



VERNON TOWNSHIP COUNCIL MEETING AGENDA

JANUARY 27, 2025

6:00 PM EXECUTIVE SESSION

7:00 PM REGULAR SESSION (OPEN TO THE PUBLIC)

1. CALL TO ORDER

2. STATEMENT: Adequate notice of this meeting has been provided to the public and the Press on January 19, 2025 and was posted on the bulletin board in the Municipal Building in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-7.

3. ROLL CALL

4. EXECUTIVE SESSION – Resolution #25-48 – Resolution to Enter into Executive Session
Legends

AT 7:00 PM

1. CALL TO ORDER

2. STATEMENT: Adequate Notice of this Regular Meeting was provided to the public and the press on January 19, 2025 and was posted at the Municipal Building in accordance with the Open Public Meetings Act, N.J.S.A.10:4-7.

3. SALUTE THE FLAG

4. ROLL CALL

5. MAYOR COMMENTS

6. PUBLIC COMMENT (For Current Agenda Items Only, Limited to 3 Minutes Per Person)

7. REVIEW OF BILLS LIST

8. CONSENT AGENDA

Resolution #25-46: Authorizing Change Order #3 for Vernon Township Pump Station No. 2 Replacement

Resolution #25-49: Resolution Establishing Fourth Round Affordable Housing Present Need and Prospective Need Obligations for Vernon Township

Resolution #25-50: Resolution Appointments to the Vernon Township Municipal Utility Authority

Resolution #25-51: Resolution of the Township of Vernon, County of Sussex, State of New Jersey, Granting Authority for Approval of Certain Purchases in Excess of the Bid Threshold Through New Jersey State Contracts and/or Purchasing Cooperative for 2025

Resolution #25-52: Transfer Resolution-Balance Transfers

Resolution #25-53: Refund for Totally Disabled Veteran - Block 448 Lot 13 (Craig)

Resolution #25-54: Refund for Totally Disabled Veteran - Block 448 Lot 13 (Craig)

Resolution #25-55: Block 448 Lot 13 – (Craig) Cancelling Taxes for Total Disabled Veteran

Resolution #25-56: Refund for Totally Disabled Veteran – Block 120 Lot 3 (Scarnecchia)

Resolution #25-57: Block 120 Lot 3 – (Scarnecchia) Cancelling Taxes for Total Disabled Veteran

Resolution #25-58: Approving a Solicitor's Permit – Planet Networks

Resolution #25-59: Approving a Solicitor's Permit – Planet Networks

Resolution #25-60: Approving a Solicitor's Permit – Planet Networks

9. INTRODUCTION OF ORDINANCE

Ordinance #25-02: Capital Ordinance Providing for Various Improvements by the Township of Vernon, in the County of Sussex, New Jersey, Appropriating Therefore the Sum of \$55,000.00 and Providing that Such Sum So Appropriated Shall be Raised from General Capital Reserves and the Capital Improvement Fund of the Township

10. ADOPTION/PUBLIC HEARING OF ORDINANCE

Ordinance #25-01: Calendar Year 2025 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (N.J.S.A. 40A: 4-45.14)

11. PUBLIC COMMENT (Limited to 5 Minutes On Any Topic)

12. COUNCIL COMMENTS

13. COUNCIL PRESIDENT COMMENTS

14. ADJOURNMENT

VERNON TOWNSHIP

RESOLUTION #25-48

RESOLUTION TO ENTER INTO AN EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

- ☐ Matters made confidential by state, federal law or rule by court
- ☐ Matters in which the release of information would impair the right to receive funds from the Government
- ☐ Matters involving individual privacy
- ☐ Collective bargaining
- ☐ Purchase, lease or acquisition of real property with public funds, setting of bank rates, investment of public funds if disclosure would harm the public interest
- ☐ Public safety
- ☐ Attorney-Client privilege
- ☒ Pending, ongoing or anticipated litigation or negotiation contracts (Legends)
- ☐ Personnel matters
- ☐ Civil penalty or loss of license

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED that the public be excluded from this meeting.

CERTIFICATION

I certify that this is a true copy of the Resolution adopted by the Council of the Township of Vernon at their Regular Meeting held on January 27, 2025 at 6:00 pm in the Vernon Municipal Center.

Marcy Gianattasio, RMC, CMR
Municipal Clerk

VERNON TOWNSHIP COUNCIL

NAME	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Buccieri, N.						
DeBenedetto, J.						
Higgins, W.						
Sparta, B.						
Rizzuto, P.						

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Range of Checking Accts: First to Last Range of Check Dates: 12/05/24 to 12/31/24
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
10-001		GENERAL/CENTRAL CHECKING			
62882	12/06/24	4IMPR005 4imprint			565
24-01350		Rec Snowshoe Event	779.44		Charged to Recreation Trust T-16-56-806-00
62883	12/06/24	ACEWA005 ACE WALCO TERMITE & PEST CONTR			565
24-00034		PEST CONTROL SERVICES	76.67		
62884	12/06/24	ACMEM005 ACME MARKETS, INC			565
24-00086		Senior Center Kitchen Supplies	139.44		
24-00146		Rec Programs & Events	88.87		
			228.31		
62885	12/06/24	ACTIO010 ACTION DATA SERVICES			565
24-01582		November invoice	344.62		
24-01584		September invoice	730.00		
			1,074.62		
62886	12/06/24	AIRGR005 AIRGROUP LLC			565
24-01463		EMERGENCY BOILER REPAIR AC	413.10		
62887	12/06/24	ALICIO05 ALICIA SAAVEDRA FERRANTE, ESQ,			565
24-00184		Prosecutor Services 2024	2,375.00		
62888	12/06/24	ALLIE020 ALLIED OIL			565
24-00237		Municipal Gas Fuel	5,245.29		
62889	12/06/24	ALPHA010 ALPHA STAMP & ENGRAVING CO.			565
24-01389		2024 SOTY Plaque	28.63		
62890	12/06/24	ALVAR005 VICTORIA ALVAREZ			565
24-01479		Uniform Allowance	139.99		
62891	12/06/24	AMAZO005 AMAZON.COM SERVICES LLC			565
24-00106		Police Supplies	252.94		
24-00135		SC Programs & Events	239.85		
24-01468		streamlight 74301 led flshlt	129.00		
			621.79		
62892	12/06/24	ARROW005 ARROW FIRE PROTECTION			565
24-00195		BACKLOW TESTING AT MB	380.00		
62893	12/06/24	BOLES005 ALLAN BOLES			565
24-00629		DJ Services Senior Events	250.00		
62894	12/06/24	BRIGH005 BRIGHT, DONELLE			565
24-01240		Conf. Mileage/Expenses	373.83		
62895	12/06/24	BRIMA005 BRIMAR & SON PLUMBING & HEATIN			565
24-01427		EMERGENCY TOILET & SINK PD	850.00		
24-01502		PLUMBING REPAIRS	475.00		

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PO #		Description			Contract
10-001		GENERAL/CENTRAL CHECKING	Continued		
62895		BRIMAR & SON PLUMBING & HEATING	Continued		
24-01544		WATER HEATER	265.00		
			1,590.00		
62896	12/06/24	BSNSP005 BSN SPORTS, LLC			565
24-01259		LITTLE LEAGUE	290.00		
62897	12/06/24	CABLE005 CABLEVISION LIGHTPATH NJ, LLC			565
24-00261		Municipal Bldg Internet	1,084.00		
62898	12/06/24	CAMPB010 CAMPBELL SUPPLY CO, LLC,			565
24-00179		FREIGHTLINER TRUCK PARTS	371.44		
62899	12/06/24	CASAB005 CASA BIANCA BANQUETS			565
24-01500		Senior Holiday Lunch	8,410.00	\$6,100.00 Charged to Senior Trust T-14-56-813-00	
62900	12/06/24	CASIN005 CASINGS OF NEW JERSEY INC			565
24-00390		TIRE DISPOSAL	390.75		
62901	12/06/24	CHERR005 CHERRY VALLEY TRACTOR SALES, I			565
24-00156		PARTS TO REPAIR NEW HOLLAND EQ	25.71		
62902	12/06/24	CINTA005 CINTAS CORPORATION NO 2			565
24-01090		2024 Municipal AED Maintenance	400.00		
62903	12/06/24	CIVIL015 CIVIL SOLUTIONS			565
24-01446		2024 Tax Map Maintenance	1,800.00		
62904	12/06/24	COOLE005 COOLEY GROUP, INC.			565
24-01482		CLOSED ENVELOPES	193.15		
62905	12/06/24	COUNT045 COUNTY OF SUSSEX			565
24-00137		SC Transportation	4,166.67		
62906	12/06/24	CRAFC005 CRAFCO INC.			565
24-01357		CRACK PATCHER	276.37		
62907	12/06/24	CREAT025 CREATIVE MANAGEMENT INC			565
24-00238		Municipal Fuel Diesel	2,351.07		
62908	12/06/24	CRYST005 CRYSTAL MOUNTAIN SPRINGS			565
24-00022		WATER COOLER SERVICE	327.68		
62909	12/06/24	CUSTO005 CUSTOM BANDAG INC			565
24-00154		VARIOUS AUTOMOTIVE TIRES DPW	797.75		
24-01476		TIRE REPAIR OF TRUCK #87	797.75		
			1,595.50		
62910	12/06/24	DAMST005 JANE DAMSTRA			565
24-00133		Mileage Donation Pickup	106.94		

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Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
10-001	GENERAL/CENTRAL CHECKING	Continued		
62911	12/06/24 DECEG005 STEVEN DECEGLIA		565	
24-01534	BOOT REIMBURSEMENT	148.74		
62912	12/06/24 DO000005 WILLIAM J MARION, D.O.		565	
24-00318	Blanket DPW -CDL Physicals	350.00		
62913	12/06/24 DOWNT005 MISHELLE DOWNTAIN		565	
24-00142	Rec Event Mileage	216.41		
24-00143	Conference Expense	317.82		
		534.23		
62914	12/06/24 DREWV005 DREW VAN GORDER		565	
24-01549	BOOT REIMBURSEMENT	85.02		
62915	12/06/24 DUFFY005 KEVIN DUFFY		565	
24-01528	Uniform Allowance	308.00		
62916	12/06/24 ELAV005 ELAVON, INC		565	
24-00352	2024/Court/ Credit Card Fees	180.97		
62917	12/06/24 ELIZA005 ELIZABETH TOWN GAS CO		565	
24-00367	Blanket Municipal Gas Services	969.50		
62918	12/06/24 ENTER020 ENTERPRISE FLEET MANAGMENT, INC		565	
24-00067	MONTHLY LEASE PAYMENTS	12,071.22		
24-00255	GPVAC Enterprise Lease	591.94		
24-00326	CAR LEASE	528.27		
24-00693	Blanket Admin Vehicle Lease	764.82		
		13,956.25		
62919	12/06/24 FARMS020 POCHUCK VALLEY FARMS		565	
24-01152	Fire Prevention Week Food	401.76		
62920	12/06/24 FASTE005 FASTENAL COMPANY		565	
24-00176	RE-STOCKING OF SAFETY VENDING	259.24		
24-00177	VARIOUS SHOP SUPPLIES	77.40		
		336.64		
62921	12/06/24 FEDER015 FEDERAL EXPRESS		565	
24-00429	Municipal - Express Postage	50.53		
62922	12/06/24 FINIS005 FINISH LINE INC		565	
24-01449	INSPECTOR GEAR	634.00		
62923	12/06/24 FIREF010 FIREFIGHTER ONE LLC		565	
24-01062	AIR BOTTLES	26,648.32		
62924	12/06/24 FIRES010 FIRESTONE COMPLETE AUTO CARE		565	
24-01118	PURCH TIRES FOR VES VEHICLES	297.36		
24-01119	PURCHASE TIRES FOR DPW & MUNI	645.12		
		942.48		

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PO #	Description				Contract
10-001	GENERAL/CENTRAL CHECKING	Continued			
62925	12/06/24	FLORI005 FLORIO, PERRUCCI,STEINHARDT &			565
24-00354	2024 Twp Legal Labor Services		2,780.00		
62926	12/06/24	FWWEB005 F.W. WEBB COMPANY			565
24-01480	WATER HEATER REPLACEMENT		3,181.55		
62927	12/06/24	GABRI015 GABRIELLI KENWORTH OF NJ LLC			565
24-00153	PARTS TO REPAIR KENWORTH TRKS		718.77		
62928	12/06/24	GAETA005 GAETA RECYCLING CO., INC			565
24-00016	CONTAINER SERVICE		1,927.02		
62929	12/06/24	GARDE030 GARDEN STATE LABORATORIES, INC			565
24-00520	Municipal Water Testing 2024		110.00		
62930	12/06/24	GIANA005 MARCY GIANATTASIO			565
24-01435	Zoom Webinar 10/25/24-11/24/24		68.23		
24-01512	2024 Conference		266.91		
			335.14		
62931	12/06/24	GRAIN005 WW GRAINGER			565
24-01478	Police Dept. Tourniquet		722.92		
62932	12/06/24	GROSS005 JACK GROSSER JR			565
24-01484	BOOT REIMBURSEMENT		150.00		
62933	12/06/24	HEAVE005 HEAVEN HILL FARM			565
24-00625	Plantings for Twp Facilities		140.96		
62934	12/06/24	HERAL005 NEW JERSEY HERALD			565
24-00304	Admin - Legal Notices		78.43		
24-00391	2024 Legal Advertising		107.57		
			186.00		
62935	12/06/24	HHAUT005 H & H AUTO PARTS OF VERNON			565
24-00060	PARTS TO REPAIR VES VEHICLES		320.26		
24-00061	PARTS TO REPAIR DPW VEHICLES		602.30		
			922.56		
62936	12/06/24	HIENE005 HI ENERGY ENTERTAINMENT			565
24-01230	DJ Svcs Turkey Trot		375.00		
62937	12/06/24	HIGHL010 HIGHLAND FLOWERS AND GIFTS			565
24-01471	Condolence Gift Basket		140.00		
62938	12/06/24	HOOVE005 HOOVER TRUCK CENTERS, INC			565
24-00178	PARTS TO REPAIR FREIGHTLINER		825.99		
62939	12/06/24	INFIN005 INFINITY CREATIVE ARTS			565
24-01454	Snowshoe Signs		202.50	Charged to Recreation Trust T-16-56-806-00	

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PO #		Description			Contract
10-001		GENERAL/CENTRAL CHECKING	Continued		
62940	12/06/24	INSTI010 INSTITUTE FOR PRO DEVL			565
24-01439		WEBINAR FOR CEU'S LISA& NICOLE	100.00		
62941	12/06/24	INTEG010 INTEGRATED MICRO SYSTEMS, INC			565
24-01510		Municipal Technology Services	2,800.00		
62942	12/06/24	IZZ00010 MARK IZZO			565
24-01536		BOOT REIMBURSEMENT	150.00		
62943	12/06/24	JCALD005 J. CALDWELL & ASSOCIATES LLC			565
24-01508		Planner Services - Municipal	1,100.00		
62944	12/06/24	JCMAS005 JCM Associates LLC			565
24-01204		LEAD Supplies	791.85		
62945	12/06/24	JEMEL005 JEM ELECTRIC LLC			565
24-00259		ELECTRIC REPAIRS	175.00		
62946	12/06/24	JESCO005 JESCO, INC.			565
24-00116		PARTS TO REPAIR JOHN DEERE EQ	739.02		
62947	12/06/24	JOHNS020 JOHNNY ON THE SPOT DBA UNITED			565
24-00147		Porta Potty Rentals	1,457.46		
62948	12/06/24	KRAFT010 KRAFT POWER CORP			565
24-00211		GENERATOR MAINTAINENCE	1,125.00		
62949	12/06/24	KUIKE005 KUIKEN BROTHERS CO., INC.			565
24-00038		SIGN SUPPLIES	26.56		
62950	12/06/24	KUNZO005 APRIL A KUNZ-OLEKSY			565
24-00140		SC Exercise Programs	520.00	Charged to Senior Trust T-14-56-813-00	
62951	12/06/24	KYLEC005 KYLE CLARK			565
24-01392		2023 REFUND	1,170.80		
62952	12/06/24	LANGU005 LANGUAGE LINE SERVICE			565
24-00351		2024/Court/Interpreters	22.10		
62953	12/06/24	LAWSO010 LAWSON PRODUCTS			565
24-00066		VARIOUS SHOP SUPPLIES	1,519.66		
62954	12/06/24	LAZIE005 HOWARD LAZIER			565
24-01514		league expenses	431.51		
62955	12/06/24	LINDS005 Lindsay Palmisano			565
24-01501		2024/Municipal Court	253.38		
62956	12/06/24	LUKEV005 LUKE VAN GORDER			565
24-01548		BOOT REIMBURSEMENT	150.00		

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PO #		Description			Contract
10-001		GENERAL/CENTRAL CHECKING	Continued		
62957	12/06/24	MCAFE005 MC AFEE FIRE DEPT.			565
24-01443		Reimburse Monthly Sept 2024	1,927.02		
62958	12/06/24	MCAFE010 MC AFEE HARDWARE CO., INC.		12/06/24 VOID	0
62959	12/06/24	MCAFE010 MC AFEE HARDWARE CO., INC.			565
24-00011		B&G SUPPLIES	204.90		
24-00012		PARKS SUPPLIES	184.74		
24-00039		SIGN SUPPLIES	104.91		
24-00044		SNOW & ICE MATERIALS	68.97		
24-00045		ROAD MATERIALS & SUPPLIES	238.38		
24-00130		VARIOUS HARDWARE NEEDS	67.98		
24-00134		SC Supplies	19.30		
			889.18		
62960	12/06/24	MCICO005 MCI COMMUNICATIONS SERVICES, I			565
24-01509		Long Distance Services Oct 24	911.58		
62961	12/06/24	MEMPH005 MEMPHIS EQUIPMENT CO			565
24-01294		SHIPPING CHARGES	23.00		
62962	12/06/24	MICRO015 MICROSYSTEMS-NJ.COM, LLC			565
24-01586		2024 MOD IV & CAMA	3,200.00		
62963	12/06/24	MOHR0010 SCOTT MOHR			565
24-01504		BOOT REIMBURSEMENT	136.39		
62964	12/06/24	MONTA015 MONTAGUE TOOL & SUPPLY			565
24-00075		VARIOUS CHAINSAW NEEDS	141.86		
24-00076		PARTS TO REPAIR SMALL ENGINES	312.03		
24-00866		UTV equipment	747.92		
24-01291		CHAINSAW REPLACEMENT	509.90		
			1,711.71		
62965	12/06/24	MUSCO005 MUSCO SPORTS LIGHTING, LLC			565
24-00775		Vet Mem Park Field Lighting	290,115.00		
62966	12/06/24	NIELS005 NIELSON FORD INC			565
24-00077		FORD PARTS AND REPAIRS	348.96		
62967	12/06/24	NORTH010 NORTH CHURCH GRAVEL, INC			565
24-00256		ROAD GRIT	4,547.20		
62968	12/06/24	NORTH015 NORTH EAST PARTS GROUP LLC			565
24-00058		PARTS TO REPAIR DPW VEHICLES	484.23		
62969	12/06/24	NRGBU005 NRG BUSINESS MARKETING			565
24-01507		Utility Gas Co-Op ETown Gas	531.76		
62970	12/06/24	OTISE005 OTIS ELEVATOR COMPANY			565
24-00024		ELEVATOR SERVICE	200.00		

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PO #		Description			Contract
10-001		GENERAL/CENTRAL CHECKING	Continued		
62971	12/06/24	PAPPA005 MICHAEL PAPPA			565
24-01537		BOOT REIMBURSEMENT	150.00		
62972	12/06/24	PEIRC010 PEIRCE EAGLE EQUIPMENT			565
24-01438		BASIN REPAIR CLEANER TRK #93	209.62		
62973	12/06/24	PENTE005 PENTELEDATA LP			565
24-00383		Blanket - Muni Cable Services	507.80		
62974	12/06/24	PETRO015 Petro-Mechanics, Inc.			565
24-01539		EMERGENCY-REPAIRS FUEL PUMPS	641.82		
62975	12/06/24	PPPET005 P.F. PETTIBONE & CO			565
24-01465		Office Supplies	114.50		
62976	12/06/24	POSIT005 POSITIVE PROMOTIONS INC			565
24-01202		Rec Board Events	533.75		
62977	12/06/24	PUGLI005 NICHOLAS PUGLIESE			565
24-01505		BOOT REIMBURSEMENT	150.00		
62978	12/06/24	RESID010 RESIDUALS MANAGEMENT SERVICES,			565
24-00018		GREASE TRAP SENIOR CENTER	244.97		
24-01369		EMERGENCY-SEPTIC PUMP MG PARK	1,201.32		
			1,446.29		
62979	12/06/24	ROUTE010 ROUTE 23 PATIO & MASON CENTER			565
24-00342		DRAINAGE SUPPLIES	442.40		
62980	12/06/24	RSPHI005 R.S.PHILLIPS STEEL, LLC			565
24-01165		CONCRETE PAD ENFORCEMENT	79.73		
62981	12/06/24	RUDE0005 LEON RUDE			565
24-01486		BOOT REIMBURSEMENT	124.99		
62982	12/06/24	RUSSO005 HARRY RUSSO			565
24-01492		Expense Reimbursment- Class	73.26		
62983	12/06/24	SCHMI010 JAMES SCHMICK JR			565
24-01498		BOOT REIMBURSEMENT	150.00		
62984	12/06/24	SCIAL010 MATTHEW SCIALLA			565
24-01547		BOOT REIMBURSEMENT	150.00		
62985	12/06/24	SIGIO005 SIGI OTT			565
24-01461		Unifrom Replacement	229.04		
62986	12/06/24	SPACE005 SPACE WILD ANIMAL FARM INC			565
24-00025		DEER CARCASS REMOVAL	29.00		
62987	12/06/24	SPECT005 SPECTRUM COMMUNICATIONS			565
24-01333		Radio installation	12,156.34		

