROVAL OF MINUTES

Motion to approve minutes of July 21, 2026 meeting.

Motion by: _____ Second by: _____ Vote: Pass / Fail

Opposed: _____

6. EARLY PUBLIC COMMENT (Agenda Items Only)

Time limit per speaker: 3-5 minutes

Motion by: _____ Second by: _____ Vote: Pass / Fail

Opposed: _____

7. CHAIR'S REPORT - Paul Bastante

Update from Committee Chair on activity since last meeting.

8. VICE CHAIR REPORT - Heidi LeBris

Update from Committee Vice Chair on activity since last meeting.

9. MUNICIPAL LIAISON REPORT - Heidi LeBris VC

Municipal Administrator or Economic Development liaison update. Any Council or Planning Board referrals.

10. ONGOING BUSINESS

Item 1: Sign Ordinance

Status update, motion if needed. Notes:

Motion by:_____ Second by:_____ Vote: Pass / Fail

Opposed:_____

11. NEW BUSINESS

Item 1: Appointment of recording secretary.

Presentation/discussion. Notes:

Motion by:_____ Second by:_____ Vote: Pass / Fail

Opposed:_____

Item 2: Appointment of Master At Arms

Presentation/discussion. Notes:

Motion by:_____ Second by:_____ Vote: Pass / Fail

Opposed:_____

Item 3: Experience Vernon Website

Presentation/discussion. Notes:

Motion by:_____ Second by:_____ Vote: Pass / Fail

Opposed:_____

Item 4: Pursuit of The designation of "Film Ready Community"

Presentation/discussion. Notes:

Motion by:_____ Second by:_____ Vote: Pass / Fail

Opposed:_____

Item 5: Reading of The Open Public Records Act Information

Presentation/discussion. Notes

Motion by:_____ Second by:_____ Vote: Pass / Fail

Opposed:_____

Item 6: Adding “Vernon” to the title of the Economic Development Advisory Committee

Presentation/discussion. Notes:

Motion by:_____ Second by:_____ Vote: Pass / Fail

Opposed:_____

Item 7: Appointment of Communications Secretary – Heidi

Presentation/discussion. Notes:

Motion by:_____ Second by:_____ Vote: Pass / Fail

Opposed:_____

12. SUBCOMMITTEE REPORTS

Business Retention/Attraction

Marketing/Branding

Grants & Funding

Film Ready Designation

13. BUDGET / FINANCIAL UPDATE

Review of budget line items, grants, expenditures needing approval. Motion

by:_____ Second by:_____ Vote: Pass / Fail

Opposed:_____

14. CORRESPONDENCE

Letters, emails, notices needing committee acknowledgment or action.

15. ANNOUNCEMENTS

Upcoming events, deadlines, workshops, conferences.

16. PUBLIC COMMENT (General)

Motion by:_____ Second by:_____ Vote: Pass / Fail

Opposed:_____

17. NEXT MEETING DATE

Date: September 15, 2026

Time: 6:00PM

Location: Vernon Township Municipal Meeting Council Chambers

18. MOTION TO ADJOURN

Motion by:_____ Second by:_____ Vote: Pass / Fail

Opposed:_____

Meeting adjourned at: