



VERNON TOWNSHIP COUNCIL MEETING AGENDA

MAY 29, 2025

6:00 PM EXECUTIVE SESSION

7:00 PM REGULAR SESSION (OPEN TO THE PUBLIC)

1. CALL TO ORDER

2. **STATEMENT:** Adequate notice of this meeting has been provided to the public and the Press on January 19, 2025 and was posted on the bulletin board in the Municipal Building in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-7.

3. ROLL CALL

4. **EXECUTIVE SESSION – Resolution #25-145** – Resolution to Enter into Executive Session (Personnel)

AT 7:00 PM

1. CALL TO ORDER

2. **STATEMENT:** Adequate Notice of this Regular Meeting was provided to the public and the press on January 19, 2025, and was posted at the Municipal Building in accordance with the Open Public Meetings Act, N.J.S.A.10:4-7.

3. SALUTE THE FLAG

4. ROLL CALL

5. PRESENTATION

Jack Edward Schmick

6. MAYOR COMMENTS

7. **PUBLIC COMMENT (For Current Agenda Items Only, Limited to 3 Minutes Per Person)**

8. REVIEW OF BILLS LIST

9. APPROVAL OF MINUTES

May 12, 2025 – Executive Session

May 12, 2025 - Regular Meeting

10. CONSENT AGENDA

Resolution #25-146: Authorizing Issuance of Estimated Tax Bills

Resolution #25-147: Township of Vernon NJ Department of Community Affairs LEAP Implementation Grant Resolution FY25

Resolution #25-148: Resolution Authorizing the Use of Govdeals Auction Services Through Sourcewell National Cooperative #111424-GDI.

Resolution #25-149: Refund Overpayment (Block 341 Lot 8 – Morris)

Resolution #25-150: Refund for Totally Disabled Veteran (Block 526 Lot 346 (Culmone)

Resolution #25-151: Refund for Totally Disabled Veteran (Block 458 Lot 53 (VonEssen)

Resolution #25-152: Refund for Totally Disabled Veteran (Block 153 Lot 6 (Corelogic)

Resolution #25-153: Refund for Totally Disabled Veteran (Block 153 Lot 6 (Corelogic)

Resolution #25-154: Approving a Solicitor Permit – Trinity Solar, LLC

Resolution #25-155: Resolution of the Township of Vernon, County of Sussex, State of New Jersey, Authorizing the Execution of a Memorandum of Understanding Between the Vernon Township Police Department and Atlantic Health System, Newton Medical Center, to Establish Joint Participation in the Arrive Together Program to Enhance and Support Response to Certain Behavioral Health Crisis Calls

11. RESOLUTION

Resolution #25-156: Sidebar Agreement Between the Township of Vernon and U.A.W. Local 2326

12. INTRODUCTION OF ORDINANCE

Ordinance #25-08: Ordinance of the Township of Vernon, County of Sussex, State of New Jersey, Amending Chapter 94 of the Code of the Township of Vernon Regarding the Police Division

13. PUBLIC HEARING/ADOPTION OF ORDINANCES

Ordinance #25-06: Bond Ordinance Appropriating \$3,492,500, and Authorizing the Issuance of \$2,550,000 Bonds or Notes of the Township, for Various Improvements or Purposes Authorized to be Undertaken by the Township of Vernon, in the County of Sussex, New Jersey

Ordinance #25-07: Capital Ordinance Providing for Various Improvements by the Township of Vernon in the County of Sussex, New Jersey, Appropriating Therefore the Sum of \$265,000.00 and providing that such Sum so Appropriated Shall Be Raised from the Capital Improvement Fund of the Township

14. PUBLIC COMMENT (Limited to 5 Minutes On Any Topic)

15. COUNCIL COMMENTS

16. COUNCIL PRESIDENT COMMENTS

17. ADJOURNMENT

VERNON TOWNSHIP

RESOLUTION #25-145

RESOLUTION TO ENTER INTO AN EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

- Matters made confidential by state, federal law or rule by court
- Matters in which the release of information would impair the right to receive funds from the Government
- Matters involving individual privacy
- Collective bargaining
- Purchase, lease or acquisition of real property with public funds, setting of bank rates, investment of public funds if disclosure would harm the public interest
- Public safety
- Attorney-Client privilege
- Pending, ongoing or anticipated litigation or negotiation contracts (Legends)
- Personnel matters
- Civil penalty or loss of license

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED that the public be excluded from this meeting.

CERTIFICATION

I certify that this is a true copy of the Resolution adopted by the Council of the Township of Vernon at their Meeting held on May 29, 2025 at 6:00 pm in the Vernon Municipal Center.

Marcy Gianattasio, RMC, CMR
Municipal Clerk

VERNON TOWNSHIP COUNCIL

NAME	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Bucciari, N.						
DeBenedetto, J.						
Higgins, W.						
Sparta, B.						
Rizzuto, P.						

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	4-01	22,105.82	0.00	0.00	22,105.82
CURRENT FUND	5-01	10,019,389.27	0.00	0.00	10,019,389.27
CAPITAL FUND	C-04	501,214.64	0.00	0.00	501,214.64
ESCROW	E-12	7,520.69	0.00	0.00	7,520.69
GRANT FUND	G-02	6,965.07	0.00	0.00	6,965.07
OTHER TRUST	T-14	22,906.17	0.00	0.00	22,906.17
RECREATION TRUST	T-16	12,549.08	0.00	0.00	12,549.08
COAH	T-20	5,508.00	0.00	0.00	5,508.00
	Year Total:	40,963.25	0.00	0.00	40,963.25
	Total of All Funds:	10,598,158.74	0.00	0.00	10,598,158.74

Range of Checking Accts: First to Last Range of Check Dates: 05/08/25 to 05/22/25
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description				Contract
10-001		GENERAL/CENTRAL CHECKING			
63832	05/09/25	RIBEL005 PETER J. RIBELLO JR.			593
	25-00680	BOOT REIMBURSEMENT	150.00		
63833	05/09/25	4IMPR005 4Imprint			593
	25-00590	SC Program Supplies	375.94		
63834	05/09/25	AANKU010 AANKUR BHATIA			593
	25-00677	2024 DUPLICATE TAX REFUND	1,422.23		
63835	05/09/25	ACEWA005 ACE WALCO TERMITE & PEST CONTR			593
	25-00169	PEST CONTROL SERVICES	76.67		
63836	05/09/25	ACMEM005 ACME MARKETS, INC			593
	25-00056	Senior Center Programs	98.18		
	25-00662	child to work Day Supplies	41.12		
			<u>139.30</u>		
63837	05/09/25	ALLIE020 ALLIED OIL			593
	25-00092	Municipal Gas & Diesel Fuel	7,708.46		
63838	05/09/25	AMAZO005 AMAZON.COM SERVICES LLC			593
	24-00803	Office Equipment	139.99		
	24-00873	Lead Insp Tools	1,350.41		
	24-00905	Lead Gloves	261.66		
	25-00058	SC Programs	110.29		
	25-00263	VARIOUS FLEET ITEMS	86.53		
			<u>1,948.88</u>		
63839	05/09/25	ARAMS005 Aramsco, Inc. DBA EA Morse			593
	25-00580	Animal Control Supplies	69.77		
63840	05/09/25	ARKEL005 ARKEL MOTORS INC			593
	25-00241	PARTS TO REPAIR INTER'L TRKS	3,044.35		
63841	05/09/25	ARROW005 ARROW FIRE PROTECTION			593
	25-00155	BACK FLOW TESTING AT MB & DPW	392.00		
63842	05/09/25	BRAEN005 BRAEN STONE			593
	25-00246	ASPHALT	487.73		
63843	05/09/25	CABLE005 CABLEVISION LIGHTPATH NJ, LLC			593
	25-00667	Municipal Internet	1,084.00		
63844	05/09/25	CAMPB020 CAMPBELL FREIGHTLINER, LLC			593
	25-00192	PARTS TO REPAIR FIRE TRUCKS	4,683.74		
	25-00361	PARTS TO REPAIR SANDERS	712.24		
			<u>5,395.98</u>		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num	Contract
PO #		Description				
10-001		GENERAL/CENTRAL CHECKING	Continued			
63845	05/09/25	CINTA005 CINTAS CORPORATION NO 2			593	
	25-00302	Janitorial Supplies	646.86			
	25-00374	UNIFORM EXPENSE	1,218.74			
			<u>1,865.60</u>			
63846	05/09/25	CIRKI005 CIRKIEL ACTUARIAL CONSULTING L			593	
	25-00562	2024 OPEB Calcs	5,750.00			
63847	05/09/25	CLIFF005 CLIFFSIDE BODY CORP.			593	
	25-00648	PARTS TO REPAIR SNOWPLOW TK 24	219.21			
63848	05/09/25	COMMI005 NEW JERSEY MOTOR VEHICLE COMMI			593	
	25-00689	NJDMV CAIR Program	150.00			
63849	05/09/25	COUNT005 COUNTRY CLASSIC AUTO BODY LLC			593	
	25-00627	INS SUPPLEMENT PVFFD TANKER	10,908.73			
63850	05/09/25	COUNT045 COUNTY OF SUSSEX			593	
	25-00062	SC Transportation	4,166.67			
63851	05/09/25	COUNT065 COUNTY OF SUSSEX			593	
	25-00743	1st qtr 2025 health insurance	12,675.60			
63852	05/09/25	CRYST005 CRYSTAL MOUNTAIN SPRINGS			593	
	25-00313	WATER COOLER SERVICE	618.31			
63853	05/09/25	DECOR005 RILEIGHS OUTDOOR DECOR			593	
	25-00459	Hometown Hero Banners	6,060.83			
63854	05/09/25	DELTA005 DELTA DENTAL PLAN OF NJ			593	
	25-00713	may 2025	14,045.11			
63855	05/09/25	DEPTC005 DEPTCOR			593	
	25-00458	Autism- Blue Envelopes	160.00			
63856	05/09/25	DOWNT005 MISHELLE DOWNTAIN			593	
	25-00065	Rec Programs	83.88			
63857	05/09/25	EDMUN005 EDMUNDS & ASSOCIATES, INC			593	
	25-00682	PAST DUE INVOICE- REG TAX BILL	3,848.59			
	25-00695	2025 VALIDATOR MAINTENANCE FEE	513.00			
			<u>4,361.59</u>			
63858	05/09/25	ELAVO005 ELAVON, INC			593	
	25-00310	2025/ Municipal Court CC	150.40			
63859	05/09/25	ENTER020 ENTERPRISE FLEET MANAGMENT, INC			593	
	25-00030	CAR LEASE	528.27			
	25-00081	Admin Lease Vehicles	1,356.76			
	25-00199	MONTHLY LEASE PAYMENTS	16,750.31			

Check # PO #	Check Date Description	Vendor	Amount Paid	Reconciled/Void	Ref Num Contract
10-001		GENERAL/CENTRAL CHECKING	Continued		
63859		ENTERPRISE FLEET MANAGMENT,INC	Continued		
	25-00288	Enterprise Leasing	9,260.78		
			<u>27,896.12</u>		
63860	05/09/25	ESOS005 ESO SOLUTIONS, INC.			593
	25-00652	highland lakes 2025	1,633.00		
63861	05/09/25	FASTE005 FASTENAL COMPANY			593
	25-00202	RE-STOCKING OF SAFETY VEND MAC	114.04		
63862	05/09/25	FEDER015 FEDERAL EXPRESS			593
	25-00101	Municipal Express Postage	99.48		
63863	05/09/25	FLORIO05 FLORIO, PERRUCCI,STEINHARDT &			593
	25-00097	2025 Twp Legal Labor Services	3,300.00		
63864	05/09/25	FUNEX005 FUN EXPRESS			593
	25-00344	Rec Events	200.60		
63865	05/09/25	GIANA005 MARCY GIANATTASIO			593
	25-00707	zoom Webinar 4/25/25-5/24/25	68.23		
63866	05/09/25	GRAIN005 WW GRAINGER			593
	25-00614	LOCKOUT TAGOUT KITS-STATE REQ	377.43		
	25-00632	Dugout Tarps VMP	288.66		
	25-00636	PARTS TO REPAIR PD CELL TOILET	309.50		
			<u>975.59</u>		
63867	05/09/25	HANSM005 Han & Smith			593
	25-00591	2025 Prosecutor Services	2,625.00		
63868	05/09/25	HERAL005 NEW JERSEY HERALD			593
	25-00082	Legal Advertising - Admin	11.16		
63869	05/09/25	HHAUT005 H & H AUTO PARTS OF VERNON			593
	25-00226	PARTS TO REPAIR DPW VEHICLES	39.46		
63870	05/09/25	HIGHL010 HIGHLAND FLOWERS AND GIFTS			593
	25-00063	SC Programs	152.25		
63871	05/09/25	HIGHL025 HIGHLAND LAKES VOLUNTEER FIRE			593
	25-00653	training/supply reibursement	657.37		
63872	05/09/25	INFIN005 INFINITY CREATIVE ARTS			593
	25-00343	Rec Event Signs and Banners	207.00		
63873	05/09/25	JDSAL005 NEXGEN POWER EQUIPMENT INC			593
	25-00211	MONTHLY MAINT OF WATER RECYC	250.00		
63874	05/09/25	JEMEL005 JEM ELECTRIC LLC			593
	25-00323	ELECTRIC REPAIRS	1,190.00		

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PO #	Description				Contract
10-001		GENERAL/CENTRAL CHECKING	Continued		
63875	05/09/25	JOHNS020 JOHNNY ON THE SPOT DBA UNITED			593
	25-00069	Porta Potty Rentals	711.82		
63876	05/09/25	KINGM005 KING MOENCH HIRNIAK MEHTA&COLL			593
	25-00686	Legal Retainer April 2025	6,250.00		
63877	05/09/25	LANDS015 NOTCHWOOD LANDSCAPE			593
	25-00117	SNOW PLOWING BARRY LAKES	5,006.25		
63878	05/09/25	LANGU005 LANGUAGE LINE SERVICE			593
	25-00311	2025/Municipal Court	127.50		
63879	05/09/25	LJSEC005 LJ SECURITY			593
	25-00596	Municipal Fire Alarm System	732.00		
63880	05/09/25	MAINT005 SPORTCARE SYNTHETIC FIELD MAIN			593
	25-00379	Turf Field Decompaction	5,985.00		
63881	05/09/25	MARAA010 MARA APODACA			593
	25-00676	TAX REFUND 100% EXEMPT VETERAN	4,750.51		
63882	05/09/25	MCAFE005 MC AFEE FIRE DEPT.			593
	25-00688	Reimburse Monthly March 2025	8,664.67		
63883	05/09/25	MCAFE010 MC AFEE HARDWARE CO., INC.			593
	25-00126	SIGN SUPPLIES	79.93		
	25-00182	ROAD MATERIALS & SUPPLIES	35.94		
	25-00216	VARIOUS HARDWARE NEEDS	30.95		
			<u>146.82</u>		
63884	05/09/25	MICHA035 MICHAEL SCOTT GATTON			593
	25-00668	100% EXEMPT TAX REFUND	1,928.39		
63885	05/09/25	MONTA015 MONTAGUE TOOL & SUPPLY			593
	25-00220	PARTS TO REPAIR SMALL ENGINES	7.19		
63886	05/09/25	NATIO045 NATIONAL FIRE PROTECTION ASSOC			593
	25-00666	NFPA SUBSCRIPTION	377.99		
63887	05/09/25	NJMEB005 NJMEBF			593
	25-00750	Feb 2025	309,467.00		
	25-00751	March 2025	316,687.00		
			<u>626,154.00</u>		
63888	05/09/25	NJSTL005 NJ ST LEAGUE OF MUNICIPALITIES			593
	25-00663	Mini NJLM Conference	125.00		
63889	05/09/25	NORTH015 NORTH EAST PARTS GROUP LLC			593
	25-00661	RE-STOCKING OF DIESEL ANTI-GEL	979.93		
63890	05/09/25	NORTH045 NORTH JERSEY TRUCK CENTER INC			593
	25-00225	PARTS TO REPAIR DPW VEHICLES	5,373.71		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description			Contract	
10-001		GENERAL/CENTRAL CHECKING	Continued		
63891	05/09/25	NORTH050 NORTHEAST COMMUNICATIONS INC			593
	24-01256	Zetron	8,350.00		
	25-00560	Police Vehicle Upfitting	11,384.10		
			<u>19,734.10</u>		
63892	05/09/25	NRGBU005 NRG BUSINESS MARKETING			593
	25-00660	ETown gas Co-op March 2025	1,502.60		
63893	05/09/25	OTISE005 OTIS ELEVATOR COMPANY			593
	25-00165	ELEVATOR SERVICE	200.00		
63894	05/09/25	PASS0005 NJ E-Z PASS			593
	25-00334	Municipal EZ Pass Education	118.00		
63895	05/09/25	PGAUT005 P&G AUTO INC.			593
	25-00224	PARTS TO REPAIR FORD VEHICLES	690.36		
63896	05/09/25	PITNE010 PITNEY BOWES SUPPLY LINE			593
	25-00685	Postage Machine Lease R#22-225	975.57		
63897	05/09/25	POCHU010 POCHUCK VALLEY FIRE DEPT.			593
	25-00703	Pochuck FD training	3,151.25		
	25-00704	reimburse apr 2025 expenses	2,626.61		
			<u>5,777.86</u>		
63898	05/09/25	POWER020 POWER PLACE INC.			593
	25-00516	FILTERS TO SERVICE PARKS TRACT	199.85		
63899	05/09/25	RADAR005 STALKER RADAR			593
	25-00461	DSR 2 Antenna Radar	2,813.00		
	25-00564	QVote 2102938	464.00		
			<u>3,277.00</u>		
63900	05/09/25	RAYBR005 RAY BROSS SANITATION & CONSTRU			593
	25-00115	SNOW PLOWING HIGHLAND LAKES	13,500.00		
63901	05/09/25	RESID010 RESIDUALS MANAGEMENT SERVICES,			593
	25-00171	GREASE TRAP SENIOR CENTER	257.22		
63902	05/09/25	RONNI005 RONNIE'S CATERING & BBQ			593
	25-00693	Deposit Senior Picnic June 11	1,355.00	charged to Senior Trust T-14-56-813-00	
63903	05/09/25	ROUTE005 ROUTE 23 AUTO MALL LLC			593
	25-00229	PARTS TO REPAIR DPW VEHICLES	71.37		
	25-00230	TO REPAIR VES VEHICLES	145.36		
			<u>216.73</u>		
63904	05/09/25	ROUTE010 ROUTE 23 PATIO & MASON CENTER			593
	25-00275	DRAINAGE REPAIRS	507.28		
63905	05/09/25	ROVET005 STEPHEN ROVETTO			593
	25-00673	Training Expense	45.73		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
10-001		GENERAL/CENTRAL CHECKING	Continued		
63906	05/09/25	SCHEN010 SCHENCK PRICE SMITH & KING LLP			593
		25-00659 Legal - Tax Appeal Serv 2025	6,053.25		
		25-00699 Legal - Tax Appeal Serv 2025	735.00		
			<u>6,788.25</u>		
63907	05/09/25	SPACE005 SPACE WILD ANIMAL FARM INC			593
		25-00173 DEER CARCASS REMOVAL	27.00		
63908	05/09/25	SPEID005 SPEIDEL & SONS CONTRACTING INC			593
		25-00109 SNOW PLOWING LAKE WALLKILL	700.00		
		25-00111 SNOW PLOWING LAKE PANORAMA	1,100.00		
		25-00113 SNOW PLOWING LAKE GLENWOOD	740.00		
			<u>2,540.00</u>		
63909	05/09/25	STAND005 STANDARD INSURANCE CO.			593
		25-00715 may 2025	2,905.44		
63910	05/09/25	STAPL010 Staples Contract & Commercial			593
		24-01444 2024/ municipal court	50.94		
		24-01587 Office Supplies	110.80		
		25-00095 Admin Office Supplies	97.66		
		25-00501 RUTH CALCULATOR	43.99		
		25-00502 SCANNER COPIER FAX MACHINE	309.00		
			<u>612.39</u>		
63911	05/09/25	STATE095 STATE TOXICOLOGY LABORTORY			593
		24-00121 Police- Drug Testing	225.00		
63912	05/09/25	SUSSE030 SUSSEX CO CHAMBER OF COMMERCE			593
		25-00620 2025 Membership SC Chamber	365.00		
63913	05/09/25	SUSSE060 SUSSEX CO MUNICIPAL CLERK ASSN			593
		25-00687 Mini Spring Conference	20.00		
63914	05/09/25	SUSSE095 SUSSEX COUNTY M.U.A.			593
		25-00119 GLASS RECYCLING	486.85		
		25-00644 2nd Qtr Sewer User Fees 2025	702,602.75		
			<u>703,089.60</u>		
63915	05/09/25	SUSSE170 SUSSEX RURAL ELECTRIC CO-OP			593
		25-00103 Blanket - Municipal Electric	682.20		
63916	05/09/25	TAPCO005 TAPCO			593
		25-00415 WEATHER STATIONS	9,405.00		
63917	05/09/25	TCTA0005 TCTA OF SUSSEX & WARREN CO			593
		25-00616 CEU LUNCHEON FOR LISA & NICOLE	70.00		
63918	05/09/25	TELEP005 WARWICK VALLEY TELEPHONE			593
		25-00100 Municipal Phone Service	551.17		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
10-001		GENERAL/CENTRAL CHECKING	Continued		
63919	05/09/25	TERRY010 TERRY KOHN			593
	25-00678	2024 DUPLICATE TAX REFUND	1,764.06		
63920	05/09/25	THEFU005 The Fuel Ox LLC			593
	25-00377	REFILL BULK DEF FLUID CONTAINERS	504.23		
63921	05/09/25	TILCO005 TILCON NEW YORK, INC			593
	25-00617	RECYCLED ASPHALT	375.00		
63922	05/09/25	TREAS035 TREASURER, STATE OF NEW JERSEY			593
	25-00674	Quarterly Marriage	550.00		
63923	05/09/25	TRIST015 TRI-STATE RENTALS, INC			593
	25-00690	Car Show Dunk Tank	335.00		
63924	05/09/25	ULINE005 ULINE, INC			593
	25-00300	Fire Resistant File Cabinet	2,599.45		
	25-00594	Dugout Tarps VMP	124.07		
			<u>2,723.52</u>		
63925	05/09/25	VALLE030 VALLEY PHYSICIAN SERVICES, PC			593
	25-00640	DPW Employee DOT Testing 2025	414.00		
63926	05/09/25	VERIZ010 VERIZON WIRELESS			593
	25-00027	Police MDT	504.61		
63927	05/09/25	VERIZ035 VERIZON CONNECT FLEET USA LLC			593
	25-00026	Police GPS	65.80		
	25-00167	GPS SERVICE DPW	724.60		
			<u>790.40</u>		
63928	05/09/25	VERNO120 VERNON TWP BOARD OF EDUCATION			593
	25-00744	May Debt Service	1,997,258.20		
63929	05/09/25	VERNO130 VERNON TWP FIRE DEPARTMENT			593
	25-00702	Reimburse Mar 2025 expenses	2,992.76		
63930	05/09/25	VISI0005 VISION SERVICE PLAN			593
	25-00714	may 2025	2,048.01		
63931	05/09/25	WEINE005 WEINER LAW GROUP LLP			593
	25-00654	Legal Affordable Housing	4,914.00		
63932	05/09/25	WELLS055 WELLS FARGO VENDOR FINANCIAL			593
	25-00088	Municipal Copier Lease (6)	1,546.47		
63933	05/09/25	WHIBC005 WHIBCO OF NEW JERSEY INC			593
	25-00446	LIGHT CLAY MIX BALL FIELDS	3,900.79		
63934	05/09/25	WORLD010 World Insurance Assoc. LLC			593
	25-00720	2nd qtr consultant fee	12,300.00		

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PO #		Description			Contract
10-001		GENERAL/CENTRAL CHECKING	Continued		
63935	05/15/25	SUSSE140 SUSSEX COUNTY TREASURER			594
		25-00641 2nd QTR County Purpose Tax 25	3,739,239.95		
63936	05/15/25	SUSSE145 SUSSEX COUNTY TREASURER			594
		25-00642 2nd QTR Library Tax 25	290,112.76		
63937	05/15/25	SUSSE150 SUSSEX COUNTY TREASURER			594
		25-00643 2nd QTR Open Space Tax 25	14,411.99		
63938	05/21/25	ACMEM005 ACME MARKETS, INC			596
		25-00056 Senior Center Programs	46.74		
		25-00064 Rec Programs	311.10		
			<u>357.84</u>		
63939	05/21/25	AIRGR005 AIRGROUP LLC			596
		25-00141 ANNUAL COMMERCIAL SERVICE AGRE	3,918.75		
63940	05/21/25	AMANJ005 AMANJ			596
		25-00534 AMANJ 2025 Conference	250.00		
63941	05/21/25	AMAZO005 AMAZON.COM SERVICES LLC			596
		25-00067 Rec Programs	34.57		
63942	05/21/25	AMERI040 AMERICAN HOSE & HYDRAULIC CO,			596
		25-00242 FOR VARIOUS HYDRAULIC REPAIRS	4,167.15		
63943	05/21/25	ARKELO05 ARKEL MOTORS INC			596
		25-00241 PARTS TO REPAIR INTER'L TRKS	158.32		
63944	05/21/25	ARROW005 ARROW FIRE PROTECTION			596
		24-01556 Annual Fire Sprinkler Inspect	415.00		
63945	05/21/25	AUSTI005 AUSTIN FRANK			596
		25-00776 TOOL REIMBURSEMENT	149.26		
63946	05/21/25	AUSTI010 AUSTIN ALEXANDER TUREK			596
		25-00732 2024 3RD & 4TH TAX REFUND	1,844.15		
63947	05/21/25	BRIGH010 BRIGHTSPEED			596
		25-00747 Municipal Phone Service 2025	690.80		
63948	05/21/25	CABLE005 CABLEVISION LIGHTPATH NJ, LLC			596
		25-00764 Municipal Internet Final Paymt	108.40		
63949	05/21/25	CAMPB020 CAMPBELL FREIGHTLINER,LLC			596
		25-00191 PARTS TO REPAIR FREIGHTLINER	1,645.37		
63950	05/21/25	CANNI005 THE CANNING GROUP LLC			596
		25-00094 QPA Services	875.00		
63951	05/21/25	CINTA005 CINTAS CORPORATION NO 2			596
		25-00302 Janitorial Supplies	184.66		

Check # PO #	Check Date	Vendor Description	Amount Paid	Reconciled/Void	Ref Num Contract
10-001		GENERAL/CENTRAL CHECKING	Continued		
63951		CINTAS CORPORATION NO 2	Continued		
		25-00374 UNIFORM EXPENSE	438.86		
		25-00738 Municipal AED Maintenance	424.00		
			<u>1,047.52</u>		
63952	05/21/25	DAMST005 JANE DAMSTRA			596
		25-00057 SC Mileage	76.51		
63953	05/21/25	DONNE015 RR DONNELLEY			596
		25-00681 Certified Paper	213.00		
63954	05/21/25	ELAV0005 ELAVON, INC			596
		25-00310 2025/ Municipal Court CC	121.67		
63955	05/21/25	ELIZA005 ELIZABETHTOWN GAS CO			596
		25-00096 Municipal Gas Services	1,292.37		
63956	05/21/25	ENTER020 ENTERPRISE FLEET MANAGMENT, INC			596
		25-00025 Police 591495A	16,782.35		
		25-00030 CAR LEASE	528.27		
		25-00081 Admin Lease Vehicles	1,356.76		
		25-00288 Enterprise Leasing	4,630.39		
			<u>23,297.77</u>		
63957	05/21/25	FASTE005 FASTENAL COMPANY			596
		25-00202 RE-STOCKING OF SAFETY VEND MAC	292.55		
63958	05/21/25	FEDER015 FEDERAL EXPRESS			596
		25-00101 Municipal Express Postage	43.68		
63959	05/21/25	FINIS005 FINISH LINE INC			596
		25-00697 Car Show Gear	775.00		
63960	05/21/25	FIREF010 FIREFIGHTER ONE LLC			596
		25-00698 battery pcb assy, 2007 sensor	181.17		
63961	05/21/25	GALLS005 GALL'S, LLC			596
		24-01260 Cuff Key/window Punch RS105	194.89		
		24-01340 window Punch- Item RS105	461.88		
			<u>656.77</u>		
63962	05/21/25	GARDE030 GARDEN STATE LABORATORIES, INC			596
		25-00692 Municipal Water Testing 2025	100.00		
63963	05/21/25	GFOA0005 G.F.O.A. OF NEW JERSEY			596
		25-00749 GFOA WOMEN AT WORK SEMINAR	105.00		
63964	05/21/25	GPCNA005 NAPA Auto Parts			596
		25-00204 PARTS TO REPAIR DPW & MUNI VEH	136.66		
63965	05/21/25	HADEH005 H.A. DEHART & SON, INC			596
		24-01001 PURCHASE SCHWAZE ST SWEEPER	437,145.00		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
10-001		GENERAL/CENTRAL CHECKING	Continued		
63966	05/21/25	HAROL005 HAROLD E PELLOW AND ASSOC, INC			596
		25-00773 Muni Engineer Roads,Parks, LDP	5,515.10		
63967	05/21/25	HEAVE005 HEAVEN HILL FARM			596
		25-00581 SC Garden Planting	241.66		
63968	05/21/25	HERAL005 NEW JERSEY HERALD			596
		25-00082 Legal Advertising - Admin	5.27		
		25-00264 2025 Legal Advertising	10.23		
			<u>15.50</u>		
63969	05/21/25	HHAUT005 H & H AUTO PARTS OF VERNON			596
		25-00226 PARTS TO REPAIR DPW VEHICLES	485.80		
63970	05/21/25	HIGHL010 HIGHLAND FLOWERS AND GIFTS			596
		25-00063 SC Programs	49.00		
		25-00700 Condolence Gift Basket	95.00		
			<u>144.00</u>		
63971	05/21/25	HIGHL025 HIGHLAND LAKES VOLUNTEER FIRE			596
		25-00759 reimburse apr 2025 expenses	3,649.81		
63972	05/21/25	HOOVE005 HOOVER TRUCK CENTERS, INC			596
		25-00232 PARTS TO REPAIR FREIGHTLINER	1,009.70		
63973	05/21/25	INFIN005 INFINITY CREATIVE ARTS			596
		25-00343 Rec Event Signs and Banners	187.50		
63974	05/21/25	INTEG010 INTEGRATED MICRO SYSTEMS, INC			596
		25-00670 Municipal IT services	2,800.00		
63975	05/21/25	JCALD005 J. CALDWELL & ASSOCIATES LLC			596
		25-00047 2025 LUB Planner Blanket PO	408.75		
63976	05/21/25	JCPL0005 JCP&L			596
		25-00102 Municipal Electric Services	16,857.35		
63977	05/21/25	JDSAL005 NEXGEN POWER EQUIPMENT INC			596
		25-00211 MONTHLY MAINT OF WATER RECYC	250.00		
63978	05/21/25	JEFFE005 JEFFERSON RECYCLING LL,LLP			596
		25-00631 RECYCLING USED CONCRETE	575.00		
63979	05/21/25	JEMEL005 JEM ELECTRIC LLC			596
		25-00323 ELECTRIC REPAIRS	75.00		
63980	05/21/25	JENKI005 Don Jenkins			596
		25-00731 2025 1ST QTR REFUND	93.47		
63981	05/21/25	JOHNS020 JOHNNY ON THE SPOT DBA UNITED			596
		25-00069 Porta Potty Rentals	1,003.19		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
10-001		GENERAL/CENTRAL CHECKING	Continued		
63982	05/21/25	KINGM005 KING MOENCH HIRNIAK MEHTA&COLL			596
		25-00740 Legal Litigation 2025	5,153.00		
63983	05/21/25	KRAFT010 KRAFT POWER CORP			596
		25-00178 GENERATOR MAINT	795.40		
63984	05/21/25	KUIKE005 KUIKEN BROTHERS CO., INC.			596
		25-00683 Wood Community Garden	447.18		
63985	05/21/25	KUNZO005 APRIL A KUNZ-OLEKSY			596
		25-00059 SC Exercise Classes	360.00	charged to Senior Trust T-14-56-813-00	
63986	05/21/25	LAWOF030 LAW OFFICE OF IRENE KIM ASHLEY			596
		25-00508 Municipal Prosecutor 2025	7,875.00		
63987	05/21/25	LAWSO005 LAWSOFT, INC			596
		25-00745 Annual Reoccurring Support	23,700.00		
63988	05/21/25	LEDGE005 Ledgewood Power Sports, Inc.			596
		25-00725 Ranger Crew XP 1000 Northstar	33,370.31		
63989	05/21/25	LINDS005 Lindsay Palmisano			596
		25-00727 2025/Municipal Court	170.49		
63990	05/21/25	MATTH020 MATTHEW VONESSEN			596
		25-00761 2025 TAX REFUND	1,410.29		
63991	05/21/25	MCAFE010 MC AFEE HARDWARE CO., INC.			596
		25-00015 Police Supplies	23.99		
		25-00181 PARKS SUPPLIES	13.99		
			<u>37.98</u>		
63992	05/21/25	MCICO010 MCI COMMUNICATION SERVICES			596
		25-00672 Municipal Phone Serv Long Dist	499.83		
		25-00772 Municipal Phone Serv Long Dist	500.19		
			<u>1,000.02</u>		
63993	05/21/25	MICHA040 MICHAEL CICERALE			596
		25-00733 2024 4TH QTR REFUND	2,084.79		
63994	05/21/25	MICRO015 MICROSYSTEMS-NJ.COM, LLC			596
		25-00370 2025 Assessment Postcards	10,619.68		
63995	05/21/25	MONTA015 MONTAGUE TOOL & SUPPLY			596
		25-00220 PARTS TO REPAIR SMALL ENGINES	35.92		
63996	05/21/25	MUNIC045 MUNICIPAL SAFETY SUPPLY			596
		25-00718 SAFETY LIGHTS	1,000.00		
63997	05/21/25	NJDMV005 NJDMVC			596
		25-00755 TO TITLE NEW STREET SWEEPER	60.00		

Check # PO #	Check Date	Vendor Description	Amount Paid	Reconciled/Void	Ref Num Contract
10-001		GENERAL/CENTRAL CHECKING	Continued		
63997		NJDMVC	Continued		
		25-00804 TITLE NEW FREIGHTLINER	60.00		
			120.00		
63998	05/21/25	NORTH015 NORTH EAST PARTS GROUP LLC			596
		25-00222 PARTS TO REPAIR VES VEHICLES	77.96		
63999	05/21/25	NORTH050 NORTHEAST COMMUNICATIONS INC			596
		24-01256 Zetron	2,100.00		
64000	05/21/25	NRGBU005 NRG BUSINESS MARKETING			596
		25-00779 ETown gas Co-op April 2025	955.83		
64001	05/21/25	OPTIM005 Optimum			596
		25-00008 Police Cable	9.95		
		25-00748 Municipal Cable Services	34.85		
			44.80		
64002	05/21/25	OTISE005 OTIS ELEVATOR COMPANY			596
		25-00165 ELEVATOR SERVICE	200.00		
64003	05/21/25	PAPPA005 MICHAEL PAPPA			596
		25-00786 TOOL REIMBURSEMENT	750.00		
64004	05/21/25	PAPPA015 Pappas Garden Center			596
		25-00694 Town Center Beautification	2,660.00		
64005	05/21/25	PENTE005 PENTELEDATA LP			596
		25-00669 Municipal Cable Modem Police	110.95		
64006	05/21/25	PGAUT005 P&G AUTO INC.			596
		25-00224 PARTS TO REPAIR FORD VEHICLES	275.50		
64007	05/21/25	PLANE005 PLANET NETWORKS			596
		25-00378 Municipal Phone Service 2025	3,099.25		
64008	05/21/25	PORTE010 PORTER LEE CORPORATION			596
		25-00651 Annual Software Support	975.00		
64009	05/21/25	RENOS005 RENO SCHWIND			596
		25-00735 2025 1ST QTR TAX REFUND	1,571.14		
64010	05/21/25	RERSU005 RER SUPPLY, LLC			596
		25-00445 TOP SOIL FOR PARKS	520.00		
64011	05/21/25	RSPHI005 R.S.PHILLIPS STEEL, LLC			596
		25-00233 FOR STEEL FABRICATION NEEDS	164.35		
64012	05/21/25	SHARO005 SHARON MENDOZA			596
		25-00762 2024 TAX REFUND	2,594.70		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
10-001		GENERAL/CENTRAL CHECKING	Continued		
64013	05/21/25	SPECT005 SPECTRUM COMMUNICATIONS			596
		25-00684 repeater system check	1,980.00		
64014	05/21/25	STAPL010 Staples Contract & Commercial			596
		25-00582 B&G SUPPLIES	47.21		
		25-00618 MECHANIC GLOVES	475.38		
		25-00619 SIGN SUPPLIES	128.95		
		25-00679 B&G PAPER TOWEL	76.18		
		25-00701 TONOR FOR LISA COPIER/SCANNER	135.72		
			<u>863.44</u>		
64015	05/21/25	STATE125 STATEWIDE INSURANCE FUND			596
		25-00763 Municipal Insurance 2025 #3	292,224.25		
64016	05/21/25	SUEZW005 VEOLIA WATER NEW JERSEY, INC.			596
		25-00098 Blanket - water Serv 21 Church	868.04		
64017	05/21/25	SUSSE095 SUSSEX COUNTY M.U.A.			596
		25-00123 PLASTIC RECYCLING	134.55		
64018	05/21/25	SUSSE170 SUSSEX RURAL ELECTRIC CO-OP			596
		25-00103 Blanket - Municipal Electric	663.51		
64019	05/21/25	TELEP005 WARWICK VALLEY TELEPHONE			596
		25-00100 Municipal Phone Service	731.71		
64020	05/21/25	TLOLL005 TLO, LLC (TransUnion Risk)			596
		25-00011 Detective People Search	75.00		
64021	05/21/25	TRANS020 TRANSAXLE, LLC			596
		25-00611 EMERGENCY HYD PUMP REPLACEMENT	715.88		
		25-00721 TO REPAIR THE REAR DIFF TRK 75	3,566.94		
			<u>4,282.82</u>		
64022	05/21/25	TROOP010 BOY SCOUT TROOP 404			596
		25-00512 CLEAN COMMUNITIES	300.00		
64023	05/21/25	VERIZ010 VERIZON WIRELESS			596
		25-00099 Municipal Cell Phone Service	1,187.66		
64024	05/21/25	VERIZ035 VERIZON CONNECT FLEET USA LLC			596
		25-00026 Police GPS	65.80		
		25-00167 GPS SERVICE DPW	724.60		
			<u>790.40</u>		
64025	05/21/25	VERNO120 VERNON TWP BOARD OF EDUCATION			596
		25-00473 CLEAN COMMUNITIES	750.00		
64026	05/21/25	VERNO120 VERNON TWP BOARD OF EDUCATION			596
		25-00513 CLEAN COMMUNITIES	750.00		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
10-001		GENERAL/CENTRAL CHECKING	Continued		
64027	05/21/25	VERNO120 VERNON TWP BOARD OF EDUCATION			596
		25-00813 May current Expenses & Debt 25	2,012,246.28		
64028	05/21/25	VERNO130 VERNON TWP FIRE DEPARTMENT			596
		25-00799 training reimbursement	500.00		
64029	05/21/25	VERNO225 VERNON VETERINARY ASSOCIATES,			596
		25-00039 Medical/ Vet Service	540.38		
		25-00040 spay/neuter	592.31		
			<u>1,132.69</u>		
64030	05/21/25	VERNO295 VERNON EMERGENCY MEDICAL SRVCS			596
		25-00767 April 2025 VEMS reimbursement	6,509.20		
64031	05/21/25	WBMAS005 W B MASON CO INC			596
		25-00615 Police Department Supplies	238.96		
		25-00730 Office Supplies	92.78		
			<u>331.74</u>		
64032	05/21/25	WEINE005 WEINER LAW GROUP LLP			596
		25-00045 2025 LUB Attorney Blanket PO	694.50		
		25-00781 Legal Affordable Housing	594.00		
			<u>1,288.50</u>		
64033	05/21/25	WELDO005 WELDON ASPHALT CO.			596
		25-00245 ASPHALT	2,762.19		
Checking Account Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
		Checks:	202	0	10,590,638.05
		Direct Deposit:	0	0	0.00
		Total:	<u>202</u>	<u>0</u>	<u>10,590,638.05</u>
					<u>Amount Void</u>
					0.00
					0.00
					0.00
12-001		PLANNING/ZONING			
4598	05/16/25	DIAM0025 Diamond Communications LLC			595
		25-00790 release of escrow	4,185.09		
4599	05/16/25	HAROL005 HAROLD E PELLOW AND ASSOC, INC			595
		25-00792 various lub payments 5/16/25	1,951.60		
4600	05/16/25	JCALD005 J. CALDWELL & ASSOCIATES LLC			595
		25-00791 lub various payments 5/16/25	745.00		
4601	05/16/25	WEINE005 WEINER LAW GROUP LLP			595
		25-00793 various lub payments 5/16/25	639.00		
Checking Account Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
		Checks:	4	0	7,520.69
		Direct Deposit:	0	0	0.00
		Total:	<u>4</u>	<u>0</u>	<u>7,520.69</u>
					<u>Amount Void</u>
					0.00
					0.00
					0.00

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #		Description	Amount Paid	Contract

12-001	PLANNING/ZONING	Continued			
Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	206	0	10,598,158.74	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	<u>206</u>	<u>0</u>	<u>10,598,158.74</u>	<u>0.00</u>

TOWNSHIP OF VERNON

RESOLUTION #25-146

AUTHORIZING ISSUANCE OF ESTIMATED TAX BILLS

WHEREAS, the Council of the Township of Vernon finds and declares that Township financial officials have determined that there could be insufficient cash flow to support operations in late July, 2025 unless third quarter revenue is received on time; and

WHEREAS, the and Council further finds and declares that the Chief Financial Officer, Donelle Bright, has reviewed and computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3 and is recommending authorization to issue property tax bills based upon this estimated tax levy;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Vernon as follows:

1. That Vernon Township Tax Collector, Lisa A. Kimkowski, is hereby authorized and directed to prepare and issue estimated tax bills for the Township of Vernon for the third quarter of 2025, in accordance with the provisions of N.J.S.A. 54:4-66-2;
2. That the entire estimated tax levy for CY 2025 is hereby set at \$83,833,576.28; and
3. That Vernon Township Tax Collector, Lisa A. Kimkowski, is hereby authorized to undertake any and all additional steps deemed necessary and appropriate to immediately implement the substance of this Resolution.

CERTIFICATION

I certify that this is a true copy of the Resolution adopted by the Council of the Township of Vernon at their regular meeting held on May 29, 2025 at 7:00 pm in the Vernon Municipal Center.

Marcy Gianattasio, RMC, CMR
Municipal Clerk

VERNON TOWNSHIP COUNCIL

NAME	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Buccieri, N.						
DeBenedetto, J.						
Higgins, W.						
Sparta, B.						
Rizzuto, P.						

TOWNSHIP OF VERNON

RESOLUTION #25-147

**TOWNSHIP OF VERNON
NJ DEPARTMENT OF COMMUNITY AFFAIRS LEAP
IMPLEMENTATION GRANT RESOLUTION FY25**

WHEREAS, the State of New Jersey has appropriated \$6 million for Shared Services and Implementation, Challenge, and County Coordinator Grants to assist local units with the study, development, and implementation of new shared and regional services; and

WHEREAS, the Department of Community Affairs, Division of Local Government Services (DLGS) administers the LEAP grant program; and

WHEREAS, LEAP Implementation Grants exist to support costs associated with shared service implementation to ensure that meaningful, efficiency generating initiatives are not hindered by short term transitional expenses; and

WHEREAS, the Township of Vernon, the Township of Lafayette, the Township of Hardyston, the Borough of Hamburg, the Borough of Franklin, the Township of Montague, and the Borough of Ogdensburg have entered into shared services agreements, but face certain expenses associated with implementation that present a burden to the local units; and

WHEREAS, the purpose of these shared services agreements is to provide animal control services, which involve providing temporary housing for animals collected in the course of the agreement;

WHEREAS, it is ideal to have a quarantine unit for newly retrieved animals to mitigate any spread of communicable diseases within the shelter population, this agreement would allow for the construction of new quarantine units in the Vernon Animal Shelter, which will benefit the residents of all participating local units; and

WHEREAS, the Township of Vernon has agreed to be the lead agency in this program and will submit the application to DLGS on behalf of all participating units; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council that Township of Vernon will apply for a LEAP Implementation Grant in the amount of \$213,750 to support implementation of this shared service on behalf of itself, and on behalf of the Township of Lafayette, the Township of Hardyston, the Borough of Hamburg, the Borough of Franklin, the Township of Montague, and the Borough of Ogdensburg, and if awarded and upon execution of said Agreement, the Township of Vernon does accept the Terms and Conditions specified in the Agreement in connection to this grant award.

NOW, THEREFORE, BE IT RESOLVED by the Township Council that the Mayor, Administrator, Chief Financial Officer, Chief of Police and Sgt. Ronald Koumaras are authorized to sign any and all paperwork associated with the LEAP Implementation grant application and all award and execution documentation as is necessary.

CERTIFICATION

I certify that this is a true copy of the Resolution adopted by the Council of the Township of Vernon at their regular meeting held on May 29, 2025 at 7:00 pm in the Vernon Municipal Center.

 Marcy Gianattasio, RMC, CMR
 Municipal Clerk

VERNON TOWNSHIP COUNCIL

NAME	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Buccieri, N.						
DeBenedetto, J.						
Higgins, W.						
Sparta, B.						
Rizzuto, P.						

Marcy Gianattasio

From: Donelle Bright
Sent: Wednesday, May 21, 2025 10:59 AM
To: Marcy Gianattasio
Cc: Anthony Rossi; Business Administrator
Subject: LEAP new resolution
Attachments: Vernon Twp - LEAP Resolution Draft-Implementation.docx

Importance: High

Good morning,

Please see attached for the LEAP grant. After Millenium Strategies began application for the Challenge grant, they reviewed more in depth details of the implementation grant for the LEAP awards and found that the Township could benefit more by applying for the Implementation grant versus the Challenge grant through LEAP. This is similar to the initial resolution approved by Council, but is for a different grant title under Implementation and has the same project; however, we are permitted to apply for up to 75% of the total project costs. We already have funding to cover the remaining 25% in previous reserves and ordinances.

This would reduce any *additional* out-of-pocket costs to nearly \$0 for this project, if awarded.

Regards,

Donelle Bright, CMFO
Chief Financial Officer
Vernon Township/Vernon Township Municipal Utilities Authority
21 Church Street
Vernon, NJ 07462
973-764-4055, ext. 2236
www.vernontwp.com
www.vernonmua.com
Ex. 14:14

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TOWNSHIP OF VERNON

RESOLUTION #148

RESOLUTION AUTHORIZING THE USE OF GOVDEALS AUCTION SERVICES THROUGH SOURCEWELL NATIONAL COOPERATIVE #111424-GDI.

BE IT RESOLVED, by the Council of the Township of Vernon, Sussex County, State of New Jersey as follows:

WHEREAS, in accordance with the requirements of the Local Public Contract Law P.L. 2011, C.139 (the "Law" or "Chapter 139" and N.J.S.A.52:34-6.2 the regulations promulgated there under in Local Finance Notice LFN 2012-10, the following purchase without competitive bids from vendor with a Sourcewell National Cooperative is hereby approved for municipalities, and;

WHEREAS, the Township of Vernon has the need to provide for public auction services of its surplus equipment in accordance with N.J.S.A. 40A:11-36 and to procure services in accordance with the Local Publics Contract Law N.J.S.A. 40A:11-1 et. Seq., and;

WHEREAS, the Township of Vernon has previously acted in accord with New Jersey public procurement statutes and regulations as promulgated by formally joining a recognized and compliant national cooperative, being the Sourcewell National Cooperative, and;

WHEREAS, the regulations as set forth within Local Finance Notice LFN 2012-10 have been fully complied with, and;

WHEREAS the equipment and corresponding Sourcewell National Cooperative contract is #111424-GDI for Govdeals; and

WHEREAS there is no cost for the Township under the Sourcewell National Cooperative.

NOW THEREFORE BE IT RESOLVED THAT; the Mayor is hereby authorized to effectuate an agreement with Govdeals through Sourcewell contract #111424-GDI

CERTIFICATION

I certify that this is a true copy of the Resolution adopted by the Council of the Township of Vernon at their regular meeting held on May 29, 2025 at 7:00 pm in the Vernon Municipal Center.

Marcy Gianattasio, RMC, CMR
Municipal Clerk

VERNON TOWNSHIP COUNCIL

NAME	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Buccieri, N.						
DeBenedetto, J.						
Higgins, W.						
Sparta, B.						
Rizzuto, P.						

VERNON TOWNSHIP

National Cooperative Form

NAME OF NATIONAL COOPERATIVE	CONTRACT NUMBER	ITEM OR SERVICE
Sourcewell	#111424-GDI	Auction Services
VENDOR	GovDeals/Bid4Assets	
DATES OF CONTRACT	Maturity Date: 1/27/2029	
DATE OF BID ADVERTISEMENT	9/26/2024	
DATE OF BID OPENING	11/14/2024	
RESOLUTION NUMBER/ DATE OF JOINING THE COOPERATIVE	5/14/2018	18-142
VENDOR COMPLIANCE	BUSINESS REGISTRATION	Y
	OWNERSHIP	Y
	IRAN	Y
	RUSSIA	Y
	AFFIRMATIVE ACTION CEIR/ AA302?	Y
SAVINGS COMPARISON	<p data-bbox="673 1079 1026 1108"><u>QUOTED PRICE AND DETAILS</u></p> <p data-bbox="695 1150 1005 1247" style="text-align: center;">Govdeals percent is 1.25% revenue share to each US member</p>	<p data-bbox="1079 1079 1398 1138"><u>COMPARABLE PRICE AND DETAILS</u></p> <p data-bbox="1060 1150 1419 1530">In examining anticipated prices and comparable to other state contract offerings or bid process and expenses, the Sourcewell cooperative offered the best service and price compared to the expense of bid preparation, review and implementation with no guarantee of better pricing</p>

TOWNSHIP OF VERNON

RESOLUTION #25-149

**REFUND OVERPAYMENT
(Block 341 Lot 8 – Morris)**

BE IT RESOLVED, by the Council of the Township of Vernon, Vernon, New Jersey, that a warrant be drawn to Christina Morris in the amount of \$2838.26 representing refund for overpayment of 4th qtr. 2024 property taxes for Block 341 Lot 8.

OWNER	BLOCK	LOT	REFUND AMOUNT
Morris	341	8	\$2838.26
		TOTAL:	\$2838.26

CERTIFICATION

I certify that this is a true copy of the Resolution adopted by the Council of the Township of Vernon at their regular meeting held on May 29, 2025 at 7:00 pm in the Vernon Municipal Center.

Marcy Gianattasio, RMC, CMR
Municipal Clerk

VERNON TOWNSHIP COUNCIL

NAME	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Buccieri, N.						
DeBenedetto, J.						
Higgins, W.						
Sparta, B.						
Rizzuto, P.						

Submitted by: Lisa A. Kimkowski, CTC

TOWNSHIP OF VERNON

RESOLUTION #25-150

**REFUND FOR TOTALLY DISABLED VETERAN
(Block 526 Lot 346 (Culmone))**

WHEREAS, THE DEPARTMENT OF VETERANS AFFAIRS awarded Michael Culmone a 100% permanent and totally disabled veteran: and,

WHEREAS, the law exempts said property from taxation.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Township of Vernon hereby authorizes the Tax Collector to refund 2025 property tax in the amount of \$2,506.91 to Michael Culmone.

FINALLY, BE IT RESOLVED, that a certified copy of this Resolution be forwarded to the Township Tax Collector.

CERTIFICATION

I certify that this is a true copy of the Resolution adopted by the Council of the Township of Vernon at their regular meeting held on May 29, 2025 at 7:00 pm in the Vernon Municipal Center.

Marcy Gianattasio, RMC, CMR
Municipal Clerk

VERNON TOWNSHIP COUNCIL

NAME	MO-TION	SECOND	YES	NO	ABSTAIN	ABSENT
Buccieri, N.						
DeBenedetto, J.						
Higgins, W.						
Sparta, B.						
Rizzuto, P.						

Submitted by: Lisa A. Kimkowski, CTC

TOWNSHIP OF VERNON

RESOLUTION #25-151

**REFUND FOR TOTALLY DISABLED VETERAN
(Block 458 Lot 53 (VonEssen))**

WHEREAS, THE DEPARTMENT OF VETERANS AFFAIRS
Awarded Matthew VonEssen a 100% permanent and totally disabled veteran: and,

WHEREAS, the law exempts said property from taxation.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Township of Vernon hereby authorizes the Tax Collector to refund 2025 property tax in the amount of \$1,410.29 to Matthew VonEssen.

FINALLY, BE IT RESOLVED, that a certified copy of this Resolution be forwarded to the Township Tax Collector.

CERTIFICATION

I certify that this is a true copy of the Resolution adopted by the Council of the Township of Vernon at their regular meeting held on May 29, 2025 at 7:00 pm in the Vernon Municipal Center.

Marcy Gianattasio, RMC, CMR
Municipal Clerk

VERNON TOWNSHIP COUNCIL

NAME	MO- TION	SECOND	YES	NO	ABSTAIN	ABSENT
Buccieri, N.						
DeBenedetto, J.						
Higgins, W.						
Sparta, B.						
Rizzuto, P.						

Submitted by: Lisa A. Kimkowski, CTC

TOWNSHIP OF VERNON

RESOLUTION #25-152

**REFUND FOR TOTALLY DISABLED VETERAN
(Block 153 Lot 6 (Corelogic))**

WHEREAS, THE DEPARTMENT OF VETERANS AFFAIRS awarded Taylor Wagner a 100% permanent and totally disabled veteran: and,

WHEREAS, the law exempts said property from taxation.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Township of Vernon hereby authorizes the Tax Collector to refund 2024 property tax in the amount of \$5,159.01 to Corelogic.

FINALLY, BE IT RESOLVED, that a certified copy of this Resolution be forwarded to the Township Tax Collector.

CERTIFICATION

I certify that this is a true copy of the Resolution adopted by the Council of the Township of Vernon at their regular meeting held on May 29, 2025 at 7:00 pm in the Vernon Municipal Center.

Marcy Gianattasio, RMC, CMR
Municipal Clerk

VERNON TOWNSHIP COUNCIL

NAME	MO- TION	SECOND	YES	NO	ABSTAIN	ABSENT
Buccieri, N.						
DeBenedetto, J.						
Higgins, W.						
Sparta, B.						
Rizzuto, P.						

Submitted by: Lisa A. Kimkowski, CTC

TOWNSHIP OF VERNON

RESOLUTION #25-153

**REFUND FOR TOTALLY DISABLED VETERAN
(Block 153 Lot 6 (Corelogic))**

WHEREAS, THE DEPARTMENT OF VETERANS AFFAIRS awarded Taylor Wagner a 100% permanent and totally disabled veteran: and,

WHEREAS, the law exempts said property from taxation.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Township of Vernon hereby authorizes the Tax Collector to refund 2025 property tax in the amount of \$2,560.00 to Corelogic.

FINALLY, BE IT RESOLVED, that a certified copy of this Resolution be forwarded to the Township Tax Collector.

CERTIFICATION

I certify that this is a true copy of the Resolution adopted by the Council of the Township of Vernon at their regular meeting held on May 29, 2025 at 7:00 pm in the Vernon Municipal Center.

Marcy Gianattasio, RMC, CMR
Municipal Clerk

VERNON TOWNSHIP COUNCIL

NAME	MO- TION	SECOND	YES	NO	ABSTAIN	ABSENT
Buccieri, N.						
DeBenedetto, J.						
Higgins, W.						
Sparta, B.						
Rizzuto, P.						

Submitted by: Lisa A. Kimkowski, CTC

TOWNSHIP OF VERNON

RESOLUTION #25-154

APPROVING A SOLICITOR PERMIT – Trinity Solar, LLC

WHEREAS, Peyton Robinson has made an application for a Solicitor Permit for the purpose of fiber optic internet service; and

WHEREAS, upon receipt of the application for a Solicitor Permit, by Peyton Robinson of Trinity Solar, LLC the Vernon Township Police Department investigated the applicant’s moral character and found it to be satisfactory and in good order for the protection of the public good; and the necessary application has been filed and all documentation is in order;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Vernon that approval be granted for a Solicitor Permit for Peyton Robinson.

BE IT FURTHER RESOLVED that the Township Clerk is hereby authorized to issue a Solicitor’s Permit to the aforesaid applicant in accordance with Chapter 428 of the Code of the Township of Vernon.

CERTIFICATION

I certify that this is a true copy of the Resolution adopted by the Council of the Township of Vernon at their meeting held on May 29, 2025 at 7:00 pm in the Vernon Municipal Center.

Marcy Gianattasio, RMC, CMR
Municipal Clerk

VERNON TOWNSHIP COUNCIL

NAME	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Buccieri, N.						
DeBenedetto, J.						
Higgins, W.						
Sparta, B.						
Rizzuto, P.						



RECEIVED

MAY 15 2025

Township Clerk

Vernon Township
Township Clerk's Office
21 Church Street
Vernon, NJ 07462
Tel: 973.764.4055, ext. 2234 • Fax: 973.764.6393
www.vernontwp.com

Peddler License Application

Date of application:	5/13/2025
Application type/fee:	<input checked="" type="checkbox"/> New \$20.00 + \$125.00 <input type="checkbox"/> Renewal \$25.00 <input type="checkbox"/> Each Additional Vehicle \$50.00

APPLICANT'S PERSONAL INFORMATION

Last Name Robertson		First Name Peyton		M.I. A	Maiden Name (if female)	
Permanent Home Address [REDACTED]				Permanent Tel. Number [REDACTED]		
Local Address [REDACTED]				Local Tel. Number [REDACTED]		
Driver's License # and State [REDACTED]		Social Security # [REDACTED]		Marital Status <input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed		
Date of Birth [REDACTED]	Place of Birth [REDACTED]	Height [REDACTED]	Weight [REDACTED]	Sex <input checked="" type="checkbox"/> Male <input type="checkbox"/> Female	Eye Color [REDACTED]	Hair Color [REDACTED]
Have you been convicted or pleaded guilty to any motor vehicle offenses in the last 10 years?					<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
Have you been convicted of any crime, misdemeanor or violation of any municipal ordinance?					<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
If yes, please indicate the nature of the offense and the punishment or penalty assessed:						
You may attach a separate page to this application if you would like to make any statement with respect to any such conviction or guilty plea.						
Provide the name, address and telephone number for three references from Sussex County residents, other than family members, who can attest to your good character and business responsibility.						
Name		Address			Telephone	
1. Teyger Murdock		[REDACTED]			[REDACTED]	
2. Steve Murdock		[REDACTED]			[REDACTED]	
3. Anna Rappa		[REDACTED]			[REDACTED]	

EMPLOYER INFORMATION

Name Trinity Solar, LLC	Telephone (732) 780-3779 ex 9809
Address 2211 Allenwood Road Wall, NJ 07719	

PREVIOUS PEDDLING ACTIVITY

In which New Jersey municipalities have you peddled goods in the immediately preceding two years?

Peddler License Application
Continued page 2 of 2

Vernon Township
21 Church Street • Vernon, NJ 07462
Tel: 973.764.4055, ext. 2234 • Fax: 973.764.6393
www.vernontwp.com

MERCHANDISE INFORMATION					
Provide a brief description of the nature of the business and the goods to be sold: <i>Free Solar information</i>					
Where are these goods manufactured/prepared/produced? <i>N/A</i>					
Where are these goods currently located? <i>N/A</i>					
In the case of foodstuffs, please indicate the date a food handler's certificate was obtained: <i>N/A</i>					
What is your proposed method of delivery? If a vehicle is to be used, please complete the next section.					
VEHICLE INFORMATION					
Year	Make	Model	Color	Size	License Plate #/State
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Insurance Company			Insurance Policy #		
[REDACTED]			[REDACTED]		

The following items must be included with this application:

- Two photographs of the applicant, taken no more than sixty days prior to the date of application, at least two inches by three inches showing the head and shoulders of the applicant in a clear and distinguishing manner.
- A photocopy of the applicant's valid driver's license.
- A copy of the certificate of authority to collect sales tax issued by the state of New Jersey and sufficient proof to establish that said certificate of registration has been filed with the state of New Jersey, Director of Taxation.

I hereby certify that the information contained in this application is complete, accurate and truthful to the best of my knowledge and belief. I understand that if any statement made is willfully false or incomplete, I may be subject to penalties as provided by law and have this application denied.

I hereby acknowledge that the provisions of Chapter 428 of Vernon Township's code entitled "Peddling and Soliciting" are understood and that if I violate any of the provisions, I am subject to appropriate penalties and/or license revocation.

I consent to Vernon Township's obtaining copies of my driving record from the appropriate public agency and Criminal History Record Information from the New Jersey State Police, State Bureau of Identification.

[Signature] _____ Date 5/13/2025

FOR OFFICIAL USE ONLY					
FEE PAID	\$145.00		DATE REC'D	5-15-25	
CHIEF OF POLICE	<input type="checkbox"/> YES	<input type="checkbox"/> NO DATE:	TOWNSHIP COUNCIL	<input type="checkbox"/> YES	<input type="checkbox"/> NO R #:
LICENSE ISSUED	<input type="checkbox"/> YES	<input type="checkbox"/> NO DATE:	LICENSE #		

**Vernon Township Police Department
21 Church Street
Vernon, NJ 07462**



**Daniel Young
Chief of Police**

**973-764-6155
Fax: 973-764-2518**

May 21, 2025

Re: Peyton Robinson

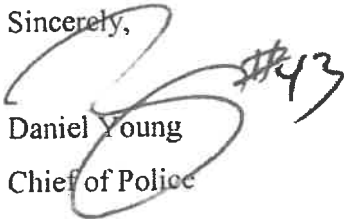
Solicitor Permit

Dear Ms. Gianattasio

We have checked the above named applicant for an arrest record in New Jersey and have found none. We are unable to do a national records check for this type of application.

Please feel free to contact me if any questions are raised or you have difficulty obtaining needed information from other agencies.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Young" with a stylized flourish and the number "#43" written to the right.
Daniel Young
Chief of Police

TOWNSHIP OF VERNON

RESOLUTION #25-155

RESOLUTION OF THE TOWNSHIP OF VERNON, COUNTY OF SUSSEX, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE VERNON TOWNSHIP POLICE DEPARTMENT AND ATLANTIC HEALTH SYSTEM, NEWTON MEDICAL CENTER, TO ESTABLISH JOINT PARTICIPATION IN THE ARRIVE TOGETHER PROGRAM TO ENHANCE AND SUPPORT RESPONSE TO CERTAIN BEHAVIORAL HEALTH CRISIS CALLS

WHEREAS, the Mayor and Township Council of the Township of Vernon have received from the Vernon Township Chief of Police a Memorandum of Understanding to establish joint participation in the ARRIVE Together Program to enhance and support responses to certain behavioral health crisis calls; and

WHEREAS, the Mayor, Township Council and the Vernon Township Chief of Police have reviewed the terms of the MOU; and

WHEREAS, the Mayor and Township Council, together with the Chief of Police find it to be in the best interest of Vernon Township and its residents to execute the MOU.

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Township Council of the Township of Vernon, County of Sussex, that the Vernon Township Police Chief be authorized to execute the Memorandum of Understanding between the Township and Atlantic Health System, Newton Medical Center (Participating Mental Health Service Provider) to establish a joint participation in the ARRIVE Together Program to enhance and support response to certain behavioral health crisis calls.

BE IT FURTHER RESOLVED, that this resolution shall take effective immediately.

CERTIFICATION

I certify that this is a true copy of the Resolution adopted by the Council of the Township of Vernon at their Regular Meeting held on May 29, 2025 at 7:00 pm in the Vernon Municipal Center.

Marcy Gianattasio, RMC, CMR
Municipal Clerk

VERNON TOWNSHIP COUNCIL

NAME	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Buccieri, N.						
DeBenedetto, J.						
Higgins, W.						
Sparta, B.						
Rizzuto, P.						

MEMORANDUM OF UNDERSTANDING

between

**Andover Township Police Department, Byram Township Police Department,
Franklin Borough Police Department, Hamburg Borough Police Department
Hardyston Township Police Department, Hopatcong Borough Police
Department, Newton Police Department, Borough of Ogdensburg Police
Department, Sparta Township Police Department, Stanhope Borough Police
Department and Vernon Township Police Department
(Participating Police Departments)**

and

**AHS Hospital Corp./Newton Medical Center
(Participating Mental Health Service Provider)**

**TO ESTABLISH JOINT PARTICIPATION IN THE ARRIVE
TOGETHER PROGRAM TO ENHANCE AND SUPPORT
RESPONSE TO CERTAIN BEHAVIORAL HEALTH CRISIS
CALLS**

This Memorandum of Understanding (“MOU” or “Agreement”) is entered into between the above-Participating Police Departments (“PPD” or “officer”) and the above-named Mental Health Service Provider (“MHSP”) (collectively “the Parties”), to establish joint participation in the ARRIVE Together Program (“the Program”) to enhance and support law enforcement and response to certain behavioral health crisis calls, and shall confirm the mutual understanding and intention of the Parties as set forth herein.

WHEREAS, pursuant to N.J.S.A. 30:4-27.1, et seq. (“Screening Law”) and N.J.A.C. 10:31-1.1, et seq. (“Screening Regulations”), it is the policy of this State to provide for a public mental health system that delivers treatment consistent with a person’s clinical condition, and that screening services be developed as the public mental health system’s entry point in order to provide accessible crisis intervention, evaluation and referral services to persons with mental illness, to offer persons with mental illness clinically appropriate alternatives to inpatient care, and, when necessary, to provide a means for involuntary commitment to treatment; and

WHEREAS, the Parties recognize the importance of ensuring the safety of every person involved in civilian law enforcement interactions, and that many of the negative outcomes that have resulted from such interactions may stem from law enforcement officers responding to situations involving individuals experiencing behavioral health crises; and

WHEREAS, the MHSP has been designated by the New Jersey Department of Human Services (“DHS”) to provide screening and other medical/health services in accordance with state law and regulations, within the county being served by this MOU; and

WHEREAS, DHS contracts annually with the MHSP for the provision of screening services and other services, pursuant to N.J.A.C. 10:31:10.1(c), and DHS Contracting Policy; and

WHEREAS, the Screening Law provides officers and mental health specialists with the legal authority to transport or authorize transport of individuals who are experiencing a behavioral health crisis to an emergency department for a full assessment where appropriate; and

WHEREAS, law enforcement officers may request the assistance of mental health specialists when responding to emergency service calls that relate to behavioral health crises and mental health personnel may request assistance from officers when responding to requests for emergency screening; and

WHEREAS, in an effort to improve the outcomes in law enforcement's response to emergency behavioral health crisis calls, to divert individuals in crisis from unnecessary entry into the criminal justice system, and to more efficiently employ the resources of both the PPD and the MHSP as they respond to calls for service, the Parties seek to establish a Pilot Program; and

WHEREAS, this MOU is intended to memorialize the relationship and delineate the responsibilities of the Parties in this cooperative joint effort.

NOW, THEREFORE, the Parties agree as follows:

I. Definitions

For the purposes of the Program, the following definitions shall apply:

- A. Behavioral Health Crisis Calls** means emergency calls for service received by the PPD's 911 system or by the MHSP, which involve:
- a. Behavioral/mental health;
 - b. Confused/disoriented person;
 - c. Welfare check;
 - d. Suicide; and
 - e. Other categories that the PPD deems appropriately related to behavioral health identified during the course of the Pilot Program.
- B. "Follow-up Services"** means calls from the PPD for mental health services to be provide by the MHSP after an encounter by the PPD with an individual who the PPD deems in need of mental health services, which may include the MHSP responding to a person:
- a. With behavioral/mental health issues;
 - b. With confusion/disorientation;
 - c. In need of a welfare check;
 - d. At risk of suicide; and

- e. Exhibiting other indications that behavioral or mental health services may be required.
- C. **MHSP Specialist** means a mental health screener as defined by N.J.S.A. 30:4-27.2 or other qualified specialist, such as a crisis intervention specialist, therapist, social worker, psychiatrist, psychologist, nurse, or other professional possessing the relevant academic training or experience to do outreach for the purposes of clinical screening, clinical support, intervention or crisis referrals.
- D. **HIPAA** means the regulations adopted by the U.S. Secretary of the Department of Health and Human Services pursuant to Health Insurance Portability and Accountability Act of 1996 42 U.C.S. § 1302(a) and found at 42 C.F.R. Subchapter C.
- E. **SAMHSA Privacy Regulations** means the privacy regulations adopted by the Substance Abuse and Mental Health Services Administration pursuant to 42 U.S.C. § 290dd-2 and found at 42 C.F.R. Part 2.

II. Program Description

A. Location

- 1. The Program will respond to behavioral health crisis calls, calls for service, or calls identified by law enforcement that could benefit from mental or behavioral health follow-up:
 - a. County: Sussex
 - b. Municipalities: Andover, Byram, Hopatcong, Vernon, Franklin, Hamburg, Hardyston, Ogdensburg, Sparta, Stanhope, and Newton

B. Program Type

- 1. The Parties may select one or more Program types as set forth in Section B and described more fully in Section C below for the term of this MOU. Should the Parties change, reduce or increase the Program type during the term of this MOU, the Parties shall notify DHS and LPS who shall determine whether such change, reduction or increase in Program type is authorized. Any such material change to the terms and conditions of this MOU shall require a written amendment, signed by the Parties, and may result in changes to other terms and conditions herein.
- 2. The Parties agree to implement one or more of the Programs as selected below.
 - ___ a. Co-Responder Program (law enforcement officer and MHSP specialist respond together to emergency service calls and/or follow up visits that relate to behavioral health crisis)
 - ___ b. Telehealth Program (law enforcement officers provided with electronic devices to connect persons suffering behavioral health crisis to a MHSP specialist via video to receive services)

X c. Follow-up Program (law enforcement officers inform MHSP specialist of individuals encountered by law enforcement that need services of MHSP specialist within a designated timeframe following the law enforcement interaction as determined by the Parties)

___ d. Close in Time Follow-up Program (MHSP specialist follows up with individuals encountered by law enforcement close in time, generally within 30 minutes of the encounter, to the law enforcement encounter and provides social and health services as determined by the Parties)

C. Program Responsibilities (as applicable)

1. Frequency

- a. The Program will be implemented weekly on the days determined by the Parties, and at times of the highest volume of behavioral health crisis calls for service as determined by the PPDs, in consultation with the MHSP.
 - i. The PPDs will determine a staffing schedule for their officers.
 - ii. Regardless of where the participating officer is based, the Program shall respond to qualifying calls in any of the participating municipalities identified in Section 1.b. above during their assigned Program hours, as described below.
- b. Shift times will be determined by the Parties, and may be altered if, in consultation with DHS and the MHSP, the PPDs determine that significantly greater relevant calls for service consistently occur at different hours.

2. Personnel

- a. When co-responding as defined in Section II B2(a), the PPDs will each provide one or more experienced law enforcement officers who complete Crisis Intervention Team (“CIT”) training before or during the Program to participate in the Program. Participating Officers will not wear full uniform during the Program shifts, and instead will wear a polo shirt with an agency logo, or similar, and will drive an unmarked vehicle.
- b. At each service call, the Officers will identify themselves as law enforcement officers and ensure the safety of all actors before the MHSP specialist exits the police vehicle, to ensure there are no violent or potentially violent actors on scene, and remain at the scene while the Screener provides services.
- c. The PPDs shall provide training to each specialist identified by the participating MHSP on the proper procedures and protocols for riding in an unmarked police vehicle and responding to calls with an Officer prior to any specialist participating in the Program.

- d. The MHSP will provide one or more experienced specialists to participate in the Program. The participating specialists will perform crisis intervention and screening services consistent with their statutory and regulatory duties at each call for service.
- e. When co-responding, the Officer will transport the MHSP specialist to calls for service in an unmarked police vehicle. The Officer will not respond to other calls for service while transporting the MHSP specialist except for those behavioral health crisis calls as defined below. In the event of an emergency that needs the Officer's immediate attention and is in the Officer's plain view, such as a motor vehicle accident or serious injury, the officer will stop to provide immediate assistance until further police assistance arrives. In the event of a call involving a life-threatening emergency, the Officer will only respond to the call upon the direction of their supervisor and will first transport the MHSP specialist to the closest safe location prior to responding to the call.
- f. For follow-ups, the PPD will provide the MHSP with information on individuals that they have encountered at a mutually agreed upon frequency.
- g. The MHSP will determine how and when best to follow-up with the individuals. The follow-ups may be in-person, telephonic or virtual.

3. Coverage

- a. The Program will respond to behavioral health crisis calls for service made to the PPDs' 911 systems within the identified county, including those originating from the public, those incoming from other law enforcement officers or agencies within the area, and those incoming from the MHSP to the PPDs and/or their 911 systems during Program hours.
- b. The Program will respond to crisis calls originating from the psychiatric emergency screening service within the identified county and 9-8-8 calls from individuals residing in the locales where the Program operates.
- c. When co-responding, the Program will respond to qualifying calls made to the municipality(ies) identified in Section II.A.1(b) above, regardless of where the ARRIVE officer is employed. Officers from the municipality from which the call originated will be responsible for securing the scene before the MHSP specialist enters. At the scene, once deemed safe, the non-ARRIVE officer(s) shall only provide assistance if specifically requested by the ARRIVE Officers on scene.
- d. When the PPD and the MHSP specialist meet at a location at the same time, the Program will respond to qualifying calls made to the municipality(ies) identified in Section II.A.1.(b) above by a MHSP meeting a CIT trained officer at an arranged safe location. If a CIT trained officer is unavailable to respond during Program hours, a CIT trained officer from municipality(ies) identified in Section II.A.1.(b) or another municipality in the county with the approval of the impacted chief, director, or officer in charge is permissible.

- e. When not responding to calls for service, the Program participants will proactively undertake follow-up visits with individuals from prior services or initiate contact with individuals identified as at-risk through other means.

4. Data Collection and Evaluation

- a. PPDs and MHSPs shall collect data relevant to the assessment of the Program, as specified by the Department of Law and Public Safety (DLPS) and/or DHS, Division of Mental Health and Addiction Services (DMHAS).
- c. Should DLPS retain an academic institution to perform an evaluation of the Program the Parties and Participating Agencies agree, upon request, to provide the retained academic institution access to relevant data, subject to appropriate privacy and cybersecurity protections, to include 911 or computer-aided dispatch (CAD) data and interviews of participating employees, for the purposes of performing the assessment. The academic institution shall execute any required confidentiality agreements. If personally identifiable information is being shared, the confidentiality agreement must be compliant with HIPAA in particular, 45 C.F.R. 164.512(i), and with the SAMHSA.

5. Confidentiality

The parties agree to keep confidential all records, recordings, and reports made in connection with the ARRIVE Program and/or certificates, applications, records, and reports made that directly or indirectly identify any individual presently or formerly receiving ARRIVE Program services. The parties further agree not to disclose them to any person, except as permitted by N.J.S.A. 30:4-24.3, and N.J.A.C. 10:37-6.79, HIPAA regulations and the SAMHSA Privacy Regulations. Such records are not subject to public access pursuant to EO 26 (2002) and N.J.S.A. 47:1A-1.

III. PPD Responsibilities

- A. The PPD shall perform all necessary tasks required to implement the Program as detailed in Section II above, including, during responses to qualifying emergency calls for service, the participating officer shall assess and take measures to secure the environment in order to mitigate the potential for harm to the officer, mental health specialist, client, and any bystanders.
- B. The PPD shall make available the qualified officers required to implement the Program as detailed in Section II, and shall ensure all requisite training (including the requirement that all officers participating in the initiative successfully complete CIT training) and certifications have been obtained by participating officers.
- C. The PPD shall implement operational changes, as it deems necessary, to implement the Pilot Program, as detailed in Section II.
- D. The PPD shall provide the equipment necessary for participating officers to perform their duties under the Program, including providing an unmarked vehicle during the course of

the Program.

- E. The PPD shall provide training to each participating MHSP specialist on the proper procedures and protocols for riding in a law enforcement vehicle and/or responding to calls with a police officer prior to any MHSP specialist participating in the Program.
- F. The PPD shall cooperate with the MHSP, other participating Law Enforcement Agency Partners within the county, as identified herein, as well as DHS, DMHAS, and DLPS, to facilitate and execute the goals of the Program. The PPD shall not request that the MHSP perform any activities that conflict with the Screening Law or Screening Regulations.
- G. The PPD shall ensure their participating officers follow all applicable Law Enforcement Directives and Guidelines issued by the Attorney General of New Jersey, as updated, amended, or supplemented (available at <https://www.njoag.gov>).

IV. MHSP Responsibilities

- A. The MHSP shall perform all necessary tasks required to implement the Program detailed in Section II, and shall provide those services in a manner consistent with the Screening Law and Screening Regulations.
- B. The MHSP shall provide the specialists required to implement the Program, and shall ensure all requisite training has been obtained by the participating specialists.
- C. The MHSP shall ensure the equipment necessary for the participating specialists to perform their duties under the Program is provided. The equipment must be provided by the MHSP.
- D. The MHSP shall cooperate with the other Parties to facilitate and execute the Program in a manner consistent with the Screening Law and Screening Regulations.
- E. The MHSP shall bill DHS for services provided under the Program at the rate set forth herein under the same terms as included in the existing contract between DHS and the MHSP.
 - 1. The total amount billed under the Program shall not exceed the amount as determined by DHS and/or DLPS and conveyed under a separate writing.
 - 2. The MHSP shall provide DHS with quarterly invoices specifically for services provided under the Program.
 - 3. The MHSP shall provide DHS with quarterly expenditure reports specifically for services provided under the Program in accordance with the DHS Contract Manual.

V. Funding

- A. Consistent with the terms of the existing contract between the MHSP and DHS, and the DHS Contract Policy and Information and Contract Reimbursement Manual, MHSP specialists

participating in the Program shall be compensated for all services performed under the Program at their ordinary pay and ordinary contractual obligations.

1. Payments to the MHSP for work performed in accordance with the Program, including overtime, if any, shall be allowed up to a maximum total amount reimbursed as determined by DHS and/or DLPS and conveyed under a separate writing.
 2. The amount billed by the MHSP under the Program shall only include those amounts above insurer reimbursements.
- B. Except as set forth in Paragraph A in this Funding Section, each Party shall bear its own costs, including operational costs, in relation to this MOU. Expenditures by each Party will be subject to its own budgetary processes and to the availability of funds and resources pursuant to applicable laws, regulations, and policies. The Parties expressly acknowledge that this in no way implies that the State of New Jersey will appropriate funds for such expenditures.

VI. Points of Contact

- A. The individual points of contact (“POC”) for each of the Parties to this MOU, and any other participating Law Enforcement Partners within the County, are set forth in Attachment A, which shall be attached hereto and made part of this MOU.
- B. The Parties agree that if there is any change to the POC or POC contact information, they will inform the other Parties in writing within 10 business days of the change and update the list of POCs in Attachment A accordingly.

VII. Dispute Resolution

- A. The Parties agree to cooperate and confer with each other to address any disputes or issues which may arise in relation to this MOU and/or the Pilot Program.

VIII. Liability

- A. Each Party shall be responsible for the actions of its officers and employees occurring during the performance of their obligations under this Agreement subject to the provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:1-1, et seq., the Contractual Liability Act, N.J.S.A. 59:13-1, et seq., the availability of appropriated funds, and the MHSP’s insurance obligations under its existing contract with DHS to provide screening services under the Screening Law. The State of New Jersey cannot agree to indemnify any third-party grantee or contractor, and is not providing any indemnification to any third-party grantee or contractor. The State of New Jersey does not carry general liability insurance, but the liability of the State and the obligation of the State to be responsible for tort claims against it are covered under the terms and provisions of the Tort Claims Act. The Tort Claims Act also creates a fund into which the Legislature appropriates funds from time to time, and from which final tort claims are paid in accordance with its provisions. See N.J.S.A. 59:12-1. For claims beyond the purview of the Tort Claims and Contractual Liability Acts, it is agreed that none of the Parties to this

Agreement assume any liability whatsoever for any alleged wrongful acts or omissions of the agents, servants, contractors, or employees of the other. Nothing in this Agreement shall be construed to waive any defenses or immunities available to any Party or its employees under the Tort Claims Act or other applicable law.

- B. The MHSP's liability under this Agreement shall continue after the termination of this Agreement with respect to any liability, loss, expense or damage resulting from the acts occurring prior to termination, and shall remain in effect until all potential liabilities arising from this MOU and the Program have lapsed.
- C. This MOU shall not be interpreted as a waiver of sovereign immunity. Any liability of the agencies that are party to this MOU is, to the extent applicable, subject to the New Jersey Screening Law, N.J.S.A. 30:4-27.1, et seq., and specifically, N.J.S.A. 30:4-27.7, the New Jersey Tort Claims Act, *supra*, the New Jersey Contractual Liability Act, *supra*, any other applicable law, and the availability of funding.
- D. For the duration of the Program, any MHSP specialist participating in the Pilot Program and receiving training from the PPD or other Participating Law Enforcement Agencies shall remain an employee of the MHSP and at no point will be considered an employee of the State of New Jersey, DLPS, DHS, the PPD or other Participating Law Enforcement Agencies. Neither the State, DLPS, DHS, nor the PPD or other Participating Law Enforcement Agencies shall have control over the duties of any MHSP specialist participating in the Program, or their performance thereof.
- E. This Agreement shall be deemed to have been made and shall be construed and interpreted solely in accordance with the laws of the State of New Jersey without regard to the principles of conflicts of law. The Parties hereto agree to the exclusive jurisdiction of the courts located in the State of New Jersey. The Parties agree to waive their rights to a jury trial.

IX. Duration, Withdrawal, and Termination

- A. The MOU will take effect upon signature of the Parties and shall remain in effect until April 1, 2026.
- B. Any Party may terminate the agreement by providing all other Parties 30 days written notice. Such notice shall also be provided to DHS, DMHAS, and DLPS at the contact addresses in Attachment A.
- C. Upon mutual agreement of the Parties, and with the approval of DHS and DLPS, the Program may be renewed for additional one-year terms. Any such renewal shall be set forth in writing and attached hereto and made part of this MOU.

X. Compliance with Other Laws

- A. The Parties agree that in the performance of this MOU and the Program, they will comply with all applicable federal, State, and local laws, statutes, and regulations, including all

requirements of the Screening Law and Regulations and the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

XI. Effect on Other Authorities

- A. Nothing in this MOU is intended to restrict the authority of any Party to act as permitted by law, or to restrict a Party from administering or enforcing any law. This MOU should not be construed as limiting or impeding the basic spirit of cooperation that exists between the Parties.
- B. This MOU does not impose any additional duties and responsibilities on any of the Parties that go beyond that which is already required by existing law.

XII. Assignment

- A. Neither this MOU nor any of the rights, duties, or obligations of the Parties hereunder shall be assignable or delegable in whole or part, whether by operation of law or otherwise, without the prior written consent of the other Parties. Any assignment or delegation or attempted assignment or delegation without such consent shall be void and of no force or effect.

XIII. Severability

- A. Nothing in this MOU is intended to conflict with applicable State or federal laws, the directives of the Attorney General of New Jersey, or a Party's regulations. If a provision of this MOU is inconsistent with such authority, that term shall be invalid, but the remaining terms and conditions of this MOU shall remain in full force and effect.

XIV. No Private Rights Created

- A. This MOU does not create any right or benefit, substantive or procedural, enforceable in law or in equity, against the State of New Jersey, or against any department, agency, officer, employee of the State of New Jersey, any Party to this MOU, entity, or any other person.

XV. Non-Waiver

- A. The failure by a Party to insist on performance of any term or condition or to exercise any right or privilege included in this MOU shall not constitute a waiver of same unless explicitly denominated in writing as a waiver and shall not in the future waive any such term or condition or any right or privilege. No waiver by a Party of any breach of any term of this MOU shall constitute a waiver of any subsequent breach or breaches of such term.

XVI. Entire Agreement & Amendments or Modifications

- A. This MOU may be amended by deletion or modification of any provision contained herein, or by adding new provisions, after written consent of the Parties. Any such amendment or modification shall be in writing, in the form of an Addendum to this MOU, which shall be

signed by the Parties and shall be attached hereto and made part of this MOU.

- B. This MOU, including any Attachments and Schedules contained within it, represents the entire understanding and agreement between the Parties and supersedes all prior agreements and understandings between the Parties.

XVII. Other Provisions

- A. No Party shall use the name of any other Party in any promotional or advertising material unless review and approval of the intended use shall have first been obtained from the Party whose name is to be used.
- B. All persons employed by each Party shall be employees of that Party only and shall look only to their own employer for employment benefits and payment of wages. No relationship of employer/employee between the MHSP and the PPD's staff is created by this Agreement. Each Party is solely responsible for paying all employment taxes relative to its own staff, and each Party shall indemnify and hold the other harmless with respect thereto.

XVIII. Authorization

- A. By execution of this MOU, the Parties represent that they are duly authorized and empowered to enter into this MOU and to perform all duties and responsibilities established in this MOU.

XIX. Electronic Signature and Counterparts

- B. The Parties agree that the execution of this MOU by electronic signature and/or by exchanging PDF signatures will have the same legal force and effect as the exchange of original signatures. This MOU may be executed in counterparts and those counterparts, when assembled, shall constitute the Entire Agreement as defined above.

SIGNATURE PAGE FOLLOWS


THE REMAINDER OF THIS PAGE IS LEFT INTENTIONALLY BLANK

Signatories

The terms of this Agreement have been read and understood by the persons whose signatures appear below.

For the Mental Health Service Provider:

Provider Name:

By: 
Name: Suja Mathew, MD, MACP
Title: EVP, Chief Clinical Officer

Dated: 5/5/2025

For the Participating Police Department(s):

PPD Name:

By: _____
Name:
Title:

Dated: _____

PPD Name:

By: _____
Name:
Title:

Dated: _____

PPD Name:

By: _____
Name:
Title:

Dated: _____

By: _____
Name:
Title:

Dated: _____

PPD Name:

By: _____
Name:
Title:

Dated: _____

PPD Name:

By: _____
Name:
Title:

Dated: _____

PPD Name:

By: _____
Name:
Title:

Dated: _____

PPD Name:

By: _____
Name:
Title:

Dated: _____

Attachment A

POINT OF CONTACT INFORMATION

For the Department of Law and Public Safety:

LPS: Derick D. Dailey
Senior Counsel to the Attorney General
Office of the Attorney General
25 Market Street
Trenton, NJ 08625
Email: Derick.Dailey@njoag.gov
Phone: 609-571-0449

For the Department of Human Services:

Valerie Mielke
Assistant Commissioner
Division of Mental Health and Addiction Services
5 Commerce Way, 2nd floor
Hamilton, N.J. 08625
Email: Valerie.mielke@dhs.nj.gov
Phone: 609-438-4352

For Sussex County Prosecutor's Office

Acting Prosecutor Sahil K. Kabse
skabse@scpo.sussex.nj.us
973-383-1570

Assistant Prosecutor Jonathan McMeen
jmcmeen@scpo.sussex.nj.us
973-383-1570

For the Mental Health Service Provider:

Summer Taylor
Outreach Crisis Clinician
Atlantic Health System
Newton Medical Hospital
175 High Street

Newton, New Jersey
Summer.Taylor@atlanticealth.org
973-383-0973 Option 1

Paul Burns
Atlantic Health System
Newton Medical Hospital
175 High Street
Newton, New Jersey
Paul.Burns@atlanticealth.org
973-383-0973 Option 1

For the Participating Police Department(s):

TOWNSHIP OF VERNON

RESOLUTION #25-156

**SIDEBAR AGREEMENT BETWEEN THE
TOWNSHIP OF
VERNON AND
U.A.W. LOCAL NO. 2326**

The Township and the U.A.W. are parties to a collective bargaining agreement (CBA), effective from **January 1, 2025 through December 31, 2029**; and

WHEREAS, the parties' CBA, Article V (Job Steps and Levels; Salaries) provides a list of titles at various Levels, from Level I to V, at Section A; and

WHEREAS, the parties' CBA, Article V (Job Steps and Levels; Salaries) provides a salary guide for the different levels at Section B, which refers to the salary schedule in the agreement at Schedule A; and

WHEREAS, the Township has determined that it has a need for a new position with the title of **Site Manager, Nutrition Program**; and

WHEREAS, the U.A.W. and the Township have agreed to create the position **Site Manager, Nutrition Program**, which will be a **Level IV** position; and

WHEREAS, this Sidebar Agreement is made this day of **May 29, 2025**, by and between the TOWNSHIP OF VERNON (the "Township") and the U.A.W. LOCAL NO. 2326 (the "U.A.W.").

NOW, THEREFORE, the Township and the U.A.W. hereby agree as follows:

1. The CBA, Article V, Section A shall be amended to include a new title under **Level IV** for the title of **Site Manager, Nutrition Program**, with **CSC Title Code 03716**.
2. The parties agree that the position of **Site Manager, Nutrition Program** falls within the CBA's Recognition Provision, Article I, and the terms and conditions for an employee holding the position and title shall be based upon the CBA;
3. These amendments shall be effective as of **January 1, 2025**.

Township of Vernon

U.A.W. LOCAL NO. 2326

CERTIFICATION

I certify that this is a true copy of the Resolution adopted by the Council of the Township of Vernon at their regular meeting held on May 29, 2025 at 7:00 pm in the Vernon Municipal Center.

Marcy Gianattasio, RMC, CMR
Municipal Clerk

VERNON TOWNSHIP COUNCIL

NAME	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Buccieri, N.						
DeBenedetto, J.						
Higgins, W.						
Sparta, B.						
Rizzuto, P.						

TOWNSHIP OF VERNON

VOTE FAILED

RESOLUTION #25-113

**SIDEBAR AGREEMENT BETWEEN THE
TOWNSHIP OF
VERNON AND
U.A.W. LOCAL NO. 2326**

This Sidebar Agreement is made this day of **April 14, 2025**, by and between the TOWNSHIP OF VERNON (the "Township") and the U.A.W. LOCAL NO. 2326 (the "U.A.W.").

WHEREAS, the Township and the U.A.W. are parties to a collective bargaining agreement (CBA), effective from **January 1, 2025 through December 31, 2029**; and

WHEREAS, the parties' CBA, Article V (Job Steps and Levels; Salaries) provides a list of titles at various Levels, from Level I to V, at Section A; and

WHEREAS, the parties' CBA, Article V (Job Steps and Levels; Salaries) provides a salary guide for the different levels at Section B, which refers to the salary schedule in the agreement at Schedule A; and

WHEREAS, the Township has determined that it has a need for a new position with the title of **Site Manager, Nutrition Program**; and

WHEREAS, the U.A.W. and the Township have agreed to create the position **Site Manager, Nutrition Program**, which will be a **Level IV position**.

NOW, THEREFORE, in consideration of the mutual covenants set forth herein, the Township and the U.A.W. hereby agree as follows:

1. The parties agree that the position of **Site Manager, Nutrition Program** falls within the CBA's Recognition Provision, Article I, and the terms and conditions for an employee holding the position and title shall be based upon the CBA;
2. The CBA, Article V, Section A shall be amended to include a new title under **Level IV** for the title of **Site Manager, Nutrition Program**, with **CSC Title Code 03716**.
3. These amendments shall be effective as of **January 1, 2025**.

Township of Vernon

U.A.W. LOCAL NO. 2326

CERTIFICATION

I certify that this is a true copy of the Resolution adopted by the Council of the Township of Vernon at their regular meeting held on April 28, 2025 at 7:00 pm in the Vernon Municipal Center.

Marcy Gianattasio, RMC, CMR
Municipal Clerk

VERNON TOWNSHIP COUNCIL

NAME	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Buccieri, N.						
DeBenedetto, J.						
Higgins, W.						
Sparta, B.						
Rizzuto, P.						



You are reading the State of New Jersey Job Descriptions. This is **not** a Job Vacancy Announcement.

Job Specification

SITE MANAGER, NUTRITION PROGRAM

DEFINITION:

Under direction, has charge of the economical and professional management of all functions, services, facilities, and personnel associated with the storage, preparation, and service of food at a nutrition project site, and the supporting social services activities as part of a nutrition program for senior citizens; does related work as required.

NOTE: The definition and examples of work for this title are for illustrative purposes only. A particular position using this title may not perform all duties listed in this job specification. Conversely, all duties performed on the job may not be listed.

EXAMPLES OF WORK:

Supervises the operation of a nutrition project for individuals at a congregate meal site.

Establishes and is responsible for a system of collecting and recording meal payments.

Supervises and may assist in food preparation and related food service functions.

Conducts or assists in conducting interviews of program participants to record characteristics required for reporting purposes.

Prepares or supervises the preparation of an orderly, attractive, and sanitary congregate meal site for use in feeding and other program related activities.

Establishes and is responsible for a system of ordering meals for daily consumption at the congregate meal site or for delivery to those temporarily homebound.

Collects and stores data and is responsible for the preparation of recurring and special reports on the characteristics of the participants in a nutrition program.

Works with all project staff to promote increased participation of individuals in a nutrition program primarily through the coordination of outreach activities.

Establishes work schedules.

Gives suitable assignments and instruction to persons engaged in food service and program activities.

Checks the preparation of menus and special diets for conformity with project specifications.

Makes recommendations for the training of site personnel and assists in carrying out training programs.

Will be required to learn to utilize various types of electronic and/or manual recording and computerized information systems used by the agency, office, or related units.

REQUIREMENTS:

EXPERIENCE:

One (1) year of supervisory experience in a cafeteria, food service, or dining room facility.

LICENSE:

Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

KNOWLEDGE AND ABILITIES:

Knowledge of principles and practices involved in supervising a food service facility.

Knowledge of methods and procedures used to establish, maintain, and control food service.

Knowledge of systems of collecting and recording meal payments.

Knowledge of special programs and problems pertaining to food service.

Ability to give suitable assignments and instructions.

Ability to train and supervise the performance of subordinates.

Ability to check the preparation of menus and special meals for conformity to specifications.

Ability to see that desired objectives are achieved.

Ability to work with other staff members in promoting increased participation in the program.

Ability to establish and maintain good employee and client relationships.

Ability to learn to utilize various types of electronic and/or manual recording and information systems used by the agency, office, or related units.

Ability to read, write, speak, understand, or communicate in English sufficiently to perform the duties of this position. American Sign Language or Braille may also be considered as acceptable forms of communication.

Persons with mental or physical disabilities are eligible as long as they can perform essential functions of the job with or without reasonable accommodation. If the accommodation cannot be made because it would cause the employer undue hardship, such persons may not be eligible.

This job specification is applicable to the following title code:



03716 L C N/A 10 -

This job specification is for **local** government use only. Salary range is only applicable to state government. Local salaries are established by individual local jurisdictions.

1/27/1997

TOWNSHIP OF VERNON

RESOLUTION #25-40

**AUTHORIZING THE MAYOR AND MUNICIPAL CLERK
TO SIGN AN AGREEMENT WITH THE COUNTY OF SUSSEX
FOR NUTRITION SITE PREMISES FOR SENIOR CITIZENS**

WHEREAS, Vernon Township has available space in the Senior Citizen Center; and

WHEREAS, there is a continuing need for space to offer meals to accommodate approximately 75 senior citizens per day; and

WHEREAS, the Township of Vernon has offered, for appropriate compensation, to allow the County of Sussex to utilize a portion of the Senior Citizen facility for the Vernon Nutrition Site Operation project as per attached agreement for the year 2025; and

WHEREAS, the agreement is attached hereto and made a part hereof; and


WHEREAS, the compensatory amount for the use of this facility is \$27,700.00 for the agreement year.

NOW, THEREFORE, BE IT ORDAINED by the Township Council of the Township of Vernon, New Jersey as follows:

1. That the Township Council of the Township of Vernon hereby authorizes and directs the Mayor and Township Clerk to execute the agreement between Vernon Township and the County of Sussex for use of the Vernon Township Senior Citizen Center for the Vernon Nutrition Site Project.
2. A certified copy of this Resolution shall be submitted to the Clerk of Sussex County and Jacquelyne Suarez, the Acting Director of the NJ Division of Local Government Services.

CERTIFICATION

I certify that this is a true copy of the Resolution adopted by the Council of the Township of Vernon at their Reorganization Meeting held on January 15, 2025 at 6:00 pm in the Vernon Municipal Center.


Marcy Gianattasio, RMC, CMR
Municipal Clerk

VERNON TOWNSHIP COUNCIL

NAME	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Buccieri, N.	X		X			
DeBenedetto, J.			X			
Higgins, W.			X			
Rizzuto, P.			X			
Sparta, B.		X	X			

AGREEMENT

This Agreement entered into this 18th day of December, 2024 by and between the County of Sussex, a political subdivision of the State of New Jersey, having its principal offices at the Sussex County Administrative Center, One Spring Street, Newton, New Jersey 07860, hereinafter referred to as "Sussex" and the Township of Vernon, a political subdivision of the State of New Jersey, having its principal offices at 21 Church Street, Vernon, New Jersey 07462, hereinafter referred to as "Vernon"; and

WHEREAS, the Township of Vernon operates a Senior Center which contains a fully operational and licensed kitchen capable of serving meals that meet all State of New Jersey requirements for the management and serving of meals for the congregate meal program for senior citizens; and

WHEREAS, the County of Sussex is in need of a manager and server for the Vernon Congregate Meal Site that is capable of serving meals that meet all State of New Jersey requirements for congregate meals for senior citizens and to work in concert with the Sussex County Division of Senior Services to ensure contract compliance; and

WHEREAS, it would be mutually beneficial, efficient, and expedient for the parties to enter into this Agreement; and

WHEREAS, the County of Sussex has agreed to participate in a Shared Services Agreement in the manner and to the extent as outlined in the attached Agreement, which allocation of responsibility and cost, to the County of Sussex, shall not exceed \$27,700.00, and is also agreeable to the Township of Vernon; and

WHEREAS, the Township of Vernon has agreed to participate in this Shared Service Agreement in the manner and to extent as outlined herein and the allocation of responsibility and compensation is also agreeable to the County of Sussex; and

WHEREAS, the parties have the authority to enter into this Agreement under the Shared Services Act, N.J.S.A. 40A:65-1 ET SEQ.

NOW, THEREFORE the parties do hereby mutually stipulate and agree as follows:

TOWNSHIP OF VERNON, will provide:

1. Space for the Vernon Nutrition Project site operation between the hours of 9:30 a.m. and 2:00 p.m., five (5) days per week, to accommodate approximately seventy-five (75) people at the Senior Citizen Center, Municipal Building, Church Street, Vernon Township. Use of the right half of the large meeting room, kitchen facilities, a ladies' and men's restroom facility, office space for the site manager, and a secured storage space for the following items:

- Dishes
- Silverware
- Paper Products
- Kitchen Utensils
- Cleaning Equipment

2. Adequate heating/cooling to maintain the kitchen, restroom, and meeting room at a minimum temperature of 68 degrees and a maximum of 78 degrees.
3. Provide a paid site manager and site aide to manage and operate the Nutrition Site who will receive payment of wages and other compensation, reimbursement of expenses and compliance with Federal, State, and local tax withholding, Workers' Compensation, Temporary Disability, Social Security, Unemployment, and other obligations imposed on the employer of such personnel.
4. Assure that the site manager and/or site aide register and record each participant that attends the nutrition program for that day; take orders for meals to be provided for the next day and fax them to the county by 1:00 pm; and solicit and collect voluntary daily donations of \$2.00 which needs to be counted by two individuals and locked in a secure location for the County to collect weekly.
5. Assure that the site manager and/or site aide prepare utensils and plates for daily meals or have volunteers complete this task; verify and maintain food at appropriate temperatures and record these temperatures daily; serve the meal to the individuals attending the program under a Serv Safe Certification, or a Food Handlers Certification.
6. Assure that there is at least one individual that is certified in CPR at the site.
7. Assurance that the congregate site will be in compliance with all Federal, State, County, and Municipal Health Codes and is maintained in a clean and safe condition.
8. Responsible for clearing snow from the walkways adjacent to the front door of the premises on the days the nutrition program is in operation. Vernon shall also be responsible for applying sand and salt to the sidewalk area adjacent to the front door on the days that nutrition program is in operation. Vernon, on nonproprietary basis, shall provide for the removal of snow from parking lot and sidewalks leading to the premises including adequate sanding and salting of icy patches.
9. Adequate parking to accommodate a reasonable amount of cars for the number of people being serviced at the site, as presently exists.
10. Responsible for providing monthly bills in the amount of \$2,308.33 to cover the cost for the program on a monthly basis.

COUNTY OF SUSSEX, will provide:

1. The Director of Senior Services will act as the Project Director. The Project Director is responsible to handle all issues that may affect the provision of services. The Director is responsible to ensure that each site upholds quality food service standards including adherence to Title III OAA and Chapter XII (NJ Sanitary Code) requirements. If issues arise regarding these standards the Project Director would assist with bringing the program into compliance.
2. A full-time Project Coordinator to coordinate services between the nutrition site and the food service provider; complete grant reports, create report forms for the nutrition site and collect documentation and donations from the nutrition sites on a weekly basis.
3. Conduct and complete monthly food surveys and client satisfaction surveys for the Nutrition Site.
4. Provide monthly menus to the site two weeks prior to implementation. Manage the contract with the food service provider and coordinate the delivery of the food to the site.
5. Establish and post a grievance procedure at the nutrition site that is in accordance with guidelines established by the New Jersey Department of Human Services, Division of Aging Services.
6. Will provide individualized advice and guidance to older adults who are at nutritional risk, because of their health or nutritional history, dietary intake, medicines use, or chronic illnesses, about options and methods for improving their nutritional status. This will be provided at each site once per quarter, at the time that the Nutrition Education takes place.
7. Coordinate all of the training for the food handlers to ensure compliance with the grant guidelines.
8. Create and maintain all policies and procedures for the nutrition site.
9. Coordinate recreational activities for the nutrition site in collaboration with the Township Recreation Coordinator.
10. Will be at the nutrition site on a weekly basis.
11. Provide sites with applicable forms to complete registration, donation collection and temperature reports.
12. Assist in the recruitment of volunteers at each site.

ADDITIONAL TERMS:

1. Township of Vernon's Insurance Requirements: The Township of Vernon will procure and maintain, at its own expense, the following minimum levels of insurance: The Township of Vernon will continuously maintain insurance or other security for adequate protection for all work from liability and will protect the County for damages, liability or loss arising in connection with the contract. The Township of Vernon will ensure coverage for damages, liability or loss arising in connection with the contract and services:

A. WORKER'S COMPENSATION AND EMPLOYER'S LIABILITY INSURANCE with limits of not less than \$1,000,000.00 will be maintained in full force during the life of this contract by the Township of Vernon covering all employees engaged in performance of this contract pursuant to N.J.S.A. 34:15-12(a) and N.J.A.C. 12-235- 1.6.

B. GENERAL LIABILITY INSURANCE with limits of not less than \$1,000,000.00 for Bodily Injury and Property Damage Liability each occurrence and \$2,000,000.00 General Aggregate will be maintained in full force during the life of the contract by the Township of Vernon. The policy will include the Township of Vernon protective liability insurance (also known as contingent liability insurance) with the same limits. In the event more than one insured is named in the policy, a CROSS LIABILITY endorsement will be included which provides that the employees of each of the named insureds are not excluded under the policy as respect to claims that are made against other named insured.

C. AUTOMOBILE LIABILITY INSURANCE with limits of not less than \$1,000,000.00 Liability and Property Damage Liability Combined Single Limit, \$1,000,000.00 Uninsured Motorist and Underinsured Motorist, \$1,000,000.00 Owned, Hired and Non-owned Automobile, will be maintained in full force during the life of this contract by the Township of Vernon.

The insurance policies will be provided by insurance companies authorized to do business in the State of New Jersey.

All insurance required herein will be maintained in full force and effect during the term of the Township of Vernon Contract with the County and will constitute primary coverage over any other applicable insurance.

The Township of Vernon will furnish a Certificate or Certificates of Insurance in compliance with these requirements and a certified copy of each policy to the County, including the provisions establishing premiums. All insurance policies required hereunder will include an endorsement naming the County and its officers, agents, engineer, attorney, employees, and servants as additional insured's, which insurance will provide primary and non-contributory insurance coverage to the County, its agents, etc.

In addition, the additional insurance will include but not be limited to coverage for the additional insured for bodily or personal injury, property damage or other loss for which the respondent's insurance policy provides coverage for the respondent's work and for coverage which is included in the Township of Vernon "products-completed operations hazard" coverage. An endorsement will be provided that the policies will not be changed or canceled prior to thirty (30) days after written notice has been provided by the insurance carrier directly to the County.

During the term of its Contract with the County, the Township of Vernon will be obligated to renew each and every insurance policy which may expire. In cases where a required insurance policy is cancelled or terminated during its term, the Township of Vernon will immediately procure insurance to replace such policy(ies) and will immediately provide all insurance information required by the County as proof that the cancelled or terminated policy has been restored or replaced. In the event the Township of Vernon fails or refuses to renew its insurance policies, or the coverage is canceled, terminated, or modified so that the insurance does not meet the requirements of the Township of Vernon Contract with the County, such failure shall constitute default of the Township of Vernon's Contract with the County.

Insurance coverage having policy limits in the amounts required by the County will not be construed to relieve the Respondent from liability in excess of such coverage, nor will it preclude the County from taking such other actions as are available to it under the provisions of this Contract or otherwise in the law.


2. No variation or modification of the Agreement and no waiver of its provisions shall be valid unless in writing and signed by duly authorized officer of the County of Sussex and the Township of Vernon.
3. The project ceiling cost of \$27,700.00 is hereby established and shall only be increased through mutual agreement of the governing bodies with thirty (30) days written notice provided by Sussex to Vernon from the time period within which seventy-five (75%) percent of the project ceiling cost is reached. Otherwise, Sussex has the option to terminate upon thirty (30) days written notice.
4. The Congregate Nutrition Program collects donations through voluntary participant contributions. These donations are utilized to maintain and expand congregate nutrition services at the site as outlined by the New Jersey Standards for the Nutrition Program for Older Americans. The donations are applied to the additional costs incurred beyond the \$27,700.00 administrative costs outlined in this Agreement for the program supplies, recreational activities, additional food costs and equipment. The County will retain \$125.00 per month of the donations collected to cover a portion of the County's costs for implementing the program.

5. This Agreement shall run from January 1, 2025 until December 31, 2025.
6. Upon expiration of the term, the parties may extend the term or enter into a new Agreement upon such terms and conditions, including compensation, as they agree and are incorporated into a written Agreement.

IN WITNESS WHEREOF the undersigned, being duly authorized to do so in accordance with the Statutes, hereunto set their hands and cause their corporate seals to be affixed this 18th day of December, 2024.

COUNTY OF SUSSEX

ATTEST:


Christina Marks, Clerk
Board of County Commissioners


Jill Space, Commissioner Director
Board of County Commissioners

TOWNSHIP OF VERNON

ATTEST:


Marcy Gianattasio, Clerk
Vernon Township


Anthony Rossi, Mayor
Vernon Township

Date:

Shared Service Agreement for CY2025 with the Township of Vernon for the Management of the Congregate Nutrition Program in the amount of \$27,700.00

Date:

TOWNSHIP OF VERNON

ORDINANCE #25-08

ORDINANCE OF THE TOWNSHIP OF VERNON, COUNTY OF SUSSEX, STATE OF NEW JERSEY, AMENDING CHAPTER 94 OF THE CODE OF THE TOWNSHIP OF VERNON REGARDING THE POLICE DIVISION

WHEREAS, a determination has been made that the municipal code concerning the Police Division needs to be amended to reflect current operations and to harmonize the municipal code.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and the Council of the Township of Vernon, County of Sussex, and State of New Jersey, that Chapter 94 of the Municipal Code is hereby amended and supplemented as follows:

Article I Establishment, Organization and Personnel

§ 94-1. Division of Police continued; positions.

There is hereby continued in and for the Township of Vernon a Police Division, as part of the Department of Public Safety, which may consist of a Chief of Police, Deputy Chief of Police, and such numbers of Captains, Lieutenants, Sergeants and patrol officers as may, from time to time, be authorized by further ordinance of the Township Council. When positions are so authorized, the Mayor shall make appointments to the authorized positions. The Police Division, upon adoption of this chapter, shall consist of the following authorized positions: one Chief of Police, one Captain, two Lieutenants, up to ~~six~~ seven (7) Sergeants and up to 30 patrol officers.

AND BE IT FURTHER ORDAINED that this Ordinance shall be effective upon its passage and publication as provided by law.

Vernon Township Police Department

Accreditation and Accreditation Sergeant Proposal

In 2025, the Vernon Township Police Department is seeking to begin the process of becoming a New Jersey State Association Chiefs of Police (NJSACOP) accredited police agency. Accreditation is a difficult and lengthy process that will raise the standards of the Vernon Township Police Department and bring the best accepted practices of a New Jersey law enforcement agency to Vernon Township. There are many aspects of accreditation we are already in compliance with. Becoming an accredited police agency will bring a benchmark of achievement through an approval process by an outside panel of law enforcement experts which is administered through the NJSACOP. Accreditation will help to reduce the financial liability of the police department in litigation and it also has the potential to reduce insurance expenses.

There are 550 law enforcement agencies in the State of New Jersey. In 2024, the number of law enforcement agencies in New Jersey who are now accredited passed the 50% mark. I think this critical mark shows the importance of accreditation and the set standards expected of law enforcement agencies in our state.

Our plan is to seek the professional services of the Rodgers Group, also now known as Lexipol, to assist us in the accreditation process. The Rodgers Group (Lexipol) is a well-established company that assists municipalities with the accreditation process. The cost for their services, which includes the Lexipol training platform is approximately \$45,000. The training platform, a cost of \$15,000, was already included in this years' budget as it will play a critical role in helping us to ensure all of the New Jersey Police Training Commission requirements are met for our police officers to maintain their police licenses. While the Rodgers Group will assist an agency with accreditation, they do not actually implement the changes in an agency. That will come with the mountainous task of being an accreditation manager. This is why I request the Vernon Township Police ordinance be updated to allow for the addition of another Sergeant to our supervisory staff for this task. The Accreditation Sergeant would be tasked with the accreditation process, which can take up to approximately two years. Our current supervision staffing levels does not possess the time or workload hours to commit to this task. We will *not* be adding a new police officer to our agency for this initiative, this will be a reassignment for one of our patrol officers. After we receive accreditation, we are required to continue to meet the standards and requirements of accreditation and get re-accredited every two years. An accreditation manager needs to hold a rank in the police department so they would have the authority to implement policies at my direction and have supervisory status over officers to reinforce and mandate changes.

To offset these costs, I recommend the following course of action:

-Proposal: In December 2022, there were significant changes in the State of New Jersey to fees associated with Firearms along with the requirements on municipal police departments; Firearm Purchaser Identification Cards, Firearm Permits to Purchase and Concealed Carry Permits. While these changes were unfunded mandates, the permitting fees were increased by the state to help offset the need for additional staffing and background investigations. We have maintained the same level of staffing in our Records Department while absorbing these added responsibilities. We have been able to do this through other staff time saving initiatives; such as the direct reporting of Motor Vehicle Crashes through our CAD vendor to the State of New Jersey.

In 2024, the Vernon Township Police Department handled 1,179 Firearm investigations; specifically, 310 Firearm Purchaser Identification Card (FPIC) background investigations; 730 Firearm permit to purchase investigations; and 139 concealed carry permit investigations. The total amount the Vernon Township Police Records Department brought in for fees associated with firearms in 2024 totaled \$48,320.

The new Accreditation Sergeant will be tasked with job responsibilities including: Accreditation manager, supervise firearm investigations (FPIC's, permit to purchase, and permit to carry's), and police licensing investigations (new 2024). In light of the job responsibilities held by the new Accreditation Sergeant, their Step 1 Sergeant salary increase compared to a Corporal is \$6,213. This salary increase can be offset by the revenue generated by the Firearms permits and have no impact on our current police budget, hence causing a 0% increase for this additional Sergeant position, while the township would still realize a \$40,000+ continued revenue flow.

Other associated factors/fees to consider with Accreditation

-There is grant funding being facilitated through the NJSACOP which was funded by the Federal Government. After speaking with them, we anticipate that we would be eligible for approximately \$5k-\$6k in funding. This will cover the fees associated with the Accreditation approval process.

-There is annual reoccurring Lexipol training platform fees to keep officers trained to police licensing and Accreditation standards; approximately \$15,000. This was already included in our 2025 budget due to police licensing training requirements. During our recent Safety Committee Meeting with the Statewide Insurance Fund, our municipal representative, Bill Ruch, advised us that the SIF worked with Lexipol to provide this training platform at a discount to its clients. It is anticipated to save approximately 10% off of the annual fee.

-Building enhancements; some law enforcement agencies that seek accreditation require building enhancements to meet the accepted standards. One of the aspects that

can cause the most issues for agencies are cell block approvals by the Department of Corrections. We addressed compliance issues in 2022 and one of the Vernon Township DPW employees who specializes in metal fabrication, designed and custom upgraded the cell block doors in the police department. In September 2023, we completed the inspection process and received approval from the Department of Corrections, passing our municipal detention facilities inspection. This cell block inspection approval is valid for five years and should be a non-issue for Accreditation. There is the potential for evidence storage upgrades, however, being that the Accreditation process takes approximately two years, this would allow us time in the 2026 budget to forecast any upgrades needed to the police evidence storage room.

In 2024, the police department had a retirement of a Sergeant and also two Sergeants out on leave for an extended period of time (one for injury off duty, one for other medically-related reasons). As a result, the costs for Patrol Supervisor coverage (contractually required) for 2024 was \$18,500; which is well beyond the budgeted amount of \$11,500 for when a non-Sergeant fills in for the Sergeant role. An additional Administrative Sergeant, assigned as the Accreditation Manager, would create a back-up situation in which we can have the resources to re-assign this Sergeant as needed to help mitigate unforeseen situations like this and help to curtail supervisor coverage expenses.

In conclusion, I recommend the township move forward with updating the police ordinance to include "up to seven (7) Sergeants". The additional Sergeant will be tasked as the Accreditation Manager, Firearms Investigation Supervisor, and Police Licensing Manager. I also recommend we move forward with starting the bid process for securing the Rodgers Group/Lexipol to assist us with Accreditation. By starting this process in 2025, we can expect to be an accredited law enforcement agency in 2027. In following the suggested proposal, the municipality can add this Sergeant position with no impact on the police operating budget.



New Jersey State
Association of Chiefs of Police
LEADING NEW JERSEY LAW ENFORCEMENT SINCE 1912

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Law Enforcement Accreditation

[NJSACOP Law Enforcement Accreditation Program Designated "Independent Credentialing Body" by U.S. Department of Justice - CLICK HERE FOR MORE INFORMATION AND TO APPLY](#)

State Accredited agencies may also be eligible for insurance rate discounts.

Accreditation is a progressive and time-proven method of assisting law enforcement agencies to calculate and improve their overall performance. The foundation of Accreditation lies in the adoption of standards containing a clear statement of professional objectives. Participating agencies conduct a thorough self-analysis to determine how existing operations can be adapted to meet these standards and objectives. When the procedures are in place, a team of trained, independent assessors verifies that the applicable standards have been successfully implemented.

Accredited status represents a significant professional achievement. Accreditation acknowledges the implementation of policies and procedures that are conceptually sound and operationally effective.

The New Jersey State Association of Chiefs of Police has pursued the concept and development of a voluntary statewide law enforcement accreditation program for New Jersey which has resulted in the formation of the NJSACOP Law Enforcement Accreditation Commission, consisting of commissioners with the overall responsibility of adoption of program standards, as well as review of all assessment reports and approval of all recommendations for the granting of accredited status of applicant agencies.

The attitudes, training and actions of personnel of New Jersey's law enforcement agencies best reflect compliance with the standards contained in this program. Policy and procedure based on Accreditation will not insure mistake-free policing or a crime-free environment for citizens. Nor will it ensure an absence of litigation against law enforcement agencies and executives. However, comprehensive and effective leadership through professionally based policy development is directly influenced by a law enforcement program that is thorough, complete, and obtainable, and based on standards that reflect professional best practices.

To apply for Accreditation, or for additional information, please contact NJSACOP Accreditation Program Director Harry J. Delgado via email at hdelgado@njsacop.org.



Law Enforcement Accreditation

Police Officer Examination Program

Police Exam Schedule

Accredited Chief/Command Executive Certification

New Chiefs Mentoring Program

Police Management Consultant Program

Our Mission

To promote and enhance the highest ethical and professional standards in law enforcement at all levels throughout
New Jersey

2024	FID CARDS	PERMITS	CARRIES
<i>January</i>	32	77	11
<i>February</i>	27	72	4
<i>March</i>	37	74	8
<i>April</i>	23	59	9
<i>May</i>	25	51	11
<i>June</i>	11	34	7
<i>July</i>	25	43	9
<i>August</i>	32	69	19
<i>September</i>	31	74	14
<i>October</i>	20	58	11
<i>November</i>	21	69	15
<i>December</i>	26	50	21
Total	310	730	139

TOWNSHIP OF VERNON

ORDINANCE #25-06

BOND ORDINANCE APPROPRIATING \$3,492,500, AND AUTHORIZING THE ISSUANCE OF \$2,550,000 BONDS OR NOTES OF THE TOWNSHIP, FOR VARIOUS IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE TOWNSHIP OF VERNON, IN THE COUNTY OF SUSSEX, NEW JERSEY.

BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERNON, IN THE COUNTY OF SUSSEX, NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized as general improvements to be made or acquired by The Township of Vernon, in the County of Sussex, New Jersey. For the said several improvements or purposes stated in said Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriations made for said improvements or purposes, said sums being inclusive of all appropriations heretofore made therefor and amounting in the aggregate to \$3,492,500 including the aggregate sum of \$728,214, as the several down payments for said improvements or purposes required by law and more particularly described in said Section 3 and now available therefor by virtue of provision in a previously adopted budget or budgets of the Township for down payment or for capital improvement purposes and including also, in the case of the improvement or purpose described in (i) paragraph (b) of said Section 3, the sum of \$214,286 received or expected to be received by the Township from the New Jersey Department of Transportation as a grant-in-aid of financing said improvement or purpose.

Section 2. For the financing of said improvements or purposes, including for the purpose of applicable United States Treasury regulations the reimbursement of expenditures

heretofore or hereafter made therefor and to meet the part of said \$3,492,500 appropriations not provided for by application hereunder of said down payment and grant, negotiable bonds of the Township are hereby authorized to be issued in the principal amount of \$2,550,000 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Township in a principal amount not exceeding \$2,550,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

Section 3. The improvements hereby authorized and the several purposes for the financing of which said obligations are to be issued, the appropriation made for and estimated cost of each such purpose, and the estimated maximum amount of bonds or notes to be issued for each such purpose, are respectively as follows:

<u>IMPROVEMENT OR PURPOSE</u>	<u>APPROPRIATION AND ESTIMATED COST</u>	<u>ESTIMATED MAXIMUM AMOUNT OF BONDS AND NOTES</u>
<p>(a) Acquisition by purchase of new and additional equipment including, without limitation, plows, sanders, roll off equipment, recycling containers, one (1) lawn mower, one (1) stand on blower, one (1) trailer, one (1) roller, one (1) asphalt heater, one (1) salt conveyor and one (1) compacting dumpster for use by the Department of Public Works of the Township, Lucas devices and other equipment for use by the Township Ambulance Squad, and turn out gear, self contained breathing apparatus and various equipment for use by the Fire Department of the Township, together with all attachments, accessories and equipment necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved</p>	\$680,500	\$576,667
<p>(b) Improvement of various streets in and by the Township by the construction or reconstruction therein of a roadway pavements at least equal in useful life or durability to a roadway pavement of Class B construction (as such term is used or referred to in Section 40A:2-22 of said Local Bond Law), together with all structures, appurtenances, milling, curb and sidewalk reconstruction, drainage improvements, guide rails, retaining walls, equipment, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed</p>		

in the office of the Township Clerk and hereby approved, the \$1,240,000 appropriation hereby made therefor being inclusive of the sum of \$214,286 received or expected to be received by the Township from the New Jersey Department of Transportation as a grant-in-aid of financing said improvement

1,240,000 656,391

(c) Acquisition by purchase of new and additional vehicular equipment and attachments for use by the Department of Public Works of the Township and the Fire Department of the Township, together with all attachments and accessories necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved

187,000 178,095

(d) Improvement of municipally-owned properties and facilities in and by the Township including, without limitation, the Maple Grange Park by the upgrades thereto, the Senior Center by the upgrade thereof, and Veteran's Memorial Park by the installation of new lighting, together with all equipment, structures, site work, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved

295,000 250,037

(e) Acquisition, by purchase, of new and additional fire fighting equipment for the preservation of life and property in the Township, consisting of one (1) fire engine for use by the Fire Department of the Township, including all equipment, appurtenances, accessories and attachments necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved

1,090,000 888,810

Totals \$3,492,500 \$2,550,000

Except as otherwise stated in paragraph (b) above with respect to the said grant-in-aid and the said funds available in various fund of the Township for financing the improvement or purpose described in said paragraph (b), the excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the said down payment for said purpose.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

(a.) The said purposes described in Section 3 of this bond ordinance are not current expenses and each is a property or improvement which the Township may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b.) The average period of usefulness of said purposes within the limitations of said Local Bond Law and taking into consideration the respective amounts of the said obligations authorized for the several purposes, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 14.75 years.

(c.) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Township Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Township as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$2,550,000, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d.) Amounts not exceeding \$175,000 in the aggregate for interest on said obligations, costs of issuing said obligations, engineering costs and other items of expense listed in and permitted under Section 40A:2-20 of said Local Bond Law may be included as part of the costs of said improvements and are included in the foregoing estimate thereof.

Section 5. The funds from time to time received by the Township on account of the \$214,286 grant referred to in Section 1 of this bond ordinance shall be used for financing the improvement or purpose described in Section 3(b) of this bond ordinance by application thereof

either to direct payment of the cost of said improvement or purpose, or to payment or reduction of the authorization of the obligations of the Township authorized by this bond ordinance. Any such funds so received may, and all such funds so received which are not required for direct payment of such cost shall, be held and applied by the Township as funds applicable only to the payment of obligations of the Township authorized by this bond ordinance.

Section 6. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of Section 40A:2-8 of said Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the notes at no less than par from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Township at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 7. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the Township, and the

Township shall be obligated to levy ad valorem taxes upon all the taxable property within the Township for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 8. The capital budget or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Township Clerk and are available for public inspection.

Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

CERTIFICATION

This is to certify that the above Ordinance was introduced and passed on first reading at the Meeting of the Township Council held on May 12, 2025, and the same came up for final passage and was adopted at the Meeting of the Township Council held on May 29, 2025 at which time all persons interested were given an opportunity to be heard. The above ordinance will be in full force and effect in the Township of Vernon according to law.

 Marcy Gianattasio, Clerk
 Township of Vernon

 Anthony Rossi, Mayor

Township of Vernon

INTRODUCED: May 12, 2025

NAME	M	S	YES	NO	ABSTAIN	ABSENT
Buccieri, N.	X		X			
DeBenedetto, J.						X
Higgins, W.		X	X			
Sparta, B.			X			
Rizzuto, P.			X			

ADOPTED:

NAME	M	S	YES	NO	ABSTAIN	ABSENT
Buccieri, N.						
DeBenedetto, J.						
Higgins, W.						
Sparta, B.						
Rizzuto, P.						

TOWNSHIP OF VERNON

ORDINANCE #25-07

CAPITAL ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS BY THE TOWNSHIP OF VERNON, IN THE COUNTY OF SUSSEX, NEW JERSEY, APPROPRIATING THEREFORE THE SUM OF \$265,000.00 AND PROVIDING THAT SUCH SUM SO APPROPRIATED SHALL BE RAISED FROM THE CAPITAL IMPROVEMENT FUND OF THE TOWNSHIP

BE IT ORDAINED by the Governing Body of the Township of Vernon, in the County of Sussex, New Jersey, that the following capital projects be hereby authorized but not limited to include acquisition and installation of equipment and improvements for the Fire Department, Police Department and the Maintenance of Parks; for a total Improvement Authorization of \$265,000.00.

BE IT FURTHER ORDAINED that the financing for the above projects be as follows:

General Capital Improvement Fund	\$265,000.00
----------------------------------	--------------

BE IT FURTHER ORDAINED that the capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget and capital improvement program as approved by the Director, Division of Local Government Services, are on file with the Township Clerk and are available for public inspection.

BE IT FURTHER ORDAINED that the period of usefulness of the capital projects are in excess of the five (5) year statutory requirement, and that no debt shall be incurred by the Borough for this authorization. This ordinance shall take effect immediately upon final passage and publication as required by law.

CERTIFICATION

This is to certify that the above Ordinance was introduced and passed on first reading at the Meeting of the Township Council held on May 12, 2025, and the same came up for final passage and was adopted at the Meeting of the Township Council held on May 29, 2025 at which time all persons interested were given an opportunity to be heard. The above ordinance will be in full force and effect in the Township of Vernon according to law.

Marcy Gianattasio, Clerk
Township of Vernon

Anthony Rossi, Mayor

Township of Vernon

INTRODUCED: May 12, 2025

NAME	M	S	YES	NO	ABSTAIN	ABSENT
Buccieri, N.		X	X			
DeBenedetto, J.						X
Higgins, W.			X			
Sparta, B.	X		X			
Rizzuto, P.			X			

ADOPTED:

NAME	M	S	YES	NO	ABSTAIN	ABSENT
Buccieri, N.						
DeBenedetto, J.						
Higgins, W.						
Sparta, B.						
Rizzuto, P.						