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PO #		Description			Contract
10-001		GENERAL/CENTRAL CHECKING	Continued		
62988	12/06/24	SPEID005 SPEIDEL & SONS CONTRACTING INC			565
24-00182		SNOW REMOVAL LAKE PANORAMA	5,530.00		
24-00183		SNOW REMOVAL LAKE WALLKILL	4,790.00		
24-00185		SNOW REMOVAL LAKE GLENWOOD	2,220.00		
24-01368		CONCRETE WORK	4,500.00		
			17,040.00		
62989	12/06/24	STAPL010 Staples Contract & Commercial		12/06/24 VOID	0
62990	12/06/24	STAPL010 Staples Contract & Commercial			565
23-01547		Office Supplies & Toner	367.10		
24-00246		Admin Office Supplies	196.77		
24-01262		toner	540.56		
24-01263		CLEAN COMMUNITIES GARBAGE BAGS	313.80		
24-01319		B&G SUPPLIES	834.04		
24-01325		RECYCLING SHREDDING BAGS	247.14		
24-01351		OFFICE SUPPLIES	141.72		
24-01352		MECHANIC GLOVES	228.49		
24-01354		OFFICE SUPPLIES	1,282.22		
24-01390		Senior Center Office Supplies	143.06		
			4,294.90		
62991	12/06/24	SUSSE095 SUSSEX COUNTY M.U.A.			565
24-00014		PLASTIC DISPOSAL	124.15		
62992	12/06/24	SUSSE170 SUSSEX RURAL ELECTRIC CO-OP			565
24-00511		Blanket PO Municipal Electric	572.16		
62993	12/06/24	TARA005 THE ANIMAL RIGHTS ALLIANCE, INC			565
24-00111		Animal Control- Spay/Neuter	320.00		
62994	12/06/24	TEES005 ROOSTER TEES			565
24-01458		OEM uniforms	686.54		
62995	12/06/24	TELEP005 WARWICK VALLEY TELEPHONE			565
24-00260		Municipal Phone Service	3,985.05		
62996	12/06/24	THERA005 WINSLOW THERAPUTIC			565
24-01481		23 24 ROID Grant Match	2,995.00		
24-01488		23 24 ROID Grant Payment	12,337.00		
			15,332.00		
62997	12/06/24	TYLER010 TYLER MUELLER			565
24-01562		Uniform Allowance	206.96		
62998	12/06/24	USMUN005 U.S. MUNICIPAL SUPPLY INC			565
24-00084		PARTS TO REPAIR STREET SWEEPER	265.36		
62999	12/06/24	USPOS005 US POSTAL SERVICE			565
24-01477		Postage Muni Depts 2024	10,000.00		

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PO #		Description			Contract
10-001		GENERAL/CENTRAL CHECKING	Continued		
63000	12/06/24	VERNO075 VERNON SENIOR RECREATION			565
24-00129		SC Programs	63.03		
24-01588		Gratuity Senior Holiday Lunch	100.00		
			163.03		
63001	12/06/24	VERNO120 VERNON TWP BOARD OF EDUCATION			565
24-01526		Nov Current Expenses & Debt 24	2,012,246.28		
63002	12/06/24	VERNO120 VERNON TWP BOARD OF EDUCATION			565
24-01591		Dec current	1,497,943.65		
63003	12/06/24	VERNO225 VERNON VETERINARY ASSOCIATES,			565
24-00112		Animal Control- Vet Services	1,345.80		
24-00113		Animal Control- Med. Supplies	223.00		
24-01460		Rabies Dr	400.00		
			1,968.80		
63004	12/06/24	WBMAS005 W B MASON CO INC			565
24-01430		AIR CAN	18.60		
24-01437		WALL 2025 CALENDARS	58.36		
			76.96		
63005	12/06/24	WEINE005 WEINER LAW GROUP LLP			565
24-00277		Worked Performed	288.00		
63006	12/06/24	WELDO005 WELDON ASPHALT CO.			565
24-00667		HOT ASPHALT	4,780.22		
63007	12/09/24	ACMEM005 ACME MARKETS, INC			566
24-00086		Senior Center Kitchen Supplies	100.27	Charged to Senior Trust T-14-56-813-00 replacement check	
63008	12/16/24	MAMAC005 MAMA CEE'S PIZZERIA AND RESTAU			567
24-01472		2024 Holiday Luncheon	486.53		
63009	12/18/24	ACTION010 ACTION DATA SERVICES			569
24-01583		October invoice	461.49		
63010	12/18/24	AIRGR005 AIRGROUP LLC			569
24-01540		EMERGENCY CALL IN HEAT DPW	280.00		
63011	12/18/24	ALLIE020 ALLIED OIL			569
24-00237		Municipal Gas Fuel	5,041.73		
63012	12/18/24	AMAZO005 AMAZON.COM SERVICES LLC			569
24-00107		Animal Control Supplies	71.19		
24-00135		SC Programs & Events	186.25		
24-00144		Rec Programs & Events	321.54		
			578.98		
63013	12/18/24	ANTHO020 ANTHONY ROSSI			569
24-01434		2024 NJ League Conference	310.22		

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Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
10-001	GENERAL/CENTRAL CHECKING	Continued		
63014	12/18/24 AUSTI005 AUSTIN FRANK		569	
24-01602	BOOT REIMBURSEMENT	150.00		
63015	12/18/24 BERTG005 BERT GRAPHIX LLC		569	
24-01348	LETTERING OF MINI PUMPER	4,875.00		
63016	12/18/24 BOBBI005 BOB & BILL'S SERVICE STATION		569	
24-00071	VARIOUS TOWING NEEDS	650.00		
63017	12/18/24 BRIGH010 BRIGHTSPEED		569	
24-00295	Blanket - Telephone Service	544.83		
63018	12/18/24 BRIMA005 BRIMAR & SON PLUMBING & HEATIN		569	
24-01451	REPLACE FIXTURES	2,150.00		
63019	12/18/24 CAMPB010 CAMPBELL SUPPLY CO, LLC,		569	
24-00162	PARTS NEEDED TO REPAIR VES VEH	1,946.56		
24-00179	FREIGHTLINER TRUCK PARTS	890.38		
		2,836.94		
63020	12/18/24 CANNI005 THE CANNING GROUP LLC		569	
24-00187	Qualified Purchasing Services	791.67		
63021	12/18/24 CLUTC005 DOVER BRAKE & CLUTCH		569	
24-00063	PARTS TO REPAIR DPW VEHICLES	495.30		
24-00064	PARTS TO REPAIR VES VEHICLES	360.00		
		855.30		
63022	12/18/24 CORBY005 CORBY ASSOCIATES, INC		569	
24-01499	ADA Seat Harness MGP Playgroun	121.00		
63023	12/18/24 CREAT025 CREATIVE MANAGEMENT INC		569	
24-00238	Municipal Fuel Diesel	1,228.65		
63024	12/18/24 CUSTO005 CUSTOM BANDAG INC		569	
24-00154	VARIOUS AUTOMOTIVE TIRES DPW	4,380.00		
63025	12/18/24 DAVID020 DAVID SMITH		569	
24-01567	Uniform Allowance	199.88		
63026	12/18/24 DIAMO005 DIAMOND SAND & GRAVEL, INC		569	
24-01166	CONCRETE PADS GARBAGE COMPACTO	4,925.00		
63027	12/18/24 DRAEG010 DRAEGER, INC		569	
24-00096	Alcotest solution/maint	229.25		
63028	12/18/24 ENTER020 ENTERPRISE FLEET MANAGMENT, INC		569	
24-00131	Police Account- 591495A	16,117.94		
24-00405	FP Leases	3,655.60		
24-01020	TO OUTFIT 3 FORD F-550S	101,730.00		
		121,503.54		

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
10-001		GENERAL/CENTRAL CHECKING	Continued		
63029	12/18/24	FASTE005 FASTENAL COMPANY			569
24-00176		RE-STOCKING OF SAFETY VENDING	95.77		
63030	12/18/24	FEDER015 FEDERAL EXPRESS			569
24-00429		Municipal - Express Postage	43.50		
63031	12/18/24	FIRST095 First Priority Emerg. Vehicles			569
24-01265		AMBULANCE	229,949.00		
63032	12/18/24	GAETA005 GAETA RECYCLING CO., INC			569
24-00016		CONTAINER SERVICE	1,927.02		
63033	12/18/24	GIANA005 MARCY GIANATTASIO			569
24-01592		Zoom Webinar 11/25/24-12-24-24	68.23		
63034	12/18/24	HAROL005 HAROLD E PELLOW AND ASSOC, INC			569
24-01542		Municipal Projects, Rds, LDP's	5,847.90		
63035	12/18/24	HAW00005 JASON HAW			569
24-01274		Conf. Reimbursement	334.13		
63036	12/18/24	HERAL005 NEW JERSEY HERALD			569
24-00304		Admin - Legal Notices	15.81		
24-00391		2024 Legal Advertising	27.28		
24-01607		TAX SALE ADVERTISING	24.86		
			67.95		
63037	12/18/24	HHAUT005 H & H AUTO PARTS OF VERNON			569
24-00061		PARTS TO REPAIR DPW VEHICLES	180.73		
24-01566		Car Mats	356.88		
			537.61		
63038	12/18/24	HOOVE005 HOOVER TRUCK CENTERS, INC			569
24-00178		PARTS TO REPAIR FREIGHTLINER	1,458.74		
63039	12/18/24	IMMES005 THOMAS IMMESBERGER			569
24-01604		BOOT REIMBURSEMENT	150.00		
63040	12/18/24	INFIN005 INFINITY CREATIVE ARTS			569
24-00371		Rec Program Supplies	450.00		
63041	12/18/24	INSTI010 INSTITUTE FOR PRO DEVL			569
24-01440		WEBINAR FOR CEU'S LISA& NICOLE	100.00		
63042	12/18/24	INTEG010 INTEGRATED MICRO SYSTEMS, INC			569
24-01551		Renewal Sonicwall - Township	4,416.00		
63043	12/18/24	JAYSO005 JAYSON RUDERT			569
24-01535		BOOT REIMBURSEMENT	150.00		
63044	12/18/24	JCPL0005 JCP&L			569
24-00523		Municipal Electric Services	11,888.00		

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
10-001		GENERAL/CENTRAL CHECKING	Continued		
63045	12/18/24	JEMEL005 JEM ELECTRIC LLC			569
24-01268		ELECTRIC INSTALLATION COMPACTO	1,998.00		
63046	12/18/24	JESCO005 JESCO, INC.			569
24-00116		PARTS TO REPAIR JOHN DEERE EQ	111.28		
63047	12/18/24	JOHNS020 JOHNNY ON THE SPOT DBA UNITED			569
24-00147		Porta Potty Rentals	382.16		
63048	12/18/24	KINGM005 KING MOENCH HIRNIAK MEHTA&COLL			569
24-01485		Legal Retainer &Litigation2024	9,407.50		
63049	12/18/24	KRAUS010 LAURA KRAUSE			569
24-01561		Uniform Allowance	204.92		
63050	12/18/24	LANDS015 NOTCHWOOD LANDSCAPE			569
24-00181		SNOW REMOVAL FOR BARRY LAKES	8,550.75		
63051	12/18/24	LAWOF020 LAW OFFICE OF JOHN C GREY JR.			569
24-00189		Municipal Public Defender Serv	1,650.00		
63052	12/18/24	MARKW005 Mark Warner			569
24-01493		EMD Refresher Class	200.00		
63053	12/18/24	MCAFE005 MC AFEE FIRE DEPT.			569
24-01538		Reimburse Monthly Sept/Oct2024	13,912.95		
24-01608		training reimbursement	1,650.00		
			15,562.95		
63054	12/18/24	MCAFE010 MC AFEE HARDWARE CO., INC.			569
24-00130		VARIOUS HARDWARE NEEDS	12.48		
63055	12/18/24	MONTA015 MONTAGUE TOOL & SUPPLY			569
24-00041		SIGN SUPPLIES	92.86		
24-00052		ROAD MATERIALS & SUPPLIES	219.85		
			312.71		
63056	12/18/24	MORRI040 MORRIS COUNTY TCTA			569
24-01600		LISA NICOLE LUNCHEON FOR CEU'S	72.00		
63057	12/18/24	MORTO005 MORTON SALT, INC			569
24-00042		ROAD SALT	44,566.90		
63058	12/18/24	NATIO105 NATIONAL HIGHWAY PRODUCTS, INC			569
24-00035		SIGN SUPPLIES	571.90		
63059	12/18/24	NAVRI005 NAVRIZ DOORS INSTALLATION & RE			569
24-00842		SAFETY UPDATES COURT/LOWER FL	4,821.39		
63060	12/18/24	NEWT0015 NEWTON MEDICAL CENTER FOUNDATI			569
24-01489		Police AED's	4,150.00		

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
10-001		GENERAL/CENTRAL CHECKING	Continued		
63061	12/18/24	NJDMV005 NJDMVC			569
		24-01603 TO TITLE AMBULANCE 81-54	60.00		
		24-01605 TO TITLE & REGISTER NEW ROLLO	60.00		
			120.00		
63062	12/18/24	NORTH050 NORTHEAST COMMUNICATIONS INC			569
		24-00119 Police Maintenance	1,284.70		
		24-01021 TO INSTALL 2WAY RADIOS	1,527.00		
			2,811.70		
63063	12/18/24	OPTIM005 Optimum			569
		24-00090 Police- Cable	9.95		
63064	12/18/24	PATRI015 PAT RIZZUTO			569
		24-01513 2024 Conference	141.80		
63065	12/18/24	RAYBR005 RAY BROSS SANITATION & CONSTRU			569
		24-00188 SNOW REMOVAL HIGHLAND LAKES	18,375.00		
63066	12/18/24	RDTR005 RD Tree Service, LLC			569
		24-00048 TREE REMOVAL	5,900.00		
63067	12/18/24	ROUTE005 ROUTE 23 AUTO MALL LLC			569
		24-00068 PARTS TO REPAIR FORD VEHICLES	309.93		
		24-00069 PARTS TO REPAIR FORD VES VEH	422.34		
			732.27		
63068	12/18/24	ROUTE010 ROUTE 23 PATIO & MASON CENTER			569
		24-00342 DRAINAGE SUPPLIES	442.30		
63069	12/18/24	ROVET005 STEPHEN ROVETTO			569
		24-00526 Confrence Exp Reimbursment	356.20		
63070	12/18/24	SCHEN010 SCHENCK PRICE SMITH & KING LLP			569
		24-01495 Legal - Tax Appeal Services	1,150.80		
63071	12/18/24	SEMCH005 SCOTT SEMCHESYN			569
		24-01506 BOOT REIMBURSEMENT	150.00		
63072	12/18/24	SERVI015 SERVICE MASTER TRI-STATE			569
		24-00251 Police Dept. Cleaning	400.00		
63073	12/18/24	SHAW0005 LAUREN SHAW			569
		24-01511 2024 Conference	509.72		
63074	12/18/24	SIGIO005 SIGI OTT			569
		24-01558 Uniform Allowance	119.34		
63075	12/18/24	SOUTH005 CATHY SOUTHARD			569
		24-01559 Uniform allowance	297.33		

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
10-001		GENERAL/CENTRAL CHECKING	Continued		
63076	12/18/24	STAPL010 Staples Contract & Commercial			569
24-01314		OFFICE SUPPLIES	439.83		
24-01431		TAPE	73.04		
24-01473		Various Finance Supplies	135.73		
			648.60		
63077	12/18/24	STEPH025 STEPHANIE MCPHERSON			569
24-01560		Uniform Allowance	119.66		
63078	12/18/24	STORR005 STORR TRACTOR CO.			569
24-01349		NEW DIRT LEVELER	391.10		
63079	12/18/24	SUEZW005 VEOLIA WATER NEW JERSEY, INC.			569
24-01533		Release of Engineer Escrow	1,255.54		
63080	12/18/24	SUSSE095 SUSSEX COUNTY M.U.A.			569
24-00050		DEBRIS REMOVAL	641.15		
63081	12/18/24	TEAML005 TEAM LIFE INC			569
24-01565		AED Pads	767.00		
63082	12/18/24	TELEP005 WARWICK VALLEY TELEPHONE			569
24-00088		Police-Livescan	166.92		
24-00089		Police-Digital Radio	156.08		
			323.00		
63083	12/18/24	TINAK005 TINA KRAUS			569
24-01433		2024 NJ League Conference	343.29		
63084	12/18/24	TRACT005 TRACTOR SUPPLY COMPANY			569
24-00108		Animal Control- Cat Litter	800.00		
63085	12/18/24	TURN005 TURN OUT UNIFORMS			569
24-00316		New Hire Uniforms	1,327.36		
63086	12/18/24	URBAN005 DENISE URBANIAK			569
24-01201		Rec Board Events	30.00		
63087	12/18/24	VALLE010 VALLEY PAINT & HARDWARE			569
24-01238		ROAD MATERIALS	192.42		
24-01457		Town Center Supplies	1,275.89		
			1,468.31		
63088	12/18/24	VERAL005 V.E. RALPH & SON, INC			569
24-01597		zoll trainers/ rescue annie	5,108.95		
63089	12/18/24	VERIZ010 VERIZON WIRELESS			569
24-00257		Blanket-Municipal Cell Phone	1,075.83		
63090	12/18/24	VERIZ035 VERIZON CONNECT FLEET USA LLC			569
24-00027		GPS SERVICE DPW	724.60		

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
10-001		GENERAL/CENTRAL CHECKING	Continued		
63090		VERIZON CONNECT FLEET USA LLC	Continued		
24-00092		Verizon Reveal-Police GPS	65.80		
			790.40		
63091	12/18/24	VERNO120 VERNON TWP BOARD OF EDUCATION			569
24-01606		dec Current Expenses & Debt 24	1,509,185.21		
63092	12/18/24	VERNO295 VERNON EMERGENCY MEDICAL SRVCS			569
24-01550		Reimburse-VTEMS Expenses	4,054.14		
63093	12/18/24	VIDAL005 JASON VIDAL			569
24-01529		BOOT REIMBURSEMENT	139.99		
63094	12/18/24	VISIO005 VISION SERVICE PLAN			569
24-01580		November 2024	1,950.08		
24-01581		December 2024	2,087.53		
			4,037.61		
63095	12/18/24	WBMA005 W B MASON CO INC			569
24-01532		2025 Calendars	91.98		
24-01578		Office Supplies	597.49		
			689.47		
63096	12/18/24	WIZAR005 WIZARD PRINTING CORP			569
24-01436		UCC FORMS	1,623.00		
63097	12/18/24	YOUNG005 DANIEL B. YOUNG			569
24-01272		Conf Reimbursment	334.13		
63098	12/18/24	ZYDON005 ZYDON ENTERPRIZE FLEET SYSTEMS			569
24-00085		ANNUAL INSPECTIONS DPW VEH	782.00		
63099	12/27/24	NJMEB005 NJMEBF			571
24-01632		December 2024	278,641.82		
Checking Account Totals		Paid	Void	Amount Paid	Amount Void
Checks:		216	2	6,347,524.81	0.00
Direct Deposit:		0	0	0.00	0.00
Total:		216	2	6,347,524.81	0.00
12-001		PLANNING/ZONING			
4589	12/05/24	WEINE005 WEINER LAW GROUP LLP			564
24-01590	12/4/24	lub payment	436.50		
4590	12/16/24	HAROL005 HAROLD E PELLOW AND ASSOC, INC			568
24-01617		lub various payments	1,483.00		

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Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
12-001	PLANNING/ZONING	Continued		
Checking Account Totals		<u>Paid</u> <u>Void</u> <u>Amount Paid</u> <u>Amount Void</u>		
	Checks:	2 0 1,919.50 0.00		
	Direct Deposit:	0 0 0.00 0.00		
	Total:	2 0 1,919.50 0.00		
22-001	PAYROLL AGENCY			
4913	12/27/24 AFSCM005 A.F.S.C.M.E., NEW JERSEY COUNC		570	
24-01630	December 2024	1,021.86		
4914	12/27/24 LOCAL005 P.B.A. LOCAL 285		570	
24-01629	December 2024	1,600.00		
4915	12/27/24 LOCAL010 U.A.W. LOCAL 2326		570	
24-01628	December 2024	665.60		
4916	12/27/24 POLIC005 POLICE AND FIREMAN'S INS. ASSO		570	
24-01627	December 2024	98.34		
4917	12/27/24 TRANS015 TRANS WORLD ASSURANCE COMPANY		570	
24-01631	December 2024	1,020.00		
4918	12/30/24 LOCAL005 P.B.A. LOCAL 285		572	
24-00898	JUNE 2024	1,650.00		
Checking Account Totals		<u>Paid</u> <u>Void</u> <u>Amount Paid</u> <u>Amount Void</u>		
	Checks:	6 0 6,055.80 0.00		
	Direct Deposit:	0 0 0.00 0.00		
	Total:	6 0 6,055.80 0.00		
Report Totals		<u>Paid</u> <u>Void</u> <u>Amount Paid</u> <u>Amount Void</u>		
	Checks:	224 2 6,355,500.11 0.00		
	Direct Deposit:	0 0 0.00 0.00		
	Total:	224 2 6,355,500.11 0.00		

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	3-01	367.10	0.00	0.00	367.10
CURRENT FUND	4-01	5,592,806.63	0.00	0.00	5,592,806.63
CAPITAL FUND	C-04	694,497.98	0.00	0.00	694,497.98
ESCROW	E-12	1,919.50	0.00	0.00	1,919.50
GRANT FUND	G-02	21,741.60	0.00	0.00	21,741.60
OTHER TRUST	T-14	35,874.02	0.00	0.00	35,874.02
RECREATION TRUST	T-16	981.94	0.00	0.00	981.94
DEV. BONDS	T-21	1,255.54	0.00	0.00	1,255.54
PAYROLL	T-22	6,055.80	0.00	0.00	6,055.80
Year Total:		44,167.30	0.00	0.00	44,167.30
Total of All Funds:		6,355,500.11	0.00	0.00	6,355,500.11

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	5-01	700.00	0.00	0.00	700.00
OTHER TRUST	T-14	8,184.00	0.00	0.00	8,184.00
Total of All Funds:		8,884.00	0.00	0.00	8,884.00

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Range of Checking Accts: First to Last Range of Check Dates: 01/01/25 to 01/22/25
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
10-001		GENERAL/CENTRAL CHECKING			
63100	01/21/25	TREAS015 TREASURER, PETTY CASH			573
25-00001		Petty Cash - Finance 2025	100.00		
63101	01/21/25	TREAS015 TREASURER, PETTY CASH			573
25-00002		Petty Cash - DPW 2025	100.00		
63102	01/21/25	TREAS015 TREASURER, PETTY CASH			573
25-00003		Petty Cash - Police	500.00		
63103	01/22/25	TREAS045 TREASURER, STATE OF NEW JERSEY			574
25-00004		4th qtr 2024 state train fee	8,184.00		

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	4	0	8,884.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	4	0	8,884.00	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	4	0	8,884.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	4	0	8,884.00	0.00

Action Data Services
0577 Township of Vernon

Payroll Summary

Page: 1

Run: 05772424 Pay Date: Friday 12/13/24 Pay Period: 23 Type: Regular Schedule: 1

Taxable Wages		Current	Qtr To Date	Year To Date	
Federal Income		335,107.82	1,782,092.95	8,113,203.05	
FICA - Social Security		349,195.06			
FICA - Medicare		371,223.39	1,962,294.86	8,935,346.63	
State Income		401,990.71	2,103,879.90	9,529,197.12	
State Unemployment		27,258.79	178,090.22	4,686,914.14	
State FLI / DIS		358,969.50	1,972,191.36	9,310,429.62	
Amount Your Account Will Be Debited:				144,899.79	
		Employer Share	Employee Share	Total	ADS
Federal Taxes					
Federal Income Tax			37,659.58	37,659.58	*
Social Security	6.200% / 6.200%	21,650.13	21,650.13	43,300.26	*
Medicare	1.450% / 1.450%	5,382.67	5,382.67	10,765.34	*
Total Federal Taxes		27,032.80	64,692.38	91,725.18	
NJ State Taxes					
NJ State Income Tax			16,102.45	16,102.45	*
NJ Unemployment	/ 0.425%		115.87	115.87	*
NJ Family Leave	/ 0.090%		323.02	323.02	*
Total NJ State Taxes			16,541.34	16,541.34	
Public Employees Retirement System					
PERS Pension			13,915.61	13,915.61	*
PERS Back Deduction			442.13	442.13	*
PERS Pension Loan			2,849.08	2,849.08	*
PERS Contributory Insurance			909.49	909.49	*
Total PERS Pension			18,116.31	18,116.31	
Police And Firemans Retirement System					
P&F Pension			15,948.61	15,948.61	*
P&F Pension Loan			2,352.49	2,352.49	*
P&F Pension Arrears			100.96	100.96	*
P&F Supplemental Annuity			114.90	114.90	*
Total P&F Pension			18,516.96	18,516.96	
DCRP Contribution					
DCRP Contribution		129.52	175.89	305.41	
Total DCRP Contribution		129.52	175.89	305.41	
Agency / Deductions					
Child Support			377.00	377.00	
Aflac Post Tax			201.22	201.22	
Trans Wo			510.00	510.00	
POL/FIRE			49.17	49.17	
Dues AFSCME D			510.93	510.93	
Dues UAW			332.80	332.80	
Valic 457			5,033.33	5,033.33	
Lincoln 457			600.00	600.00	
Dues PBA			800.00	800.00	
AFLAC Pre Tax			535.83	535.83	
Medical Pre Tax			23,007.32	23,007.32	
FSA Medical			1,595.83	1,595.83	
FSA DEP			228.34	228.34	
Total Agency / Deductions			33,781.77	33,781.77	

Action Data Services
0577 Township of Vernon

Payroll Summary

Page: 2

Run: 05772424 Pay Date: Friday 12/13/24 Pay Period: 23 Type: Regular Schedule: 1

	Employer Share	Employee Share	Total	ADS
Net Pay				
Net Checks		12,904.71	12,904.71	
Net Deposits Checking		227,922.15	227,922.15	
Net Deposits Savings		1,886.56	1,886.56	
Partial Checking		5,500.00	5,500.00	
Partial Savings 1		1,750.00	1,750.00	
Partial Savings 2		270.00	270.00	
Total Net Pay		250,233.42	250,233.42	
Grand Totals				
Taxes, Pension, Agency, & Net Pay	27,162.32	402,058.07	429,220.39	
Payroll Funding				
Gross Payroll		402,058.07		
Total Payroll Funding	27,162.32	402,058.07	429,220.39	
Gross Earnings				
Regular		365,278.86	365,278.86	
Overtime		18,106.53	18,106.53	
Sgnt Pay		2,142.84	2,142.84	
Sgnt Overtime		47.60	47.60	
Benefit		1,060.05	1,060.05	
Clothing		666.66	666.66	
Meals		510.00	510.00	
On Call		350.00	350.00	
Double Time		298.98	298.98	
Dispatch Lunch		583.93	583.93	
PS Payout		50.27	50.27	
VC Payout		1,139.34	1,139.34	
Volunteer Uniform		5,400.00	5,400.00	
Outside		1,402.88	1,402.88	
Wed Pay		300.00	300.00	
Vernon Disability		866.49	866.49	
Health Care Stipend		1,672.19	1,672.19	
Stipend		104.17	104.17	
Cell Phone		300.00	300.00	
Workers Compensation		1,777.28	1,777.28	
Total Gross Earnings		402,058.07	402,058.07	
Taxable / Non Taxable / Other				
Group Life		1,709.92	1,709.92	
Total Txbl/Non Taxable/Other		1,709.92	1,709.92	
Deductions Summary				
Total Taxes	27,032.80	81,233.72	108,266.52	
Total Pension		36,633.27	36,633.27	
Total DCRP	129.52	175.89	305.41	
Total Agency		33,781.77	33,781.77	
Total Deductions	27,162.32	151,824.65	178,986.97	

Action Data Services
0577 Township of Vernon

Payroll Summary

Page: 1

Run: 05772425 Pay Date: Tuesday 12/31/24 Pay Period: 24 Type: Regular Schedule: 1

Taxable Wages		Current	Qtr To Date	Year To Date	
Federal Income		341,355.40	2,123,448.35	8,454,558.45	
FICA - Social Security		353,543.01			
FICA - Medicare		377,100.63	2,339,395.49	9,312,447.26	
FICA - Medicare Additional		4,430.15			
State Income		402,454.66	2,506,334.56	9,931,651.78	
State Unemployment		27,235.53	205,325.75	4,714,149.67	
State FLI / DIS		343,956.69	2,316,148.05	9,654,386.31	
Amount Your Account Will Be Debited:				146,301.25	
		Employer Share	Employee Share	Total	ADS
Federal Taxes					
Federal Income Tax			38,358.72	38,358.72	*
Social Security	6.200% / 6.200%	21,919.70	21,919.70	43,839.40	*
Medicare	1.450% / 1.450%	5,467.95	5,467.95	10,935.90	*
Medicare Addl	/ 0.900%		39.87	39.87	*
Total Federal Taxes		27,387.65	65,786.24	93,173.89	
NJ State Taxes					
NJ State Income Tax			16,243.99	16,243.99	*
NJ Unemployment	/ 0.425%		115.75	115.75	*
NJ Family Leave	/ 0.090%		309.59	309.59	*
Total NJ State Taxes			16,669.33	16,669.33	
Public Employees Retirement System					
PERS Pension			13,751.31	13,751.31	*
PERS Back Deduction			442.13	442.13	*
PERS Pension Loan			2,849.08	2,849.08	*
PERS Contributory Insurance			898.55	898.55	*
Total PERS Pension			17,941.07	17,941.07	
Police And Firemans Retirement System					
P&F Pension			15,948.61	15,948.61	*
P&F Pension Loan			2,352.49	2,352.49	*
P&F Pension Arrears			100.96	100.96	*
P&F Supplemental Annuity			114.90	114.90	*
Total P&F Pension			18,516.96	18,516.96	
DCRP Contribution					
DCRP Contribution		125.08	169.85	294.93	
Total DCRP Contribution		125.08	169.85	294.93	
Agency / Deductions					
Child Support			377.00	377.00	
Aflac Post Tax			201.22	201.22	
Trans Wo			510.00	510.00	
POL/FIRE			49.17	49.17	
Dues AFSCME D			510.93	510.93	
Dues UAW			332.80	332.80	
Valic 457			5,033.33	5,033.33	
Lincoln 457			400.00	400.00	
Dues PBA			800.00	800.00	
AFLAC Pre Tax			535.83	535.83	
Medical Pre Tax			22,994.03	22,994.03	
FSA Medical			1,595.83	1,595.83	

Action Data Services
0577 Township of Vernon

Payroll Summary

Page: 2

Run: 05772425 Pay Date: Tuesday 12/31/24 Pay Period: 24 Type: Regular Schedule: 1

	Employer Share	Employee Share	Total	ADS
Agency / Deductions Continued				
FSA DEP		228.34	228.34	
Total Agency / Deductions		33,568.48	33,568.48	
Net Pay				
Net Checks		7,776.01	7,776.01	
Net Deposits Checking		228,835.68	228,835.68	
Net Deposits Savings		3,979.76	3,979.76	
Partial Checking		5,500.00	5,500.00	
Partial Savings 1		1,750.00	1,750.00	
Partial Savings 2		270.00	270.00	
Total Net Pay		248,111.45	248,111.45	
Grand Totals				
Taxes, Pension, Agency, & Net Pay	27,512.73	400,763.38	428,276.11	
Payroll Funding				
Gross Payroll		400,763.38		
Total Payroll Funding	27,512.73	400,763.38	428,276.11	
Gross Earnings				
Regular		368,782.65	368,782.65	
Overtime		9,860.27	9,860.27	
Rec Sec		100.00	100.00	
Sgnt Pay		509.15	509.15	
Sgnt Overtime		25.98	25.98	
Benefit		1,060.05	1,060.05	
Meals		460.00	460.00	
On Call		525.00	525.00	
Double Time		8,192.38	8,192.38	
Dispatch Lunch		569.70	569.70	
Outside		4,120.96	4,120.96	
Wed Pay		200.00	200.00	
Vernon Disability		866.49	866.49	
Health Care Stipend		1,636.58	1,636.58	
Stipend		3,854.17	3,854.17	
Total Gross Earnings		400,763.38	400,763.38	
Taxable / Non Taxable / Other				
Group Life		1,691.28	1,691.28	
Total Txbl/Non Taxable/Other		1,691.28	1,691.28	
Deductions Summary				
Total Taxes	27,387.65	82,455.57	109,843.22	
Total Pension		36,458.03	36,458.03	
Total DCRP	125.08	169.85	294.93	
Total Agency		33,568.48	33,568.48	
Total Deductions	27,512.73	152,651.93	180,164.66	

Action Data Services
0577 Township of Vernon

Payroll Summary

Page: 1

Run: 05772501 Pay Date: Wednesday 1/15/25 Pay Period: 01 Type: Regular Schedule: 1

Taxable Wages		Current	Qtr To Date	Year To Date	
Federal Income		391,305.85	391,305.85	391,305.85	
FICA - Social Security		429,269.83			
FICA - Medicare		429,269.83	429,269.83	429,269.83	
State Income		456,079.08	456,079.08	456,079.08	
State Unemployment		451,779.35	451,779.35	451,779.35	
State FLI / DIS		451,779.35	451,779.35	451,779.35	
Amount Your Account Will Be Debited:				175,724.66	
		Employer Share	Employee Share	Total	ADS
Federal Taxes					
Federal Income Tax			47,722.75	47,722.75	*
Social Security	6.200% / 6.200%	26,614.74	26,614.74	53,229.48	*
Medicare	1.450% / 1.450%	6,224.40	6,224.40	12,448.80	*
Total Federal Taxes		32,839.14	80,561.89	113,401.03	
NJ State Taxes					
NJ State Income Tax			19,894.03	19,894.03	*
NJ Unemployment	/ 0.425%		1,920.03	1,920.03	*
NJ Family Leave	/ 0.330%		1,490.88	1,490.88	*
Total NJ State Taxes			23,304.94	23,304.94	
Public Employees Retirement System					
PERS Pension			14,548.47	14,548.47	*
PERS Back Deduction			442.13	442.13	*
PERS Pension Loan			2,849.08	2,849.08	*
PERS Contributory Insurance			951.67	951.67	*
Total PERS Pension			18,791.35	18,791.35	
Police And Firemans Retirement System					
P&F Pension			16,965.73	16,965.73	*
P&F Pension Loan			2,995.94	2,995.94	*
P&F Pension Arrears			100.96	100.96	*
P&F Supplemental Annuity			118.92	118.92	*
Total P&F Pension			20,181.55	20,181.55	
DCRP Contribution					
DCRP Contribution		155.05	210.55	365.60	
Total DCRP Contribution		155.05	210.55	365.60	
Agency / Deductions					
Pension Shortage			42.93	42.93	*
C/I Shortage			2.86	2.86	*
Aflac Post Tax			201.22	201.22	
Trans Wo			510.00	510.00	
POL/FIRE			49.17	49.17	
Dues AFSCME D			603.84	603.84	
Dues UAW			332.80	332.80	
Valic 457			5,354.17	5,354.17	
Lincoln 457			400.00	400.00	
Dues PBA			800.00	800.00	
AFLAC Pre Tax			517.50	517.50	
Medical Pre Tax			24,818.00	24,818.00	
FSA Medical			1,373.75	1,373.75	
FSA DEP			100.00	100.00	

Action Data Services
0577 Township of Vernon

Payroll Summary

Page: 2

Run: 05772501 Pay Date: Wednesday 1/15/25 Pay Period: 01 Type: Regular Schedule: 1

	Employer Share	Employee Share	Total	ADS
Agency / Deductions Continued				
Total Agency / Deductions		35,106.24	35,106.24	
Net Pay				
Net Checks		9,779.16	9,779.16	
Net Deposits Checking		258,459.74	258,459.74	
Net Deposits Savings		1,974.75	1,974.75	
Partial Checking		5,650.00	5,650.00	
Partial Savings 1		1,750.00	1,750.00	
Partial Savings 2		270.00	270.00	
Total Net Pay		277,883.65	277,883.65	
Grand Totals				
Taxes, Pension, Agency, & Net Pay	32,994.19	456,040.17	489,034.36	
Payroll Funding				
Gross Payroll		456,040.17		
Total Payroll Funding	32,994.19	456,040.17	489,034.36	
Gross Earnings				
Regular		384,620.89	384,620.89	
Overtime		50,713.58	50,713.58	
Retro		696.61	696.61	
Sgnt Pay		1,068.13	1,068.13	
Sgnt Overtime		1,068.98	1,068.98	
Benefit		2,117.25	2,117.25	
Meals		480.00	480.00	
On Call		350.00	350.00	
Double Time		483.97	483.97	
Dispatch Lunch		532.35	532.35	
Outside		6,926.72	6,926.72	
Vernon Disability		264.58	264.58	
Health Care Stipend		3,578.68	3,578.68	
Stipend		104.17	104.17	
Training Days - Police		795.42	795.42	
Cell Phone		300.00	300.00	
Workers Compensation		1,938.84	1,938.84	
Total Gross Earnings		456,040.17	456,040.17	
Taxable / Non Taxable / Other				
Group Life		1,977.75	1,977.75	
Total Txbl/Non Taxable/Other		1,977.75	1,977.75	
Deductions Summary				
Total Taxes	32,839.14	103,866.83	136,705.97	
Total Pension		38,972.90	38,972.90	
Total DCRP	155.05	210.55	365.60	
Total Agency		35,106.24	35,106.24	
Total Deductions	32,994.19	178,156.52	211,150.71	

TOWNSHIP OF VERNON

RESOLUTION # 25-46

Authorizing Change Order #3 for Vernon Township Pump Station No. 2 Replacement

WHEREAS, on November 28, 2022, by way of adoption of Resolution #22-284, the Council of the Township of Vernon awarded a contract to Coppola, 28 Executive Parkway, Ringwood, NJ 07456, for Pump Station No. 2 Replacement which contract provided for an expenditure of \$ 1,584,890.00; and

WHEREAS, the contractor has encountered unforeseen circumstances requiring the change order as proposed (N.J.A.C. 5:34-11-8(c)(1); and

WHEREAS, it became apparent that there was an unforeseen requiring a change order for additional alarm and monitoring conditions in the amount of \$4,196.28; and

WHEREAS the amount of change order requested is a net increase of \$4,196.28, which represents in the aggregate, an increase of 0.3%, less than the aggregate maximum increase of 20% change order as required at N.J.A.C 5:34-11-3(a)(9); and

WHEREAS, the design engineer, in concurrence with the Mayor and Business Administrator, recommends approving Change Order No. 3; and

NOW THEREFORE BE IT RESOLVED, by the Council of the Township of Vernon that it hereby approves and authorizes the Mayor to execute said Change Order No. 3 for said project resulting in the new contract amount of base bid and aggregate change orders to be \$28,970.22 for the project known as Vernon Twp Pump Station No. 2 Replacement.

<p style="text-align: center;">Certification of Funds</p> <p>Account: C-04-22-005 PS2 Replacement</p> <p>Amount: \$4,196.28</p> <p>CMFO Signature: _____</p>

CERTIFICATION

I certify that this is a true copy of the Resolution adopted by the Council of the Township of Vernon at their Reorganization Meeting held on January 27, 2025 at 7:00 pm in the Vernon Municipal Center.

Marcy Gianattasio, RMC, CMR
Municipal Clerk

VERNON TOWNSHIP COUNCIL

NAME	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Buccieri, N.						
DeBenedetto, J.						
Higgins, W.						
Sparta, B.						
Rizzuto, P.						

TOWNSHIP OF VERNON

RESOLUTION #25-49

**RESOLUTION ESTABLISHING FOURTH ROUND AFFORDABLE
HOUSING PRESENT NEED AND PROSPECTIVE NEED OBLIGATIONS
FOR VERNON TOWNSHIP**

WHEREAS, on March 20, 2024, Governor Murphy signed into law an Amendment to the Fair Housing Act (N.J.S.A. 52:27D-301 *et seq.*) (hereinafter “Amended FHA”); and

WHEREAS, the Amended FHA requires the Department of Community Affairs (“DCA”) to produce non-binding estimates of fair share obligations on or before October 20, 2024; and

WHEREAS, the DCA issued a report on October 18, 2024 (“DCA Report”) wherein it reported its estimate of the obligation for all municipalities based upon its interpretation of the standards in the Amended FHA; and

WHEREAS, the DCA Report calculates Vernon Township’s Round 4 (2025-2035) obligations as follows: a Present Need or Rehabilitation Obligation of 33 and a Prospective Need or New Construction Obligation of 304; and

WHEREAS, the Amended FHA provides that the DCA Report is non-binding, thereby inviting municipalities to demonstrate that the Amended FHA would support lower calculations of Round 4 affordable housing obligations; and

WHEREAS, the Amended FHA further provides that “all parties shall be entitled to rely upon regulations on municipal credits, adjustments, and compliance mechanisms adopted by COAH unless those regulations are contradicted by statute, including P.L. 2024, c.2, or binding court decisions” (N.J.S.A. 52:27D-311(m)); and

WHEREAS, pursuant to N.J.S.A. 52:27D-304.3, a municipality’s average allocation factor is comprised of the equalized nonresidential factor, income capacity factor, and land capacity factor, and shall be averaged to yield the municipality’s average allocation factor; and

WHEREAS, the DCA has released Geographic Information Systems spatial data representation of the Land Capacity Analysis for P.L. 2024, c.2 containing the Vacant and Developable land information that serves as the basis for calculating the land capacity factor; and

WHEREAS, Vernon Township employees and professionals have reviewed the lands identified by the DCA for the land capacity factor with respect to the MOD-IV Property Tax List data, construction permit data, land use board approvals, configuration, and accessibility to ascertain whether these identified developable lands may accommodate development; and

WHEREAS, based on the foregoing, Vernon Township refined the DCA calculations of Vernon Township's fair share obligations as modified herein to account for Vernon Township's review of the lands identified by the DCA for the land capacity factor with respect to the MOD-IV Property Tax List data, construction permit data, land use board approvals, configuration, and accessibility to ascertain whether these identified developable lands may accommodate development, and the Township seeks to commit to provide its fair share of affordable housing, subject to any vacant land and/or durational adjustments it may seek as part of the Housing Plan element and Fair Share Plan element it subsequently submits in accordance with the Amended FHA; and

WHEREAS, the Township's employees and professionals have reviewed the land capacity factor and prospective need obligation determined by the DCA and have recommend that the Township adopt a resolution indicating a fourth-round affordable housing obligation with a present need of 33 units and prospective need obligation of 194 affordable housing units based on finding a reduced land capacity factor which reduced the Township's average allocation factor; and

WHEREAS, based on the foregoing, Vernon Township accepts the DCA calculations as refined as Vernon Township's fair share obligations and commits to its fair share of 33 units present need and 194 units prospective need subject to any vacant land and/or durational adjustments it may seek as part of the Housing Element and Fair Share Plan it subsequently submits in accordance with the Amended FHA; and

WHEREAS, Vernon Township reserves the right to comply with any additional amendments to the FHA that the Legislature may enact; and

WHEREAS, Vernon Township also reserves the right to adjust its position in the event of any rulings in the *Montvale* case (MER-L-1778-24) or any other such action that alters the deadlines and/or requirements of the Amended FHA; and

WHEREAS, in the event that a third party challenges the calculations provided for in this Resolution, Vernon Township reserves the right to take such position as it deems appropriate in response thereto, including that its Round 4 Present or Prospective Need Obligations should be lower than described herein; and

WHEREAS, in light of the above, the Council of Vernon Township finds that it is in the best interest of Vernon Township to declare its commitment to the obligations reported by the DCA on October 18, 2024 subject to the reservations set forth herein; and

WHEREAS, in addition to the above, the Acting Administrative Director issued Directive #14-24, dated December 13, 2024, and made the directive available later in the week that followed; and

WHEREAS, pursuant to Directive #14-24, a municipality seeking a certification of compliance with the FHA shall file an action in the form of a declaratory judgment complaint in

the county in which the municipality is located within 48 hours after adoption of the municipal resolution of fair share obligations, or by February 3, 2025, whichever is sooner”; and

WHEREAS, Vernon Township seeks a certification of compliance with the FHA and, therefore, directs its attorney Louis I. Karp, Esq. to file a declaratory relief action within 48 hours of the adoption of this resolution in Sussex County.

NOW, THEREFORE, BE IT RESOLVED on this 27th day of January, 2025 by the Council of Vernon Township as follows:

1. All of the above Whereas Clauses are incorporated into the operative clauses of this resolution.
2. Vernon Township hereby commits to an adjusted DCA Round 4 Present Need Obligation of 33 units and the Round 4 Prospective Need Obligation of 194 units described in this resolution, subject to all reservations of rights set forth above.
3. Vernon Township hereby directs Louis I. Karp, Esq., to file a declaratory judgment complaint in Sussex County within 48 hours after adoption this resolution, attaching this resolution.
4. Vernon Township authorizes Louis I. Karp, Esq., to attach this resolution as an exhibit to the declaratory judgment action that is filed and to submit and/or file this resolution with the Program or any other such entity as may be determined to be appropriate.
5. Vernon Township authorizes and directs the Township Planner to prepare a Housing Element and Fair Share Plan for submission to the Dispute Resolution program prior to June 30, 2025.
6. This resolution shall take effect immediately, according to law.

CERTIFICATION

I certify that this is a true copy of the Resolution adopted by the Council of the Township of Vernon at their Reorganization Meeting held on January 27, 2025 at 7:00 pm in the Vernon Municipal Center.

Marcy Gianattasio, RMC, CMR
Municipal Clerk

VERNON TOWNSHIP COUNCIL

NAME	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Buccieri, N.						
DeBenedetto, J.						
Higgins, W.						
Sparta, B.						
Rizzuto, P.						

Marcy Gianattasio

From: Jessica Caldwell <jcaldwell@jcaldwellassociates.com>
Sent: Thursday, January 16, 2025 12:09 PM
To: Business Administrator; Matthew Moench
Cc: Anthony Rossi; Donelle Bright; Marcy Gianattasio
Subject: Re: Affordable Housing Obligation Review
Attachments: Vernon Township Land Capacity Factor Review 4th Round Affordable Housing Obligation 1.16.25.pdf

Good Afternoon:

Please see our revised report attached for recommendations on the obligation. We recommend reducing the obligation accepted to 197 units prospective need and accepting the 33 units present need. Thank you,
Jessica

Plan to Thrive



Commitment • Community • Vision • Service

Jessica C. Caldwell, PP, AICP, LEED-GA
Principal Planner
J. Caldwell & Associates, LLC
145 Spring Street, Suite E
Newton, NJ 07860
Phone: (973) 300-5060 Ext. 100
www.jcaldwellassociates.com
Certified NJ SBE/WBE/DBE

From: Jessica Caldwell <jcaldwell@jcaldwellassociates.com>

Sent: Friday, December 20, 2024 2:44 PM

To: Anthony Rossi <arossi@vernontwp.com>; Business Administrator <businessadmin@vernontwp.com>; Donelle Bright <dbright@vernontwp.com>

Subject: Affordable Housing Obligation Review

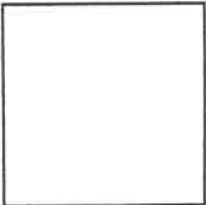
Good Afternoon:

Attached is our review of the proposed affordable housing obligation for Vernon Township. Based on a review of DCA's land capacity factor, we've been able to reduce the proposed obligation from 304 units to 197 units. Please review and let me know if you have any questions. The Council needs to adopt a resolution either accepting the proposed obligation or presenting the new obligation and file it with the Dispute Resolution Program prior to January 31, 2025.

Thank you,

Jessica

Plan to Thrive



Commitment • Community • Vision • Service

Jessica C. Caldwell, PP, AICP, LEED-GA

Principal Planner

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Certified NJ SBE/WBE/DBE

Affordable Housing – Fourth Round

**Review of Land Capacity Factor and
Prospective Need Obligation**

January 23, 2025

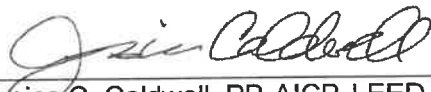
Prepared for
Vernon Township, Sussex County

Prepared by

The original of this report was signed and sealed in accordance with N.J.S.A. 45:14A-12.



Alison Kopsco, PP, AICP
NJPP# 65230



Jessica C. Caldwell, PP, AICP, LEED-GA
NJPP#5944



**J Caldwell
& Associates, LLC**
Community Planning Consultants

Introduction

Amendments to the New Jersey Fair Housing Act, N.J.S.A. 52:27D-301 et seq., (known as P.L.2024, c.2) were adopted by the State of New Jersey on March 20 2024. P.L. 2024, c.2 abolished the Council on Affordable Housing (COAH). Each municipality within the State of New Jersey is now responsible for determining its municipal present and prospective need affordable housing obligations in accordance with formulas established pursuant to sections 6 and 7 of P.L. 2024, c. 2 (N.J.S.A. 52:27D-304.2 and N.J.S.A. 52:27D-304.3), and must adopt a binding resolution committing the municipality to its Fourth Round affordable housing obligations by no later than January 31, 2025.

P.L. 2024, c. 2 further establishes that the Department of Community Affairs (“DCA”) is responsible to conduct a calculation of the regional and municipal present and prospective need obligations and prepare and publish a report thereon within seven months of the effective date of P.L. 2024, c. 2. Each municipality may take into consideration the calculations in the DCA’s report when determining the municipality’s Fourth Round affordable housing obligations. However, P.L. 2024, c. 2 explicitly makes clear that the calculations and determinations set forth in the DCA’s report shall not be binding on each municipality.

The process for Fourth Round affordable housing compliance and the criteria, methodology and formulas each municipality must rely upon to determine its present and prospective need obligation are now set forth within N.J.S.A. 52:27D-304.1 thru -304.3 of the FHA. The March 8, 2018 unpublished decision of the Superior Court, Law Division, Mercer Count, In re Application of Municipality of Princeton (“Jacobson Decision”) is also to be referenced as to datasets and methodologies that are not explicitly addressed in N.J.S.A. 52:27D-304.3.

Both the Jacobson Decision and N.J.S.A. 52:27D-304.3a of the FHA explain that the datasets and information must be reliable and updated to the greatest extent practicable. For example, N.J.S.A. 52:27D-304.3a explicitly states: “These calculations of municipal present and prospective need shall use necessary datasets that are updated to the greatest extent practicable.” Likewise, the Jacobson Decision quotes Judge Serpentelli’s guiding principles in AMG regarding the fair share methodology:

“Any reasonable methodology must have as its keystone three ingredients: reliable data, as few assumptions as possible, and an internal system of checks and balances. Reliable data refers to the best source available for the information needed and the rejection of data which is suspect. The need to make as few assumptions as possible refers to the desirability of avoiding subjectivity and avoiding any data which requires excessive mathematical extrapolation. An internal system of checks and balances refers to the effort to include all important concepts while not allowing any concept to have a disproportionate impact.”

On October 18th, 2024, the New Jersey Department of Community Affairs (DCA) published the report titled, “Affordable Housing Obligations for 2025-2035 (Fourth Round): Methodology and Background” (hereinafter “DCA Report”) pursuant to P.L. 2024, c.2. This report implemented a new framework for determining each municipality’s affordable housing obligations under the New Jersey Supreme Court’s Mount Laurel doctrine and the State’s Fair Housing Act. Vernon Township’s Prospective Need Obligation, as calculated in the DCA Report, was calculated at **304 units**. This report refines the Township’s Land Capacity Factor through a site-by-site analysis,

resulting in a “Refined” Fourth Round Prospective Need Obligation of **194 units** (a difference of 110 units), which the Township Council may choose to adopt as their Fourth Round Prospective Need Obligation if so desired. The Township’s Fourth Round Present Need/Rehabilitation Obligation is unaffected by this refinement and remains at **33 units**, and any unsatisfied obligations from prior rounds must also be met.

Calculating the Prospective Need

To determine each municipalities’ fair share of affordable housing units, the following three (3) factors were calculated:

Equalized Nonresidential Valuation Factor: This factor is described as, “...the changes in nonresidential property valuations in the municipality, since the beginning of the round preceding the round being calculated...” per the Affordable Housing Law.

Vernon Township’s Equalized Nonresidential Valuation Factor was determined to be 0.28%.

Income Capacity Factor: This is the average of, “...the municipal share of the regional sum of the differences between the median municipal household income, according to the most recent American Community Survey Five-Year Estimates, and an income floor of \$100 below the lowest median household income in the region,” and “...the municipal share of the regional sum of the differences between the median municipal household incomes and an income floor of \$100 below the lowest median household income in the region, weighted by the number of the households in the municipality.”

Vernon Township’s Income Capacity Factor was calculated at 1.14%.

Land Capacity Factor: This factor is the total acreage that is developable, calculated utilizing the most recent land use/land cover (LULC) data from the New Jersey Department of Environmental Protection (DEP), the most recently available (released in 2024) MOD-IV Property Tax List data from the Division of Taxation in the Department of the Treasury, and construction permit data from the Department of Community Affairs.

Vernon Township’s Land Capacity Factor was calculated at 1.87%.

The subject of this report is the **Land Capacity Factor**. The other two (2) factors are not modified/refined as part of this exercise, as the data required to be used cannot be refined through local review.

Refining the Land Capacity Factor

Consistent with sections 6 and 7 of P.L. 2024, c. 2 (N.J.S.A. 52:27D-304.2 and N.J.S.A. 52:27D-304.3), on behalf of the Township we have considered the DCA Report, along with the underlying data and data sets relied upon by the DCA in reaching its non-binding calculations for the Township, and have further carefully considered and analyzed the most up-to-date localized data pertaining to the Township, including amongst other verifiable information, land use approvals, environmental constraints (including wetlands, wetland buffers, and steep slopes) and other site specific information, construction permits, and MOD-IV data maintained and on file with the Township, and conservation easements and other deed restrictions. Based upon our analysis of the DCA Report, the data and data sets relied upon by the DCA and our analysis of the Township's up-to-date localized verifiable data, we have determined that the DCA arrived at the Township's land capacity factor using incorrect assumptions and outdated data and/or or incorrect or inaccurate data, including geospatial artifacts or anomalies.

This office reviewed the DCA's dataset¹ containing the outputs of their Vacant and Developable Land Analysis. The purpose of this dataset is to, "...identify potential unconstrained developable land capacity, weighted by planning area types set forth in the legislation, for each municipality and as a corresponding percentage of the same for the housing region within which each municipality lies..." For purposes of this report, we did not review in detail the Equalized Nonresidential Valuation Factor or the Income Capacity Factor.

The first step in our calculation of the Township's Refined Land Capacity Factor was to review the results of the DCA's Vacant and Developable Land Analysis using GIS to spatially view the vacant, developable land. **Figure 1** identifies the Affordable Housing Regions and their respective developable acreage; Vernon Township is in Region 1. **Figures 2** through **5** illustrate, specifically, Vernon Township's available acreage under DCA's analysis. The Township's LCF was determined to be 1.87%, or 36.98² developable acres spread out over 45 different tracts (the output dataset did not identify parcels, but rather, tracts of land that were considered developable). The complete list of all of these tracts is in **Appendix A**.

Pursuant to N.J.S.A. 52:27D-304.3a and the Jacobson Decision, our office has prepared more detailed mappings as part of this process, and have further examined the published DCA Land Capacity Factor dataset based on the above-referenced up-to-date verifiable localized data. Using the formulas, criteria, methodology and datasets required by sections 6 and 7 of P.L. 2024, c. 2 (N.J.S.A. 52:27D-304.2 and -304.3, we have further arrived at the Township's updated land capacity factor, which in turn resulted in the downward adjustment in the Township's average allocation factor and ultimately the Township's Prospective Need Obligation.

This determination is of course subject to further adjustments and reductions as permitted in the FHA and regulations associated therewith.

In addition, pursuant to N.J.S.A. 52:27D-304.3a and the Jacobson Decision, our office has prepared more detailed mappings as part of this process, and have further examined the

¹ Land Capacity Analysis GIS Composite Layer, Updated November 20, 2024. "Vacant and Developable land analysis by Housing and Weighting regions used to inform the guidance provided to New Jersey Municipalities regarding non-binding 2025-2035 municipal affordable housing production targets. These layers are a combination of lands deemed developable by the DEP Land Use/Land Cover dataset, as constrained by tax parcel-based MOD-IV data, environmentally sensitive areas and preserved open space, parkland and farmland." Retrieved from <https://njdca.maps.arcgis.com/home/item.html?id=12acdf0a5104f8f8a2f604e96063e74>.

² The DCA's Vacant Land Output dataset uses 13 significant digits; this report rounds down to two significant digits. This results in a 0.01-acre difference in the DCA total vacant, developable land (36.99 acres) versus the number used in this report (36.98 acres). This difference is not significant enough to change the land capacity factor or average allocation factor, nor the prospective need obligation.

published DCA Land Capacity Factor dataset based on the above-referenced up-to-date verifiable localized data. In accordance with same, the tables within Appendices B, C, D, E, and F of this report identify and summarizes the ineligible parcels included in the DCA's published Land Capacity Analysis GIS Composite Layer dataset that should not have been determined to be developable, along with the basis for our conclusion.

To refine the Land Capacity Factor and provide a more detailed, accurate depiction of the actual available vacant and developable land in the Township, the list of developable areas further excluded the following areas:

1. Lands that were non-contiguous to other vacant, developable lands and that were under 0.5 acres.³ This eliminated 34 tracts, or 6.14 acres. See **Appendix B**.
2. Lands that were significantly irregular in shape and/or landlocked.⁴ This eliminated 2 tracts with a total of 2.00 acres. See **Appendix C**.
3. Lands with factors limiting development that were not necessarily accounted for in the DCA calculation (as not required through the legislation, but they still may limit development). These included factors such as riparian areas, flood hazard areas, critical wildlife habitat, and access to the existing sewer service area.⁵ This eliminated 1 entire tract and portions of 3 tracts, totaling 13.99 acres. See **Appendix D**.
4. Lands that have received development approvals and/or were listed in the 2011 Township Third Round Housing Element and Fair Share Plan (HEFSP). This excluded 2 tracts and 1.33 acres. See **Appendix E**.

The total lands to be excluded from “vacant, developable lands” equals 23.46 acres. Subtracted from the DCA calculation of 36.98 acres, the refined vacant, developable land in the Township totals **13.52 acres**, resulting in a refined LCF of **0.68%** (the number of developable acres divided by the total number of developable acres in the region). The average allocation factor (AAF)⁶ then decreases from 1.10% to **0.70%**. Region 1's total prospective need obligation is 27,743 units and the adjustment factor is 1.0001.⁷ With an AAF of 1.10%, the Township's obligation is 304 units; with an AAF of 0.70%, the Township's obligation is **194 units** (a difference of 110 units).

³ One-half of an acre is the generally-accepted amount of acreage required to create at least one (1) affordable housing unit through new development. Tracts under one-half of an acre were excluded as they could not realistically provide for at least one (1) unit of affordable housing.

⁴ The Vacant Land Output dataset did not result in *parcels* that were developable, rather *tracts*, regardless of whether they have street frontage. Developable areas without street frontage cannot realistically provide new affordable housing units.

⁵ Though the most recent DCA Construction Reporter data is used, what has actually been developed is not necessarily reflected in this data. As such, local review of DCA outputs can confirm on a site-by-site basis.

⁶ The Average Allocation Factor (AAF) is the average of the municipality's Equalized Nonresidential Valuation Factor, Income Capacity Factor, and the Land Capacity Factor.

⁷ October 18, 2024 DCA Report: “The adjustment factor varies by Housing Region and serves to ensure that the summed total of all municipalities' prospective need obligations equals the regional obligation exactly. Without these factors, the totals would not equal the regional obligation due to rounding.”

Table 1. Summary of Prospective Need Calculation

Region	1	
Region Prospective Need	27,743	
Region Vacant, Developable Land	1,980 ac.	
Region Adjustment Factor	1.0001	
Equalized Nonresidential Valuation Factor	0.28%	
Income Capacity Factor	1.14%	
	<i>DCA</i>	<i>Refined</i>
Municipal Vacant Developable Land	36.98 ac.	13.52 ac.
Land Capacity Factor	1.87%	0.68%
Average Allocation Factor	1.10%	0.70%
Prospective Need Obligation	304 units	<u>194 units</u>

The methodology used to identify and exclude parcel types listed in the analysis contained within this report is consistent with the published DCA Report. The data, data sources, methodology, criteria and formulas relied upon in completing this analysis and arriving at these opinions, including the calculation of the Township's Prospective Need Obligation, was performed in accordance with sections 6 and 7 of P.L. 2024, c. 2 (N.J.S.A. 52:27D-304.2 and N.J.S.A. 52:27D-304.3) and the Jacobson Decision. All opinions and conclusions set forth herein are within a reasonable degree of professional planning certainty. We reserve the right to amend and supplement our findings, opinions and conclusions should additional information be made available at a later date.

Figure 1. Affordable Housing Regions and Developable Acres

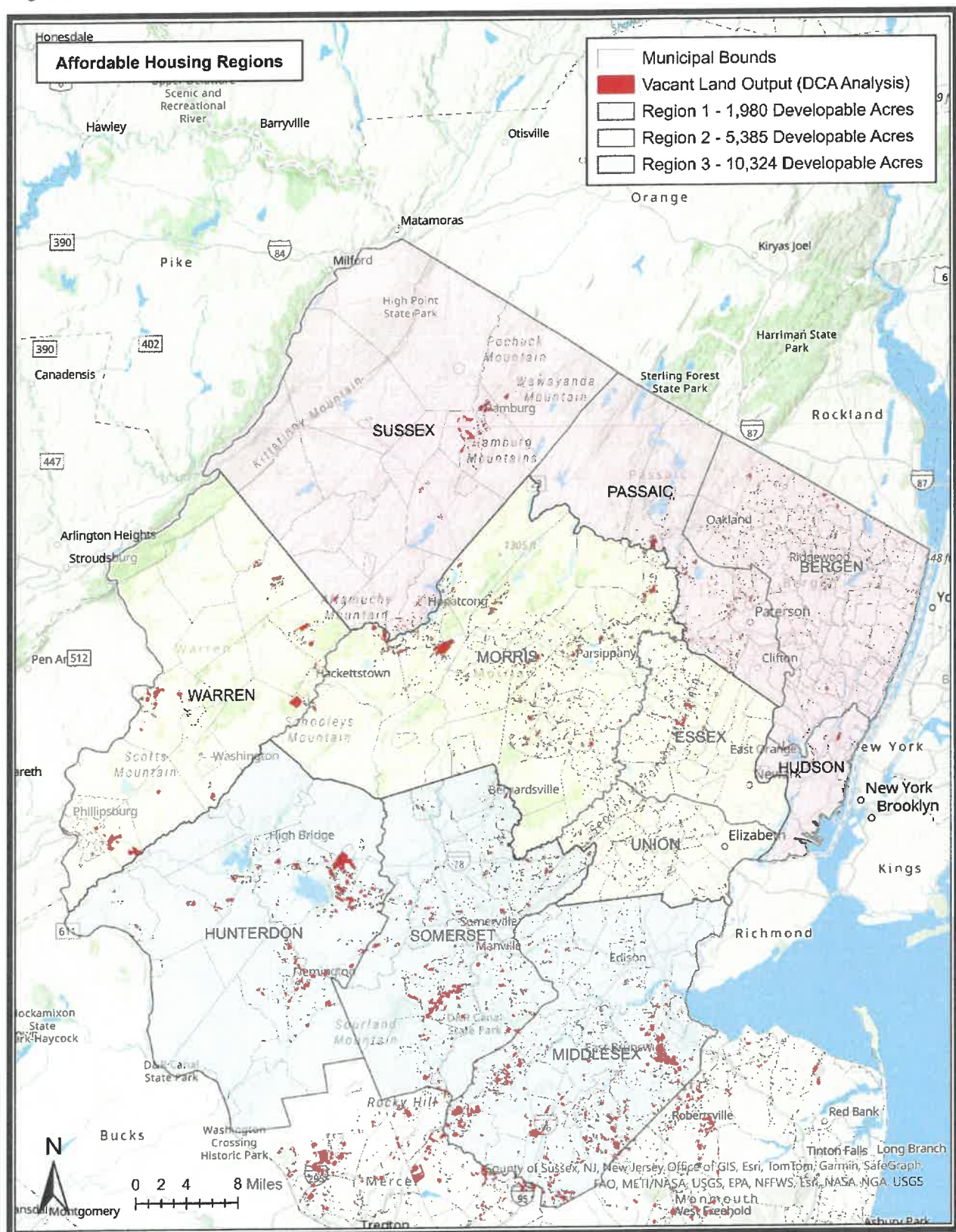


Figure 2. Vernon's Vacant and Developable Land - Result of DCA Analysis (Map 1 of 4)

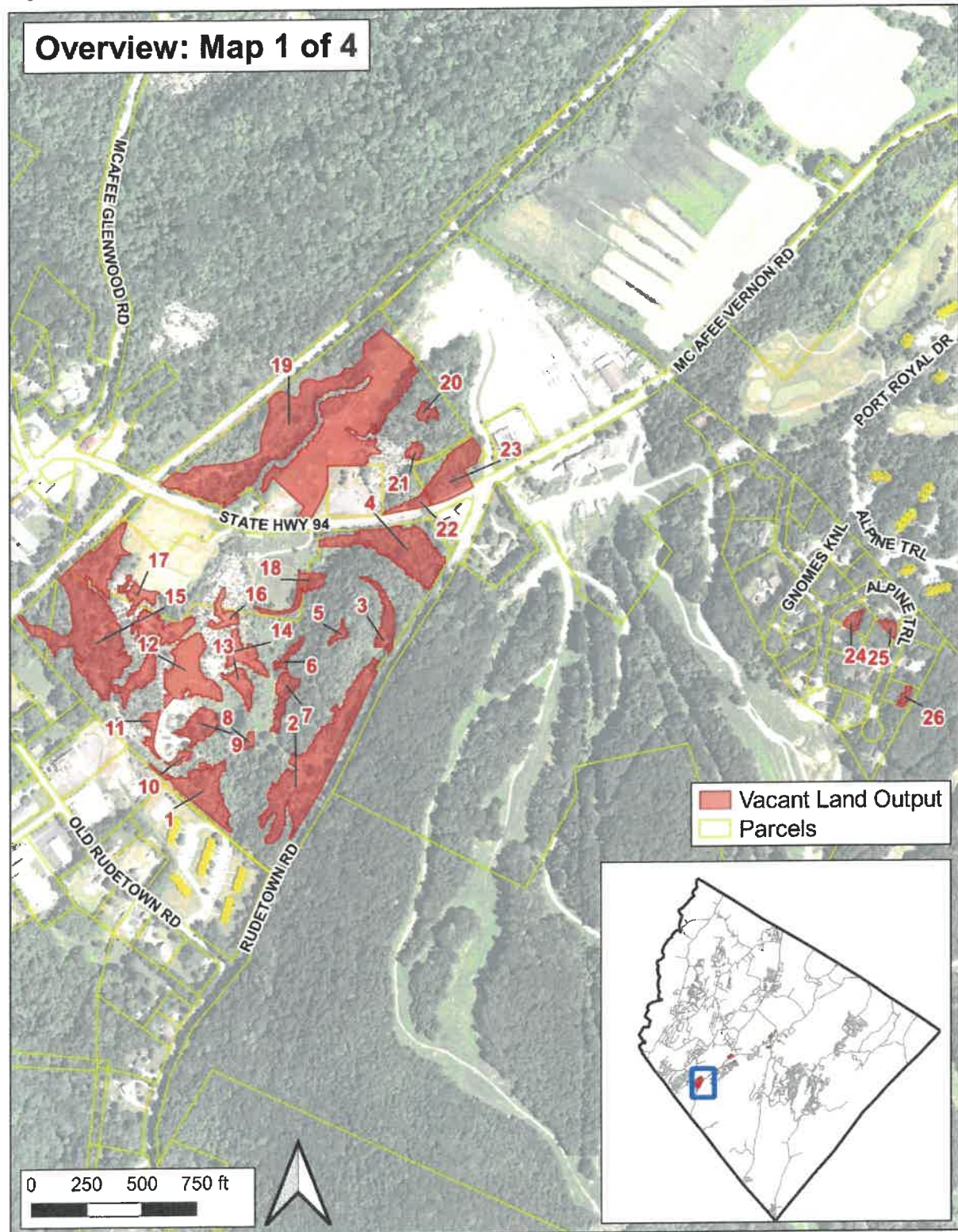


Figure 3. Vernon's Vacant and Developable Land - Result of DCA Analysis (Map 2 of 4)

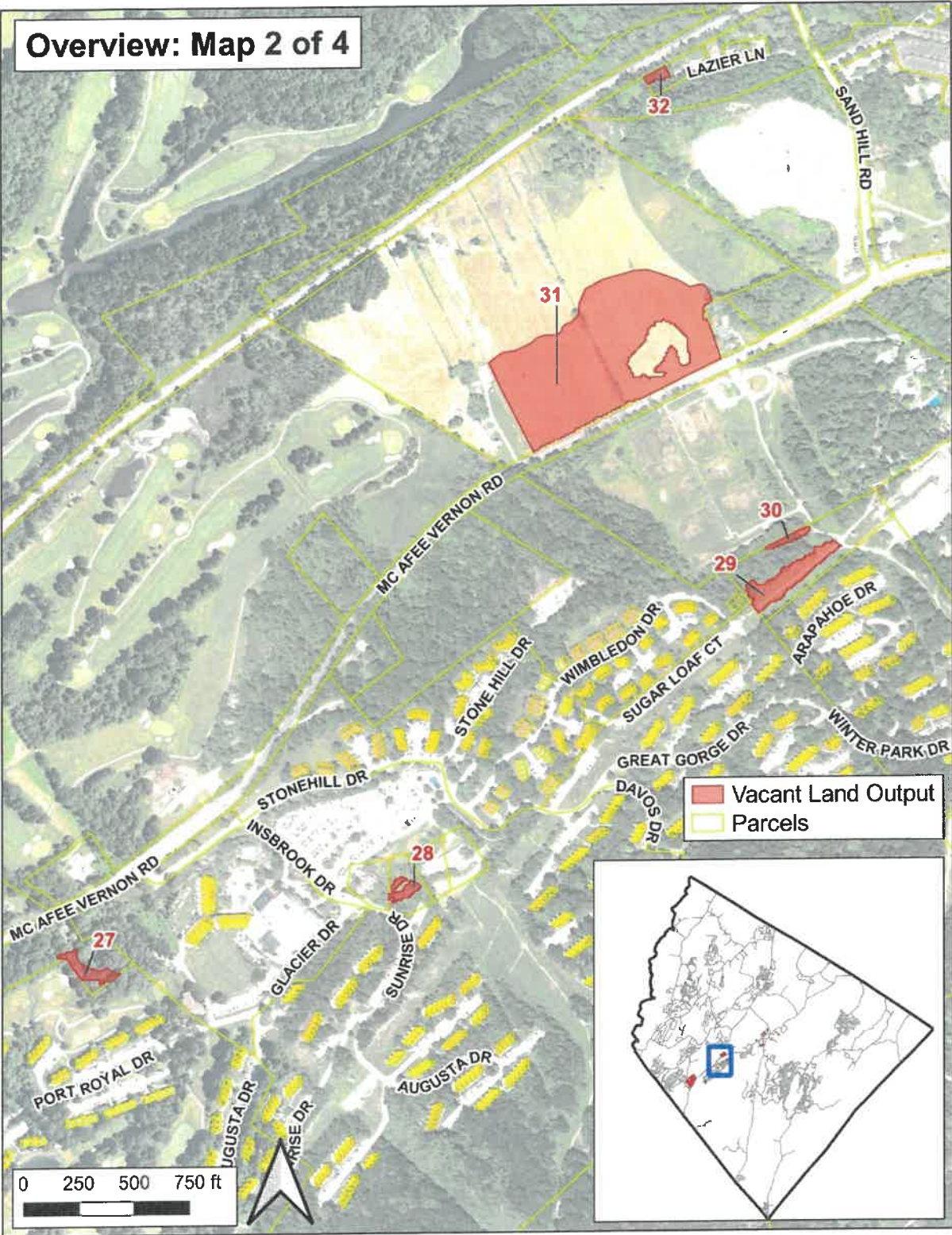


Figure 4. Vernon's Vacant and Developable Land - Result of DCA Analysis (Map 3 of 4)

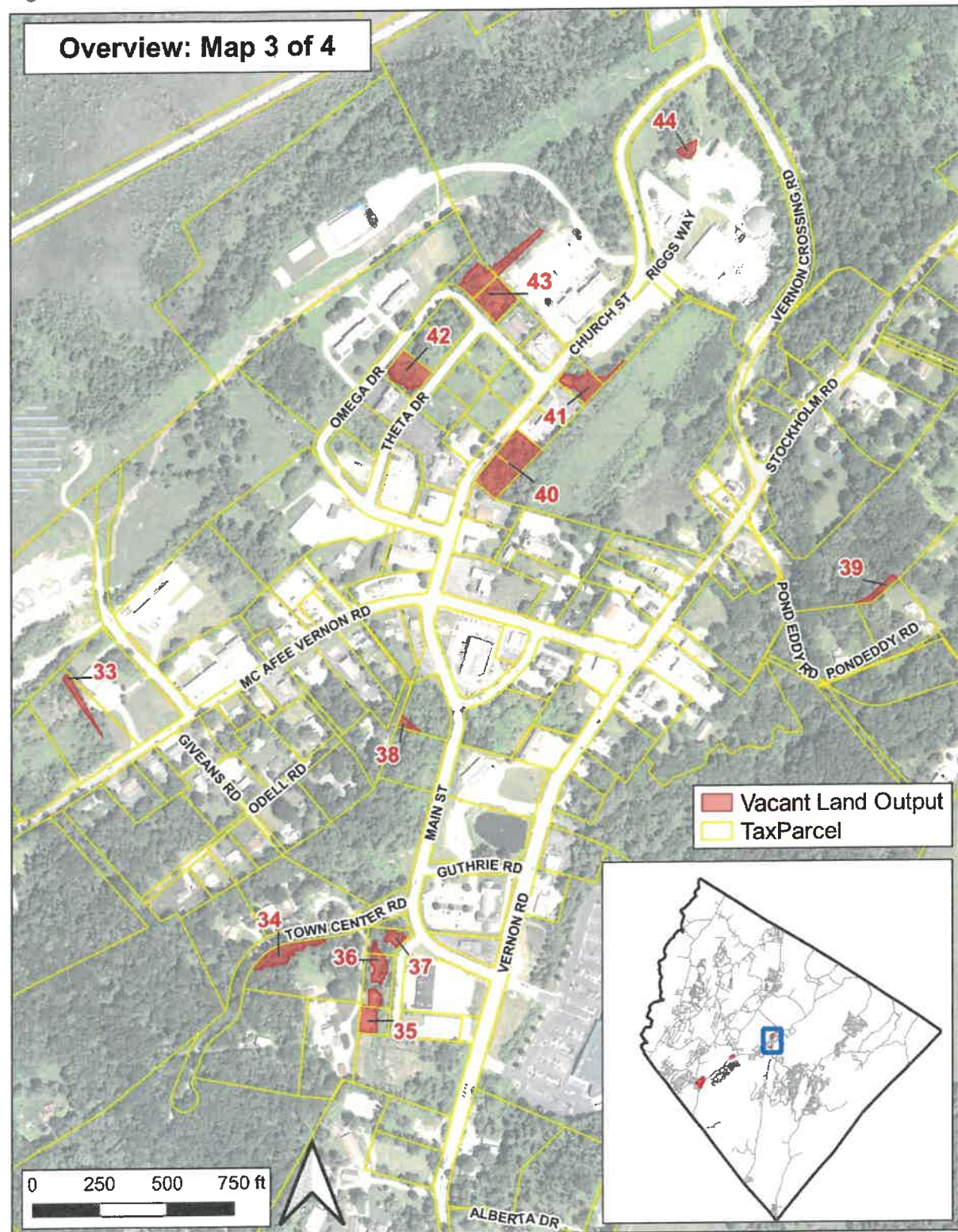
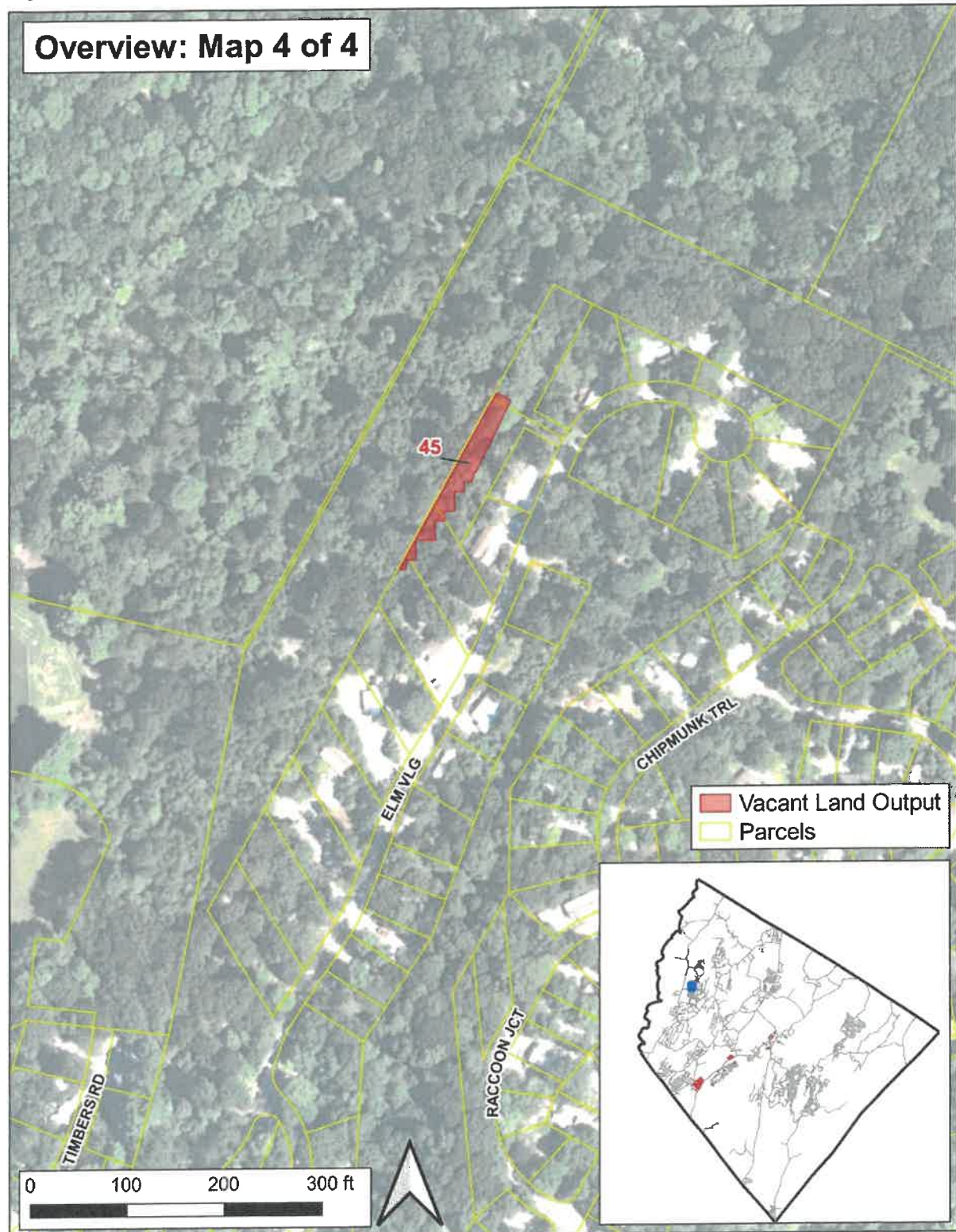


Figure 5. Vernon's Vacant and Developable Land - Result of DCA Analysis (Map 4 of 4)



Appendix A. Vacant Land Output

This table lists every tract determined to be “vacant, developable land per the DCA Report. Note that the DCA Vacant Land Output dataset results are identified as *tracts* of lands, not parcels.

Tract	Acreage
1	0.94
2	2.51
3	0.37
4	1.52
5	0.08
6	0.12
7	0.32
8	0.06
9	0.41
10	0.08
11	0.18
12	1.06
13	0.27
14	0.42
15	4.26
16	0.23
17	0.25
18	0.31
19	7.51
20	0.13
21	0.10
22	0.17
23	0.87

Tract	Acreage
24	0.11
25	0.09
26	0.07
27	0.33
28	0.18
29	0.88
30	0.13
31	9.96
32	0.11
33	0.09
34	0.24
35	0.20
36	0.15
37	0.06
38	0.06
39	0.09
40	0.66
41	0.27
42	0.32
43	0.67
44	0.07
45	0.07

Total Vacant, Developable Acreage (DCA)	36.98
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Appendix B. Non-Contiguous Tracts Under 0.5 Acres

One-half acre is generally the required acreage to develop a unit of affordable housing through new development. Tracts under 0.5 acres were excluded as they cannot realistically provide for new affordable units. Tracts marked in **red** are eliminated in this step.

List of Vacant, Developable Tracts – Non-Contiguous Tracts Under 0.5 Acre

Tract	Acreage	Tract	Acreage
1	0.94	24	0.11
2	2.51	25	0.09
3	0.37	26	0.07
4	1.52	27	0.33
5	0.08	28	0.18
6	0.12	29	0.88
7	0.32	30	0.13
8	0.06	31	9.96
9	0.41	32	0.11
10	0.08	33	0.09
11	0.18	34	0.24
12	1.06	35	0.20
13	0.27	36	0.15
14	0.42	37	0.06
15	4.26	38	0.06
16	0.23	39	0.09
17	0.25	40	0.66
18	0.31	41	0.27
19	7.51	42	0.32
20	0.13	43	0.67
21	0.10	44	0.07
22	0.17	45	0.07
23	0.87		

Total Vacant, Developable Acreage (DCA)	36.98
Non-Contiguous Tracts under 0.5 Acre	-6.14
Remaining	30.84

Appendix C. Irregularly-Shaped and/or Landlocked Tracts

Tracts that are irregular in shape or landlocked, making new development not feasible, are eliminated as vacant, developable land. Tracts marked in **red** are eliminated in this step.

List of Vacant, Developable Tracts – Irregular or Landlocked Tracts

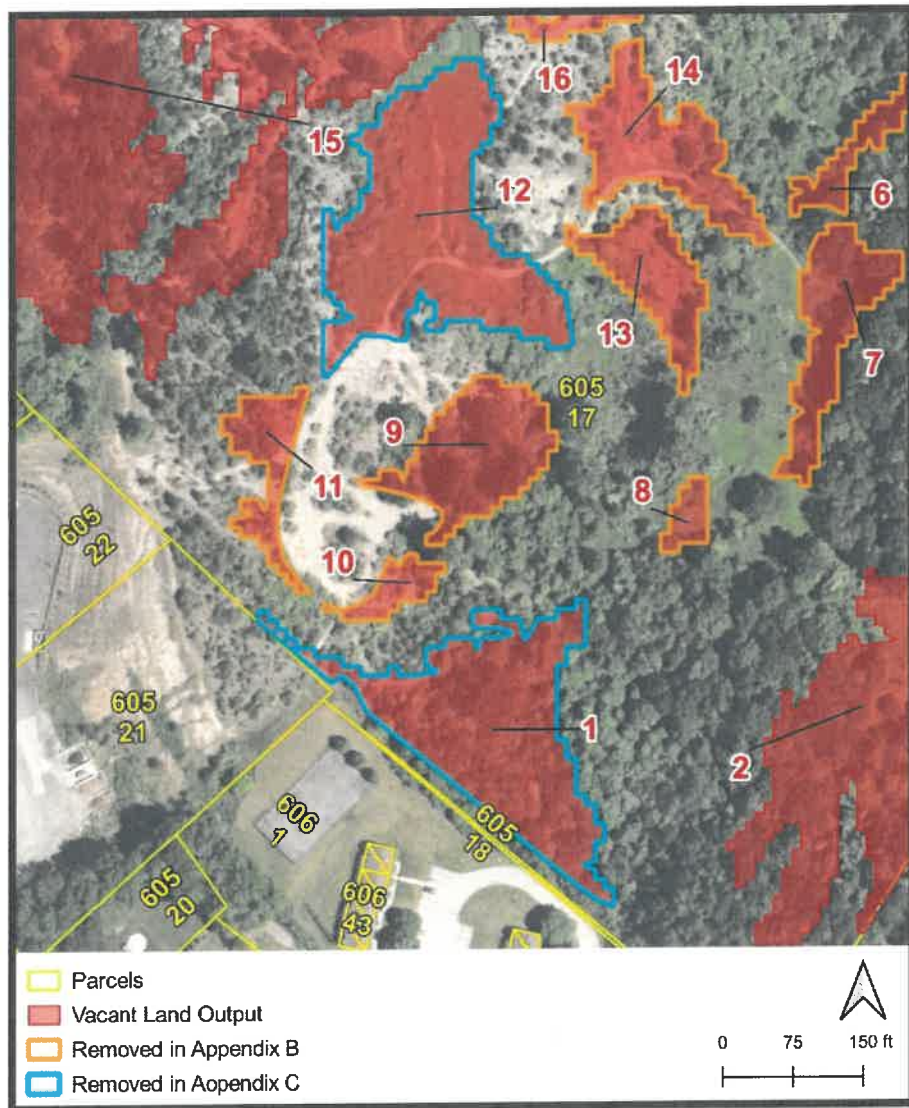
Tract	Acreage
1	0.94
2	2.51
4	1.52
12	1.06
15	4.26
19	7.51
23	0.87
29	0.88
31	9.96
40	0.66
43	0.67

Total Vacant, Developable Acreage (DCA)	36.98
Non-Contiguous Tracts under 0.5 Acre (Appendix B)	-6.14
Irregular/Landlocked Tracts (this step, Appendix C)	-2.00
Remaining	28.84

Tracts 1 and 12

These tracts are located Block 605, Lot 17 on Rudetown Road. Though there are other tracts of developable land within the same parcel, each of these are isolated and irregular in shape with no access to street frontage.

Figure 6. Tracts 1 and 12



Appendix D. Additional Constraints

After the steps completed in Appendices B and C, the remaining tracts were reviewed for potential conflicts with the following:⁸

1. New Jersey Statewide Sewer Service Area⁹ (*all parcels are within the Sewer Service Area*)
2. Critical Wildlife Habitat¹⁰ (*this did not eliminate or reduce any vacant, developable land*)
 - a. Highlands Rank 3: Critically Significant
 - b. Highlands Rank 2: Significant
 - c. Highlands Rank 1: Low Significance
3. Riparian Areas¹¹
4. Flood Hazard Areas

List of Vacant, Developable Tracts – Additional Constraints

Tract	Acreage
2	2.51
4	1.52
15	4.26
19	1.54 (5.97)
23	0.87
29	0.88
31	6.20 (3.76)
40	0.66
43	0.67

Total Vacant, Developable Acreage (DCA)	36.98
Non-Contiguous Tracts under 0.5 Acre (Appendix B)	-6.14
Irregular/Landlocked Tracts (Appendix C)	-2.00
Additional Constraints (this step, Appendix D)	-13.99
Remaining	14.85

⁸ The DCA methodology already excludes lands constrained by preserved open space and farmland, category 1 waterways, wetlands, steep slopes exceeding 15%, open waters, and the associated buffers for each of those constraints, if applicable.

⁹ Data retrieved from NJDEP Bureau of GIS: "Statewide Sewer Service Area for New Jersey" (updated 11/12/2024)

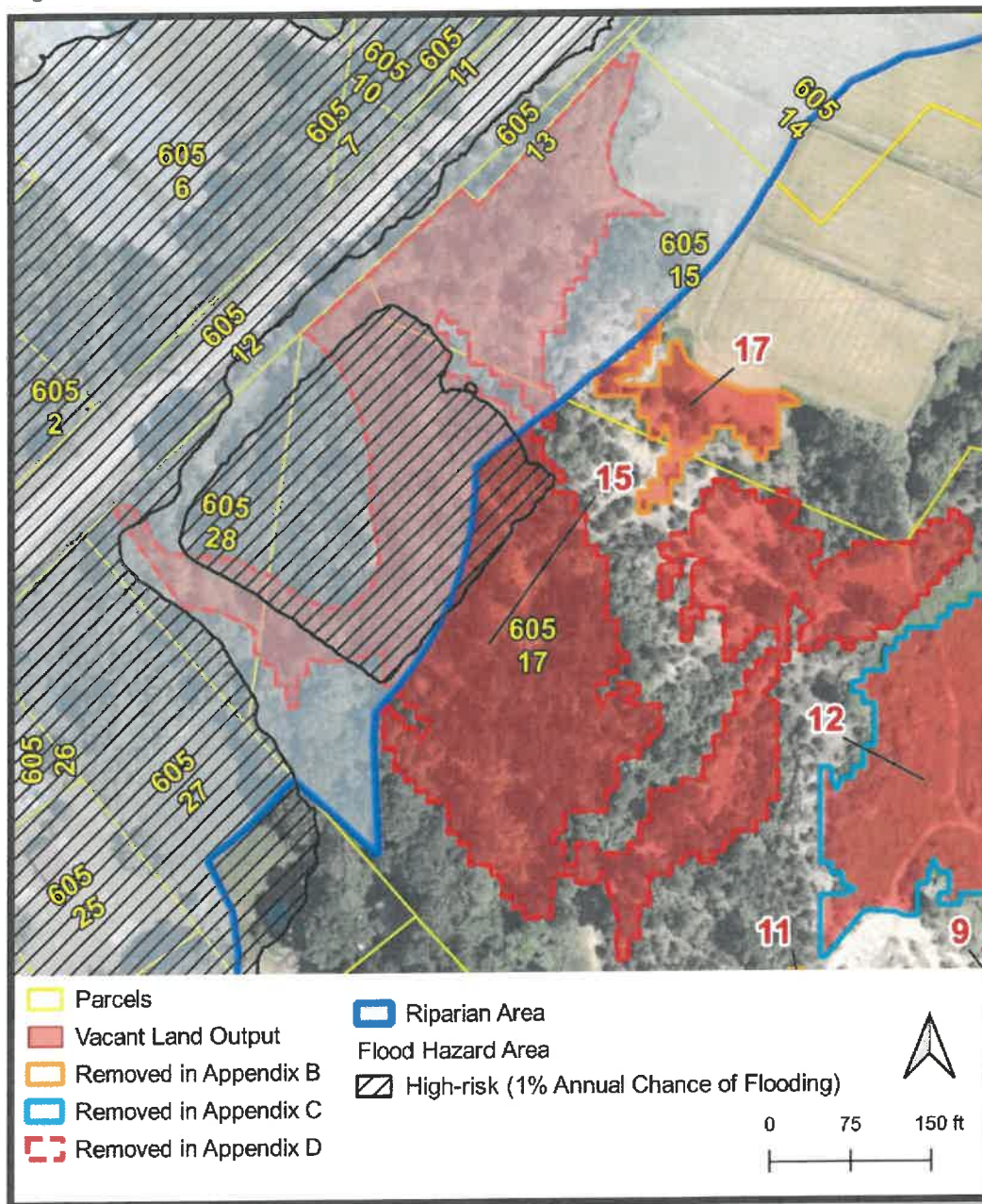
¹⁰ Data retrieved from NJ Highlands Council Open Data: "Critical Wildlife Habitat" (updated 1/30/2024)

¹¹ Data retrieved from NJ Highlands Council Open Data: "Wildlife Corridor" (updated 2/8/2024)

Tract 15

Tract 15 is 4.26 acres and located in the rear of Block 605, Lot 17 on Rudetown Road (County Route 517). Approximately half of the site is located within a riparian buffer and Flood Hazard Area X (a high-risk flood zone; 1% annual chance of flooding). Given these constraints, in combination with no access to any frontage, new development is not feasible on this site.

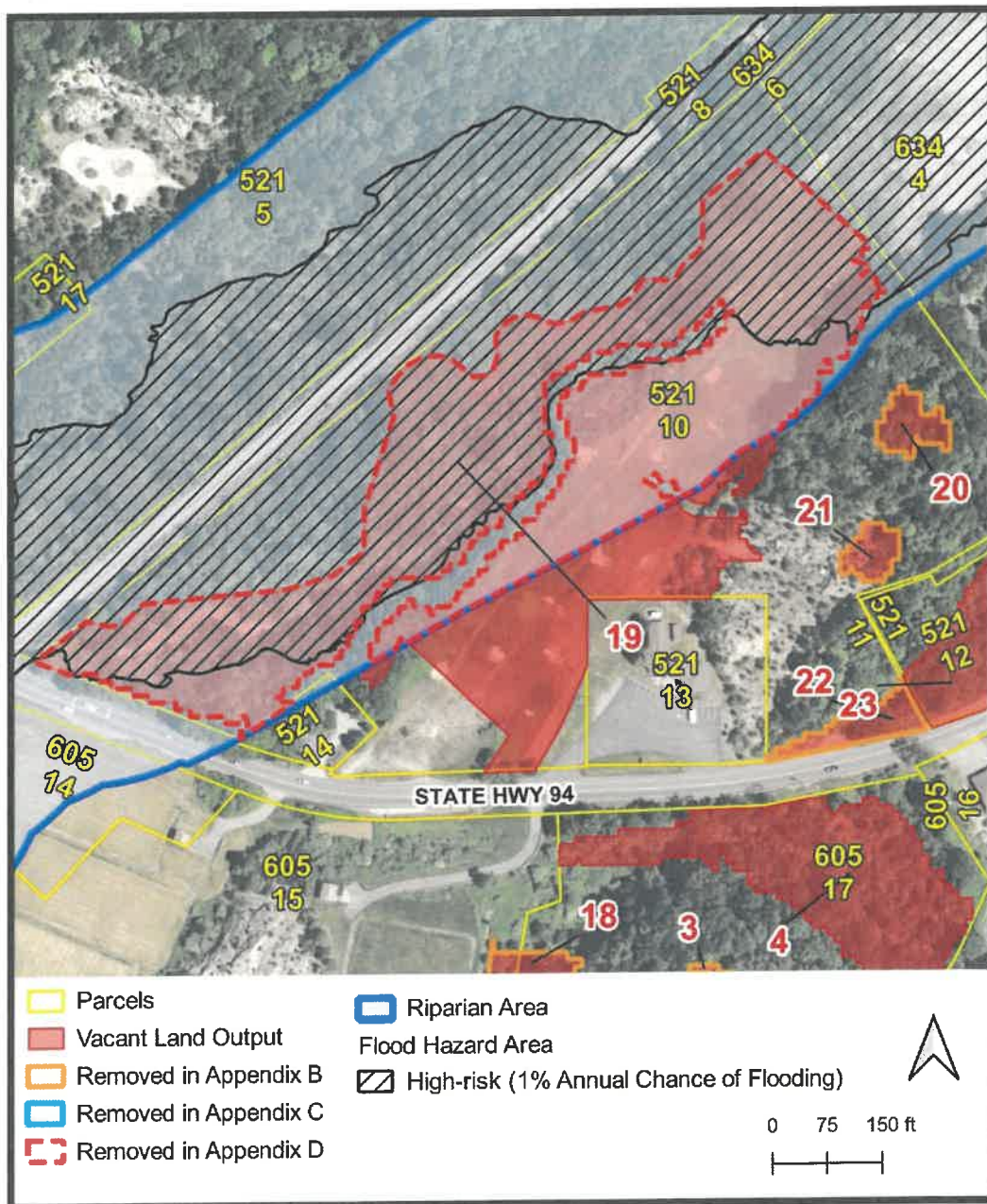
Figure 7. Tract 15



Tract 19

Tract 19 is 7.51 acres in total, located on Block 521, Lot 10 on State Route 94. A significant portion of the lot (5.97 acres) are situated within the 1% Annual Chance Flood Hazard Area and/or a riparian zone, resulting in restrictions to new development. The remainder of the lot has frontage along State Route 94 and is reduced to 1.54 acres of total vacant, developable land.

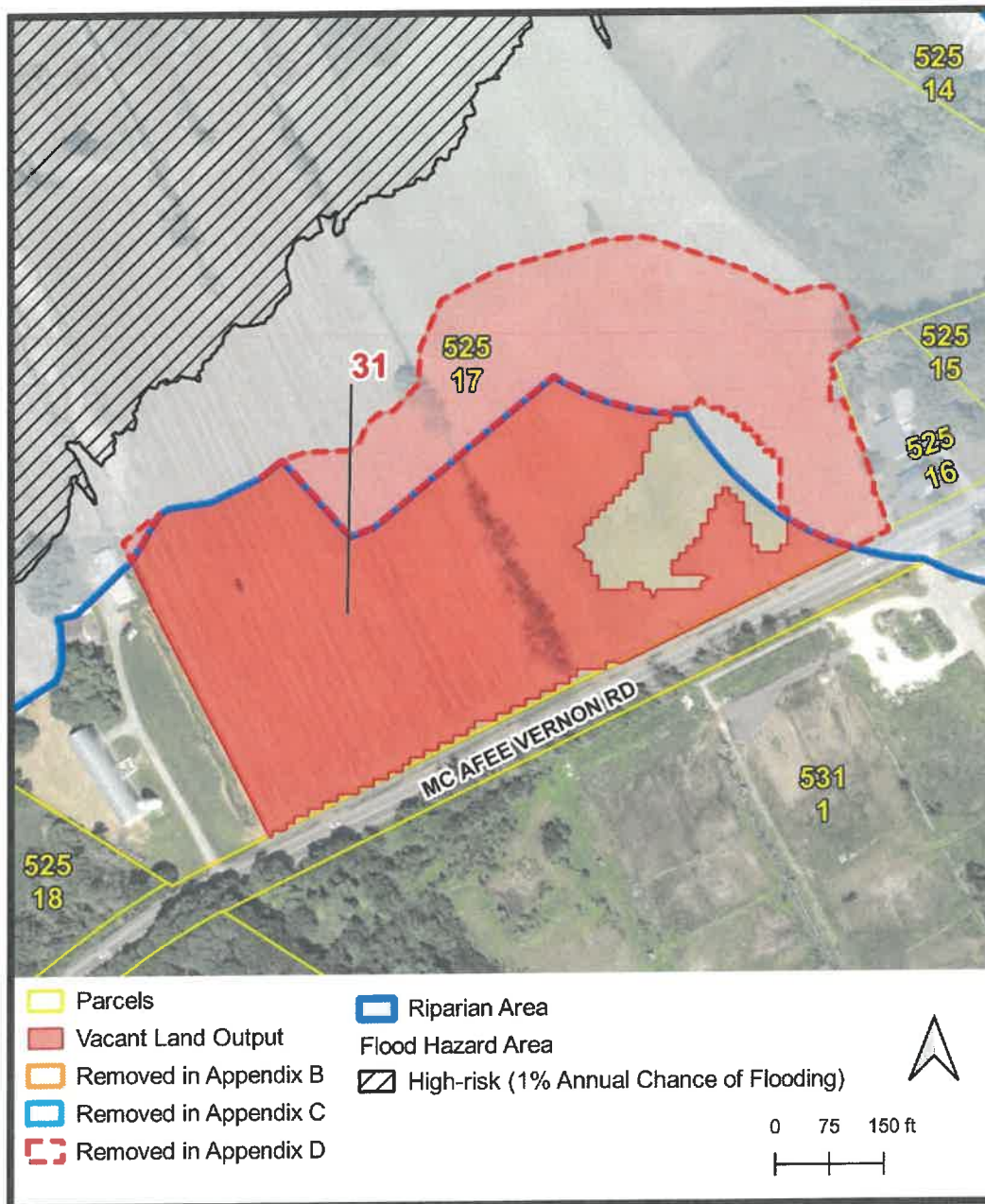
Figure 8. Tract 19



Tract 31

Tract 31 is 9.96 acres in total, but 3.76 acres are located within a riparian area. As such, this portion of the lot is not suitable for new development of affordable units. The remaining vacant, developable land is 6.20 acres.

Figure 9. Tract 31



Appendix E. Approvals for Development/Inclusionary Zones

Tracts which are situated on parcels that have received Land Use Board approvals, or parcels that are a part of an inclusionary zone identified in the 2011 Housing Element and Fair Share Plan are eliminated as vacant, developable land as the land has already been committed to the development of affordable units in the Third Round. Tracts marked in **red** are eliminated in this step.

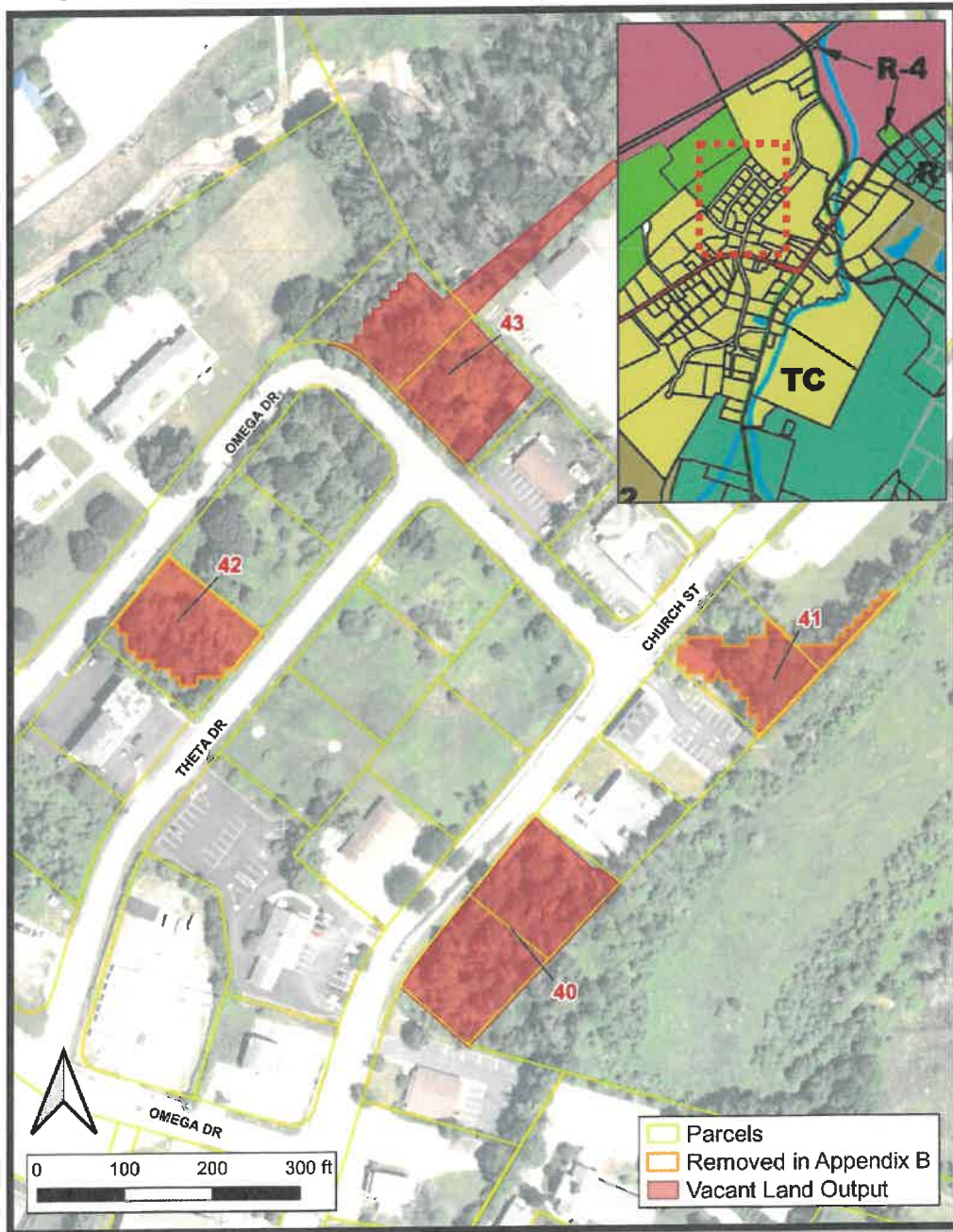
Tract	Acreage	Block-Lot
2	2.51	605-17
4	1.52	605-17
19	1.54	521-10
23	0.87	521-12
29	0.88	530-148
31	6.20	525-17
40	0.66	405-15 & 16
43	0.67	402-2 & 3

Total Vacant, Developable Acreage (DCA)	36.98
Non-Contiguous Tracts under 0.5 Acre (Appendix B)	-6.14
Irregular/Landlocked Tracts (Appendix C)	-2.00
Additional Constraints (Appendix D)	-13.99
Tracts in Third Round HEFSP	-1.33
Remaining	13.52

Tracts 40 and 43

Tract 40 (Figure 13) is on Block 405, Lots 15 and 16, with frontage on Church Street and Tract 43 is located on three (3) different lots: Block 402, Lots 2 and 3 and Block 401, Lot 4. Both tracts and their respective parcels are within the Town Center Zone District, which was identified in the 2011 Housing Element and Fair Share Plan (HEFSP) as inclusionary zoning. The zoning for the site is currently in place, and the 2011 HEFSP anticipates that the zone will yield at least 265 affordable units, to be counted towards the Township's Third Round obligation.

Figure 10. Tracts 40 & 43 and section of Vernon Township's Zoning Map dated 1/22/09, revised through 3/27/17.



Appendix E. Remaining Tracts

Refined List of Vacant, Developable Tracts

Tract	Acreage	Block-Lot
2	2.51	605-17
4	1.52	605-17
19	1.54	521-10
23	0.87	521-12
29	0.88	530-148
31	6.20	525-17

Total (DCA)	36.98
<i>Total Land Removed</i>	<i>-23.46</i>
New Total	13.52

Tracts 2 & 4

Tracts 2 and 4 (Figure 11) are both located on Block 605, Lot 17 and comprise 2.51 acres and 1.52 acres, respectively. Tract 2 has frontage along Rudetown Road and Tract 4 has frontage along State Route 94. Both properties contain critical wildlife area (rank: low-significance) and are within the existing Statewide Sewer Area.

Tract 19

Tract 19 (Figure 11) is located on Block 521, Lot 10 and comprises 1.54 acres after refinement. This site is located within the Statewide Sewer Service Area and has a small portion of the lot within critical wildlife habitat (rank: critically significant).

Tract 23

Tract 23 (Figure 11) is located on Block 521, Lot 12 and within critical wildlife habitat (rank: critically significant). This tract is 0.87 acres and within the Statewide Sewer Service Area.

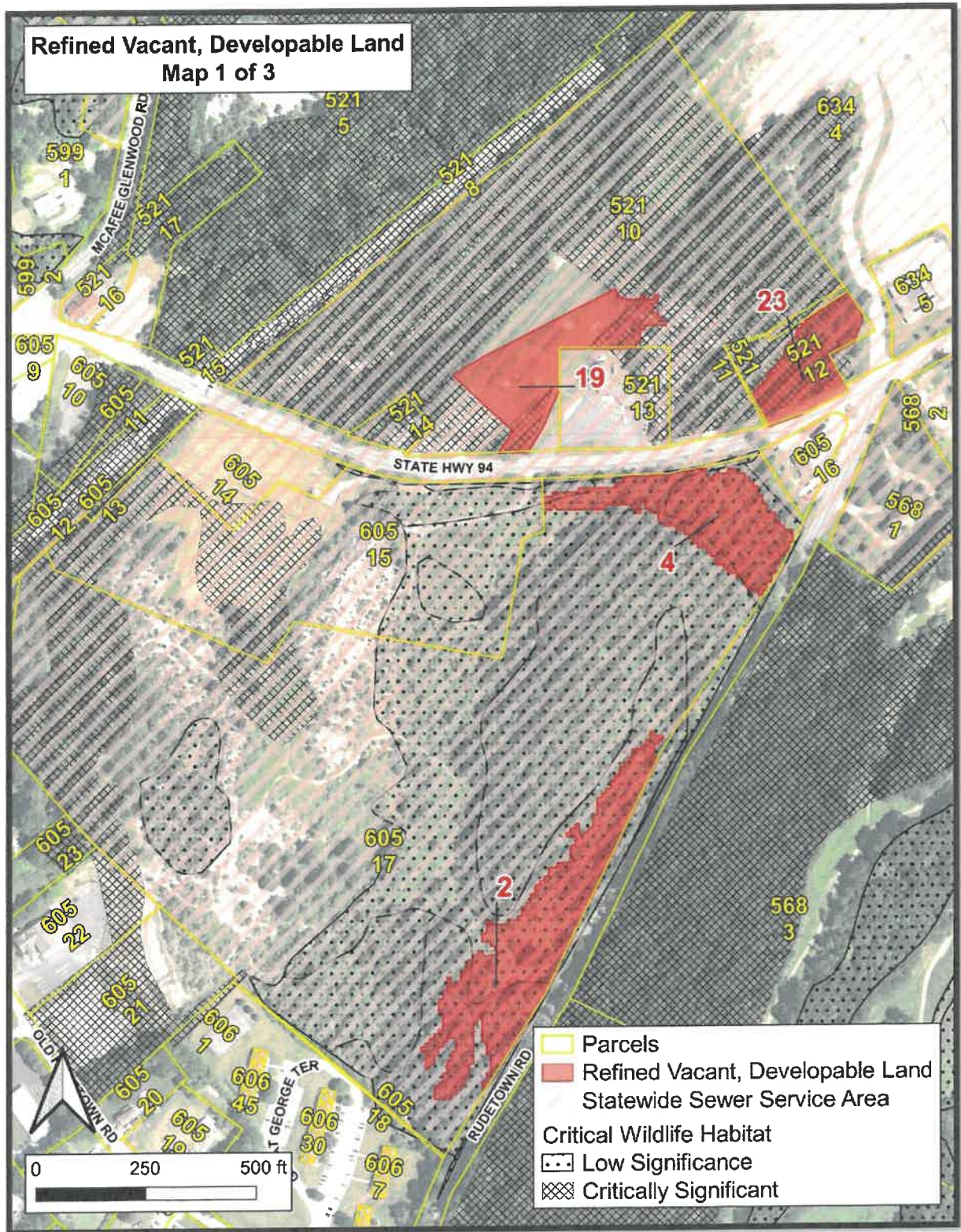
Tract 29

Tract 29 (Figure 12) comprises 0.88 acres and is located off of Sugar Loaf Court and Wimbledon Drive on Block 530, Lot 148. There is critical wildlife habitat (rank: significant) present on almost the entire tract and the tract is located within the Statewide Sewer Service Area.

Tract 31

Tract 31 (Figure 12) is located on McAfee Vernon Road (State Route 94) on Block 525, Lot 17, and the entire tract contains critical wildlife habitat (rank: significant). The refined amount of vacant, developable acreage is 6.20 acres and the tract is situated within the Statewide Sewer Service Area.

Figure 11. Refined Vacant, Developable Land (Map 1 of 3)



Refined Vacant, Developable Land
Map 2 of 3

525 5
525 7
525 9
525 11
525 10
525 14
378 20
525 17
31
525 16
525 15
531 2
525 18
531 1
528 1
529 1
530 148
29
530 16
530 22
530 147
530 30
530 70
528 2
528 32
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Affordable Housing – Fourth Round

**Review of Land Capacity Factor and
Prospective Need Obligation**

January 16, 2025

Prepared for
Vernon Township, Sussex County

Prepared by
 **J Caldwell**
& Associates, LLC
Community Planning Consultants

Introduction

Amendments to the New Jersey Fair Housing Act, N.J.S.A. 52:27D-301 et seq., (known as P.L.2024, c.2) were adopted by the State of New Jersey on March 20 2024. P.L. 2024, c.2 abolished the Council on Affordable Housing (COAH). Each municipality within the State of New Jersey is now responsible for determining its municipal present and prospective need affordable housing obligations in accordance with formulas established pursuant to sections 6 and 7 of P.L. 2024, c. 2 (N.J.S.A. 52:27D-304.2 and N.J.S.A. 52:27D-304.3), and must adopt a binding resolution committing the municipality to its Fourth Round affordable housing obligations by no later than January 31, 2025.

P.L. 2024, c. 2 further establishes that the Department of Community Affairs (“DCA”) is responsible to conduct a calculation of the regional and municipal present and prospective need obligations and prepare and publish a report thereon within seven months of the effective date of P.L. 2024, c. 2. Each municipality may take into consideration the calculations in the DCA’s report when determining the municipality’s Fourth Round affordable housing obligations. However, P.L. 2024, c. 2 explicitly makes clear that the calculations and determinations set forth in the DCA’s report shall not be binding on each municipality.

The process for Fourth Round affordable housing compliance and the criteria, methodology and formulas each municipality must rely upon to determine its present and prospective need obligation are now set forth within N.J.S.A. 52:27D-304.1 thru -304.3 of the FHA. The March 8, 2018 unpublished decision of the Superior Court, Law Division, Mercer Count, In re Application of Municipality of Princeton (“Jacobson Decision”) is also to be referenced as to datasets and methodologies that are not explicitly addressed in N.J.S.A. 52:27D-304.3.

Both the Jacobson Decision and N.J.S.A. 52:27D-304.3a of the FHA explain that the datasets and information must be reliable and updated to the greatest extent practicable. For example, N.J.S.A. 52:27D-304.3a explicitly states: “[t]hese calculations of municipal present and prospective need shall use necessary datasets that are updated to the greatest extent practicable.” Likewise, the Jacobson Decision quotes Judge Serpentelli’s guiding principles in AMG regarding the fair share methodology:

Any reasonable methodology must have as its keystone three ingredients: reliable data, as few assumptions as possible, and an internal system of checks and balances. Reliable data refers to the best source available for the information needed and the rejection of data which is suspect. The need to make as few assumptions as possible refers to the desirability of avoiding subjectivity and avoiding any data which requires excessive mathematical extrapolation. An internal system of checks and balances refers to the effort to include all important concepts while not allowing any concept to have a disproportionate impact.

On October 18th, 2024, the New Jersey Department of Community Affairs (DCA) published the report titled, “Affordable Housing Obligations for 2025-2035 (Fourth Round): Methodology and Background” (hereinafter “DCA Report”) pursuant to P.L. 2024, c.2. This report implemented a new framework for determining each municipality’s affordable housing obligations under the New Jersey Supreme Court’s Mount Laurel doctrine and the State’s Fair Housing Act. The Township’s Prospective Need Obligation, as calculated in the DCA Report, was calculated at **304 units**. This report refines the Township’s Land Capacity Factor through a site-by-site analysis, resulting in a “Refined” Fourth Round Prospective Need Obligation of **197 units** (a difference of 107 units), which the Township Council may choose to adopt as their Fourth Round Prospective Need Obligation if so desired. The Township’s Fourth Round Present Need/Rehabilitation Obligation is

unaffected by this refinement and remains at **33 units**, and any unsatisfied obligations from prior rounds must also be met.

Calculating the Prospective Need

To determine each municipalities' fair share of affordable housing units, the following three (3) factors were calculated:

Equalized Nonresidential Valuation Factor: This factor is described as, "...the changes in nonresidential property valuations in the municipality, since the beginning of the round preceding the round being calculated..." per the Affordable Housing Law.

Vernon Township's Equalized Nonresidential Valuation Factor was determined to be 0.28%.

Income Capacity Factor: This is the average of, "...the municipal share of the regional sum of the differences between the median municipal household income, according to the most recent American Community Survey Five-Year Estimates, and an income floor of \$100 below the lowest median household income in the region," and "...the municipal share of the regional sum of the differences between the median municipal household incomes and an income floor of \$100 below the lowest median household income in the region, weighted by the number of the households in the municipality."

Vernon Township's Income Capacity Factor was calculated at 1.14%.

Land Capacity Factor: This factor is the total acreage that is developable, calculated utilizing the most recent land use/land cover (LULC) data from the New Jersey Department of Environmental Protection (DEP), the most recently available (released in 2024) MOD-IV Property Tax List data from the Division of Taxation in the Department of the Treasury, and construction permit data from the Department of Community Affairs.

Vernon Township's Land Capacity Factor was calculated at 1.87%.

The subject of this report is the **Land Capacity Factor**. The other two (2) factors are not modified/refined as part of this exercise, as the data required to be used cannot be refined through local review.

Refining the Land Capacity Factor

Consistent with sections 6 and 7 of P.L. 2024, c. 2 (N.J.S.A. 52:27D-304.2 and N.J.S.A. 52:27D-304.3), on behalf of the Township we have considered the DCA Report, along with the underlying data and data sets relied upon by the DCA in reaching its non-binding calculations for the Township, and have further carefully considered and analyzed the most up-to-date localized data pertaining to the Township, including amongst other verifiable information, land use approvals, environmental constraints (including wetlands, wetland buffers, and steep slopes) and other site specific information, construction permits, and MOD-IV data maintained and on file with the Township, and conservation easements and other deed restrictions. Based upon our analysis of the DCA Report, the data and data sets relied upon by the DCA and our analysis of the Township's up-to-date localized verifiable data, we have determined that the DCA arrived at the Township's land capacity factor using incorrect assumptions and outdated data and/or or incorrect or inaccurate data, including geospatial artifacts or anomalies.

This office reviewed the DCA's dataset¹ containing the outputs of their Vacant and Developable Land Analysis. The purpose of this dataset is to, "...identify potential unconstrained developable land capacity, weighted by planning area types set forth in the legislation, for each municipality and as a corresponding percentage of the same for the housing region within which each municipality lies..." For purposes of this report, we did not review in detail the Equalized Nonresidential Valuation Factor or the Income Capacity Factor.

The first step in our calculation of the Township's Refined Land Capacity Factor was to review the results of the DCA's Vacant and Developable Land Analysis using GIS to spatially view the vacant, developable land. **Figure 1** identifies the Affordable Housing Regions (Vernon Township is in Region 1) and their respective developable acreage. **Figure 2** illustrates, specifically, Vernon Township's developable acreage under DCA's analysis. The Township's LCF was determined to be 1.87%, or 36.99 developable acres spread out over 45 different tracts (the output dataset did not identify parcels, but rather, tracts of land that were considered developable). The complete list of all of these tracts is in **Appendix A**.

Pursuant to N.J.S.A. 52:27D-304.3a and the Jacobson Decision, our office has prepared more detailed mappings as part of this process, and have further examined the published DCA Land Capacity Factor dataset based on the above-referenced up-to-date verifiable localized data. Using the formulas, criteria, methodology and datasets required by sections 6 and 7 of P.L. 2024, c. 2 (N.J.S.A. 52:27D-304.2 and -304.3), we have further arrived at the Borough's updated land capacity factor, which in turn resulted in the downward adjustment in the Borough's average allocation factor and ultimately the Borough's Prospective Need Obligation.

This determination is of course subject to further adjustments and reductions as permitted in the FHA and regulations associated therewith.

In addition, pursuant to N.J.S.A. 52:27D-304.3a and the Jacobson Decision, our office has prepared more detailed mappings as part of this process, and have further examined the published DCA Land Capacity Factor dataset based on the above-referenced up-to-date verifiable localized data. In accordance with same, the tables within Appendices B, C, D, E, and F, of this

¹ Land Capacity Analysis GIS Composite Layer, Updated November 20, 2024. "Vacant and Developable land analysis by Housing and Weighting regions used to inform the guidance provided to New Jersey Municipalities regarding non-binding 2025-2035 municipal affordable housing production targets. These layers are a combination of lands deemed developable by the DEP Land Use/Land Cover dataset, as constrained by tax parcel-based MOD-IV data, environmentally sensitive areas and preserved open space, parkland and farmland." Retrieved from <https://njdca.maps.arcgis.com/home/item.html?id=12acdf0a5104f8f8a2f604e96063e74>.

report identify and summarizes the ineligible parcels included in the DCA's published Land Capacity Analysis GIS Composite Layer dataset that should not have been determined to be developable, along with the basis for our conclusion.

To refine the Land Capacity Factor and provide a more detailed, accurate depiction of the actual available vacant and developable land in the Township, the list of developable areas further excluded the following areas:

1. Lands that were non-contiguous to other vacant, developable lands and that were under 0.5 acres.² This eliminated 34 tracts, or 6.15 acres. See **Appendix B**.
2. Lands that were significantly irregular in shape and/or landlocked.³ This eliminated one parcel, or 0.94 acres. See **Appendix C**.
3. Lands with factors limiting development that were not necessarily accounted for in the DCA calculation (as not required through the legislation, but they still may limit development). These included factors such as riparian areas, critical wildlife habitat, and access to the existing sewer service area.⁴ This eliminated two entire tracts and portions of three tracts, totaling 15.78 acres. See **Appendix D**.

The total lands to be excluded from "vacant, developable lands" equals 22.87 acres. Subtracted from the DCA calculation of 36.99 acres, the refined vacant, developable land in the Township totals **14.12 acres**, resulting in a refined LCF of **0.71%** (the number of developable acres divided by the total number of developable acres in the region). The average allocation factor (AAF)⁵ then decreases from 1.10% to **0.71%** (the average of all three factors mentioned in the prior section of this report). Region 1's total prospective need obligation is 27,743 units and the adjustment factor is 1.0001.⁶ With an AAF of 1.10%, the Township's obligation is 304 units; with an AAF of 0.71%, the Township's obligation is **197 units** (a difference of 107 units).

Table 1. Summary of Prospective Need Calculation

Region	1	
Region Vacant, Developable Land	1,980 ac.	
Region Adjustment Factor	1.0001	
Equalized Nonresidential Valuation Factor	0.28%	
Income Capacity Factor	1.14%	
	<i>DCA</i>	<i>Refined</i>
Municipal Vacant Developable Land	36.99 ac.	14.12 ac.
Land Capacity Factor	1.87%	0.71%
Average Allocation Factor	1.10%	0.71%
Prospective Need Obligation	304 units	197 units

² One-half of an acre is the generally-accepted amount of acreage required to create at least one (1) affordable housing unit through new development. Tracts under one-half of an acre were excluded as they could not realistically provide for at least one (1) unit of affordable housing.

³ The Vacant Land Output dataset did not result in *parcels* that were developable, rather *tracts*, regardless of whether they have street frontage. Developable areas without street frontage cannot realistically provide new affordable housing units.

⁴ Though the most recent DCA Construction Reporter data is used, what has actually been developed is not necessarily reflected in this data. As such, local review of DCA outputs can confirm on a site-by-site basis.

⁵ The Average Allocation Factor (AAF) is the average of the municipality's Equalized Nonresidential Valuation Factor, Income Capacity Factor, and the Land Capacity Factor.

⁶ October 18, 2024 DCA Report: "The adjustment factor varies by Housing Region and serves to ensure that the summed total of all municipalities' prospective need obligations equals the regional obligation exactly. Without these factors, the totals would not equal the regional obligation due to rounding."

The methodology used to identify and exclude parcel types listed in the analysis contained within this report is consistent with the published DCA Report. The data, data sources, methodology, criteria and formulas relied upon in completing this analysis and arriving at these opinions, including the calculation of the Borough's Prospective Need Obligation, was performed in accordance with sections 6 and 7 of P.L. 2024, c. 2 (N.J.S.A. 52:27D-304.2 and N.J.S.A. 52:27D-304.3) and the Jacobson Decision. All opinions and conclusions set forth herein are within a reasonable degree of professional planning certainty. We reserve the right to amend and supplement our findings, opinions and conclusions should additional information be made available at a later date.

Figure 1. Affordable Housing Regions and Developable Acres

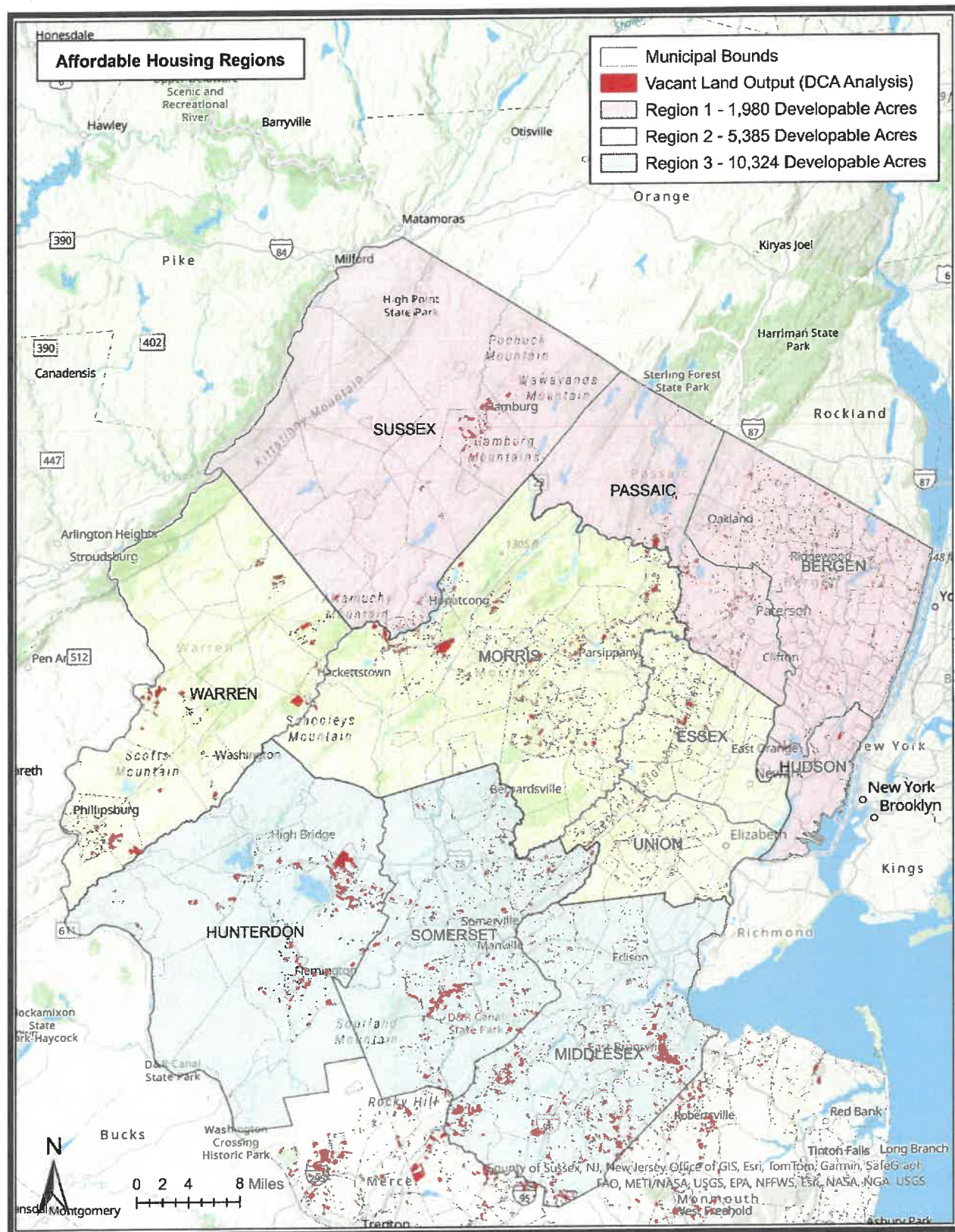
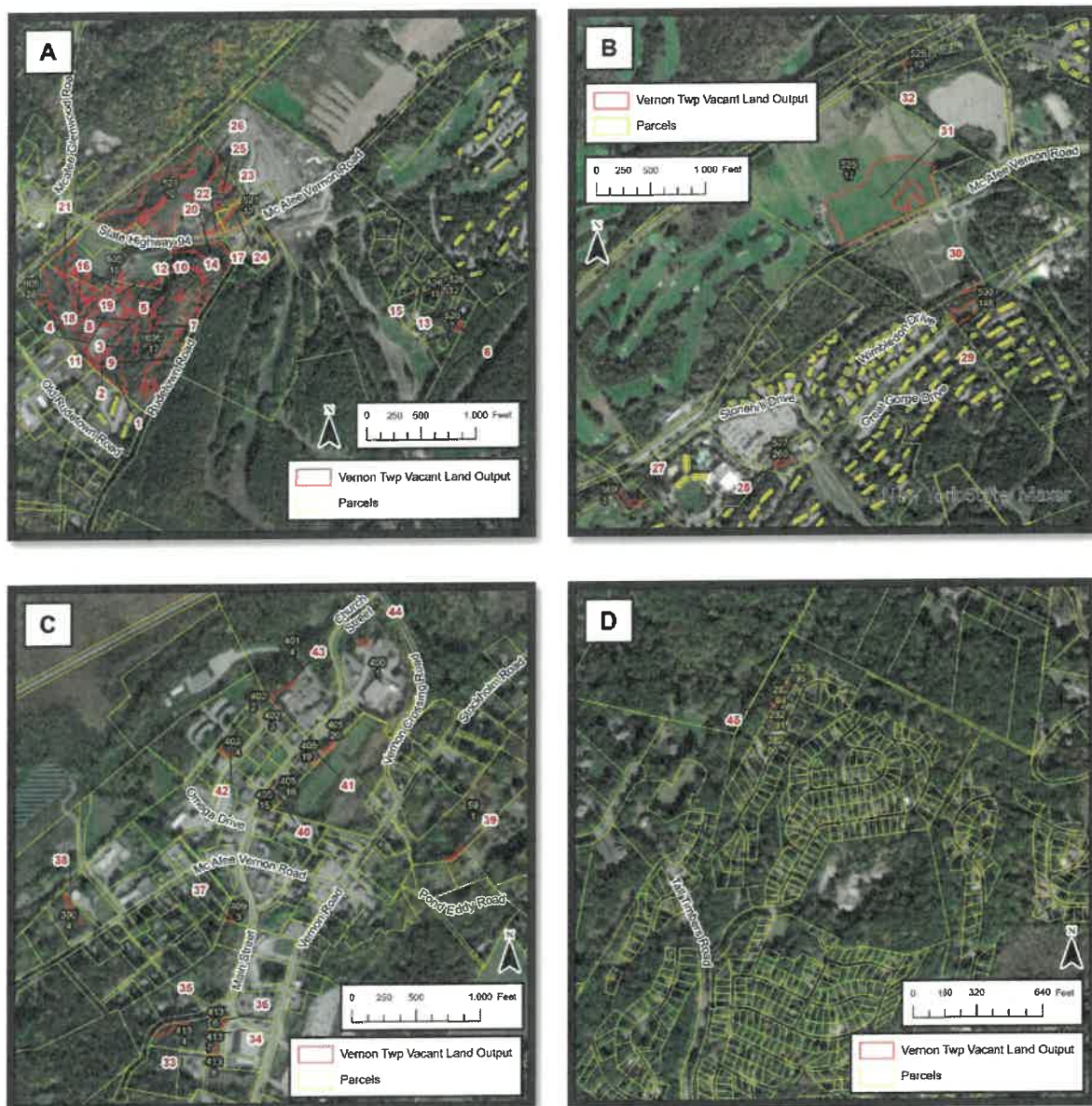


Figure 2. Vernon's Vacant and Developable Land - Result of DCA Analysis



Appendix A. Vacant Land Output

List of Vacant, Developable Tracts – Result of DCA Analysis

Tract	Acreage	Tract	Acreage
1	0.94	24	0.87
2	0.08	25	0.13
3	0.06	26	7.51
4	0.18	27	0.33
5	0.41	28	0.18
6	0.07	29	0.88
7	0.32	30	0.13
8	0.27	31	9.96
9	2.51	32	0.11
10	0.12	33	0.20
11	1.06	34	0.15
12	0.42	35	0.24
13	0.09	36	0.06
14	0.08	37	0.06
15	0.11	38	0.09
16	0.23	39	0.09
17	0.37	40	0.66
18	0.25	41	0.27
19	0.31	42	0.32
20	1.52	43	0.67
21	4.26	44	0.07
22	0.17	45	0.07
23	0.10		

Total	36.99
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Appendix B. Non-Contiguous Tracts Under 0.5 Acres

List of Vacant, Developable Tracts – Tracts Under 0.5 Acre

Tract	Acreage	Tract	Acreage
1	0.94	24	0.87
2	0.08	25	0.13
3	0.06	26	7.51
4	0.18	27	0.33
5	0.41	28	0.18
6	0.07	29	0.88
7	0.32	30	0.13
8	0.27	31	9.96
9	2.51	32	0.11
10	0.12	33	0.20
11	1.06	34	0.15
12	0.42	35	0.24
13	0.09	36	0.06
14	0.08	37	0.06
15	0.11	38	0.09
16	0.23	39	0.09
17	0.37	40	0.66
18	0.25	41	0.27
19	0.31	42	0.32
20	1.52	43	0.67
21	4.26	44	0.07
22	0.17	45	0.07
23	0.10		

Total (DCA)	36.99
<i>Excluded under 0.5 ac.</i>	<i>-6.15</i>
New Total	30.84

Appendix C. Irregularly-Shaped and/or Landlocked Tracts

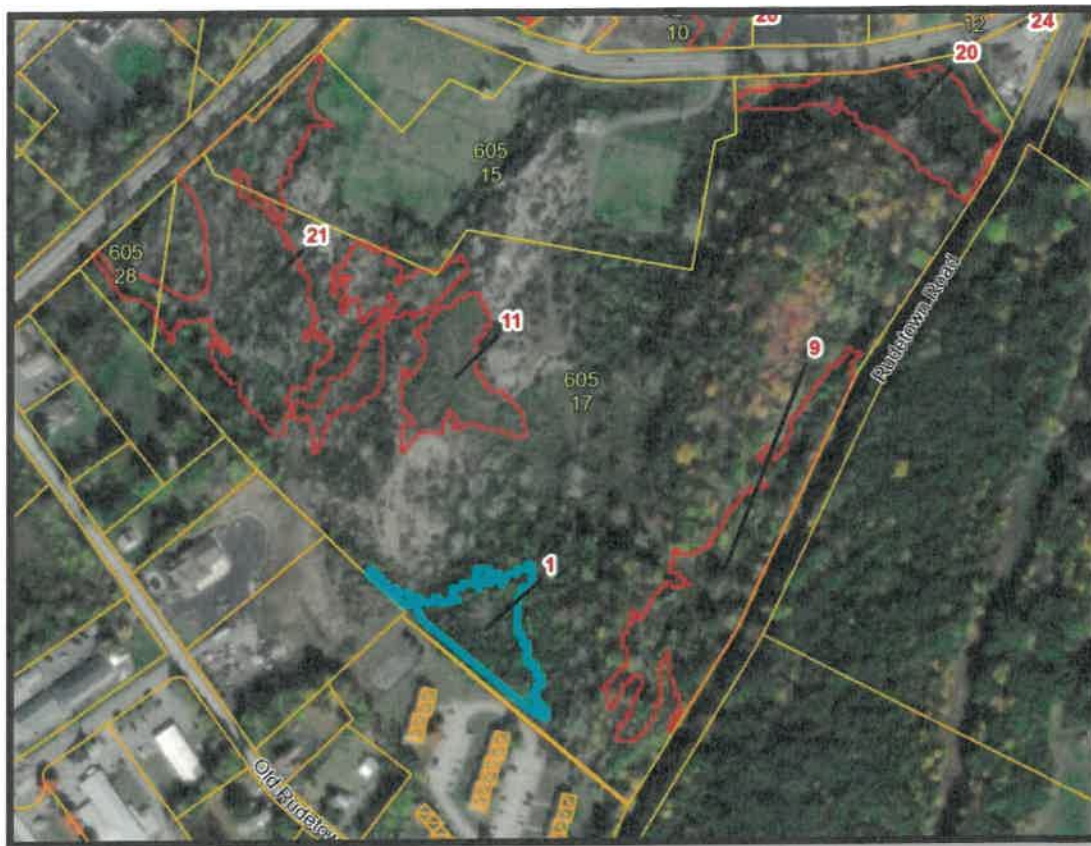
List of Vacant, Developable Tracts – Irregular or Landlocked Tracts

Tract	Acreage
4	0.94
9	2.51
11	1.06
20	1.52
21	4.26
24	0.87
26	7.51
29	0.88
31	9.96
40	0.66
43	0.67

Total (DCA)	36.99
<i>Excluded under 0.5 ac. (previous step, Appendix B)</i>	<i>-6.15</i>
<i>Excluded irregular/landlocked (this step)</i>	<i>-0.94</i>
New Total	29.90

Tract 1

These tracts are located Block 605, Lot 17 on Rudetown Road. Though there are other tracts of developable land within the same parcel, this one is isolated and irregular in shape.



Appendix D. Additional Constraints

After the steps completed in Appendices B and C, the remaining tracts were reviewed for potential conflicts with the following:⁷

1. New Jersey Statewide Sewer Service Area⁸
2. Critical Wildlife Habitat⁹
 - a. Highlands Rank 3: Critically Significant
 - b. Highlands Rank 2: Significant
 - c. Highlands Rank 1: Low Significance
3. Riparian Areas¹⁰
4. Flood Hazard Areas.

List of Vacant, Developable Tracts – Additional Constraints

Tract	Acreage
9	2.51
11	1.06
20	1.52
21	4.26
24	0.87
26	1.45 (6.06 ac)
29	0.88
31	6.22 (3.74 ac)
40	0.53 (0.14 ac)
43	0.67

Total (DCA)	36.99
<i>Excluded under 0.5 ac. (previous step, Appendix B)</i>	-6.15
<i>Excluded irregular/landlocked (previous step, Appendix C)</i>	-0.94
<i>Excluded – Other</i>	-15.78
New Total	14.12

⁷ The DCA methodology already excludes lands constrained by preserved open space and farmland, category 1 waterways, wetlands, steep slopes exceeding 15%, open waters, and the associated buffers for each of those constraints, if applicable.

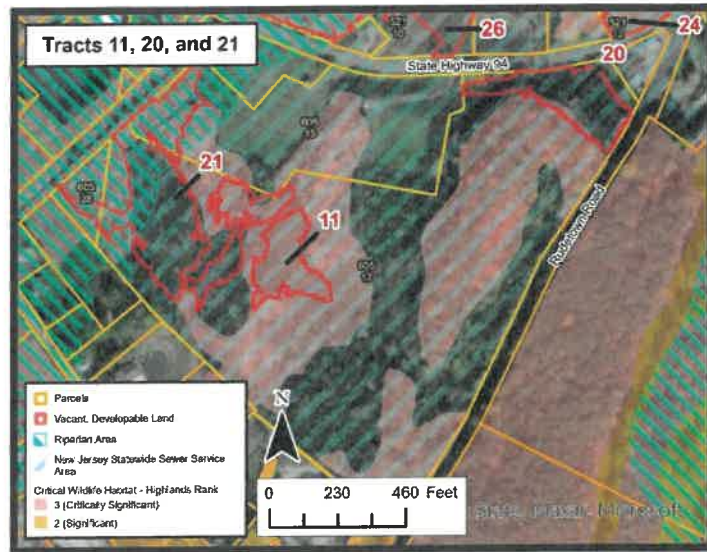
⁸ Data retrieved from NJDEP Bureau of GIS: "Statewide Sewer Service Area for New Jersey" (updated 11/12/2024)

⁹ Data retrieved from NJ Highlands Council Open Data: "Critical Wildlife Habitat" (updated 1/30/2024)

¹⁰ Data retrieved from NJ Highlands Council Open Data: "Wildlife Corridor" (updated 2/8/2024)

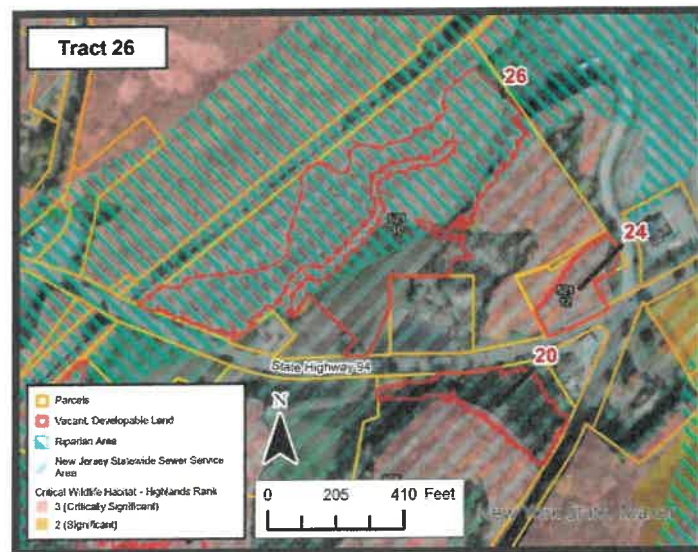
Tracts 11 and 21

These tracts are situated across three (3) different parcels: Block 605, Lots 15, 17, and 28. This area is the intersection of Route 94 and Rudetown Road. There is Critical Wildlife Habitat present on most of these parcels, but there are several areas which may be able to support small-scale development. There are riparian areas that prevent potential development and/or access to tracts 11 and 21.



Tract 26

Tract 26 is located on Block 521, Lot 10 and comprises 7.51 acres. 6.06 of these acres are limited by riparian zones, leaving approximately 1.45 acres of vacant, developable land.



Appendix E. Remaining Tracts

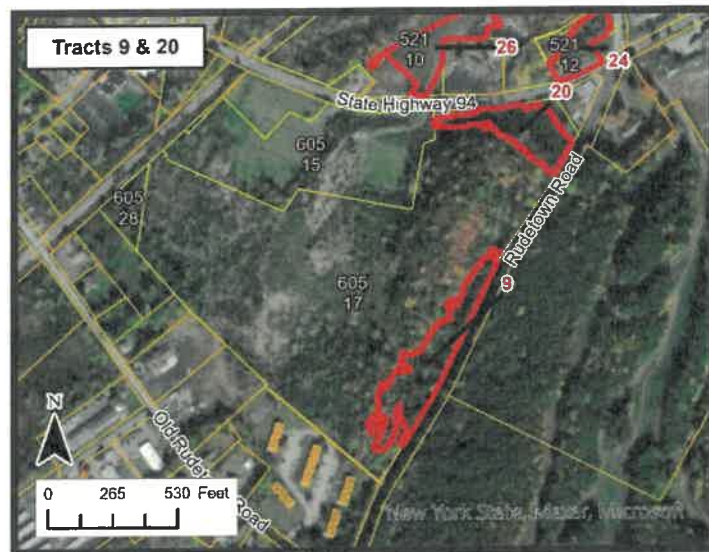
Refined List of Vacant, Developable Tracts

Tract	Acreage
9	2.51
20	1.52
24	0.87
26	1.45
29	0.88
31	6.22
40	0.67
43	0.53

Total (DCA)	36.99
<i>Excluded under 0.5 ac. (previous step, Appendix B)</i>	<i>-6.15</i>
<i>Excluded irregular/landlocked (previous step, Appendix C)</i>	<i>-0.94</i>
<i>Excluded – Other</i>	<i>-15.78</i>
New Total	14.12

Tracts 9 and 20

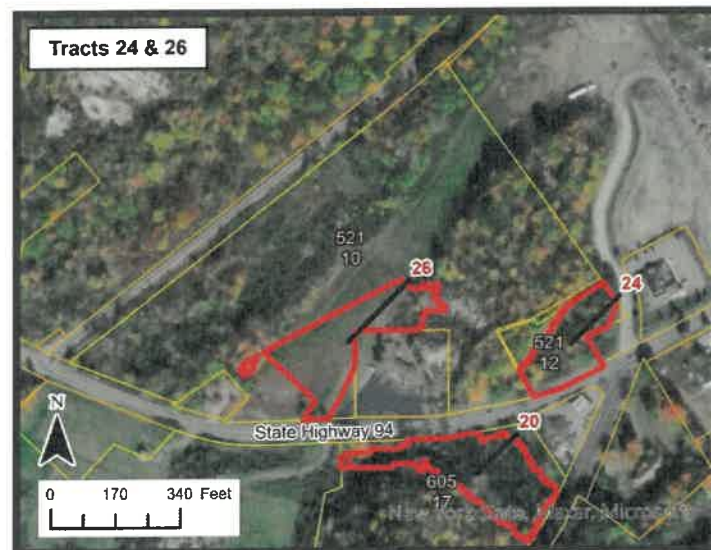
Tract 9 and Tract 20 are both situated on Block 605, Lot 17. Tract 9 is 2.51 acres and has frontage along Rudetown Road and Tract 20 is comprised of 1.52 acres with frontage along State Highway Route 94.



Tracts 24 and 26

Tract 24 is located on Block 521, Lot 12 and occupies 0.87 acres.

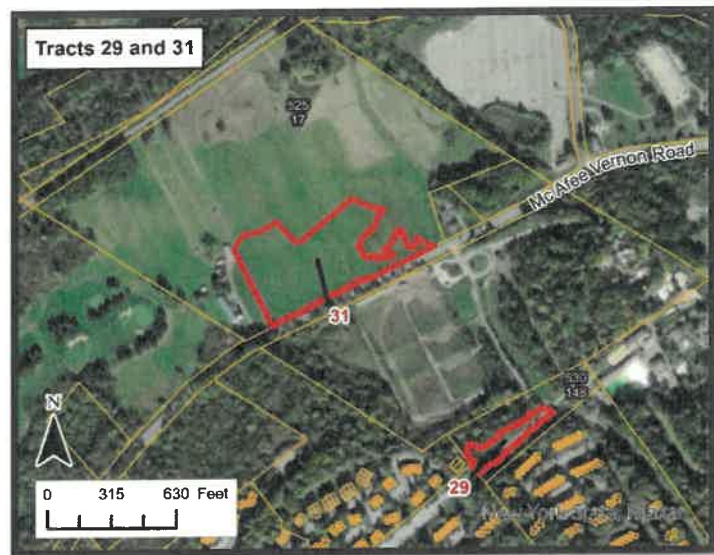
Tract 26 is on Block 521, Lot 10 and has 1.45 acres. Both areas have frontage along Route 94.



Tracts 29 and 31

Tract 29 is on Block 530, Lot 147 and is located off of Sugar Loaf Road in the Great Gorge Village development; it covers 0.88 acres.

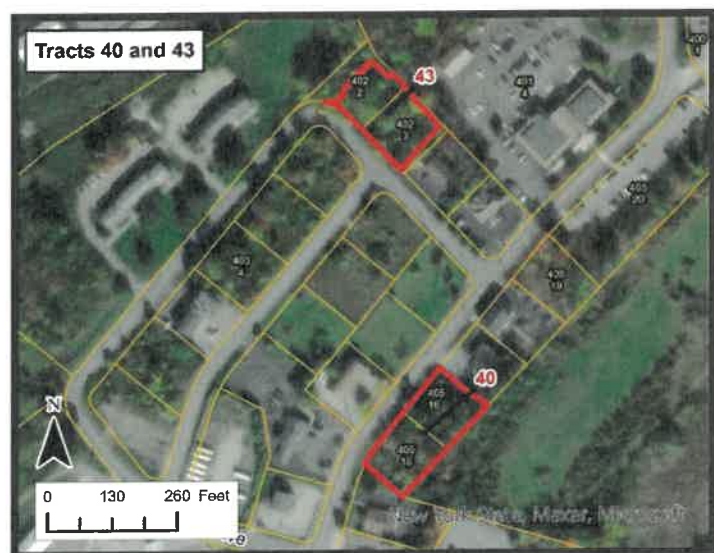
Tract 31 is 6.22 acres and situated on Block 525, Lot 17 off of McAfee Vernon Road.



Tracts 40 and 43

Tract 40 is located on Block 405, Lots 15 and 16, and covers 0.67 acres with frontage along Church Street.

Tract 43 is located on Block 402, Lots 2 and 3, which have frontage on Omega Drive. This tract covers 0.53 acres.



TOWNSHIP OF VERNON

RESOLUTION #25-50

**RESOLUTION APPOINTMENTS TO THE VERNON TOWNSHIP MUNICIPAL UTILITY
AUTHORITY**

WHEREAS, the Vernon Township Municipal Utilities Authority (“VTMUA”) is a duly established utilities authority pursuant to the Municipal and County Utilities Authorities Law, N.J.S.A. 40:14B-1, et seq.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE TOWNSHIP OF VERNON, COUNTY OF SUSSEX, and STATE OF NEW JERSEY, that the following individuals are hereby appointed as a member of the Vernon Township Municipal Utility Authority, effective 02/01/2025, for a term specified as follows:

David McDermott **Seat 2**
Expiring 01/31/2030

Patrick Rizzuto **Seat 3**
Unexpired Term 1/31/2027

BE IT FURTHER RESOLVED THAT, the Township Clerk shall send a certified copy of this resolution to the following:

Vernon Township Municipal Utilities Authority

CERTIFICATION

I certify that this is a true copy of the Resolution adopted by the Council of the Township of Vernon at their Regular Meeting held on January 27, 2025 at 7:00 pm in the Vernon Municipal Center.

Marcy Gianattasio, RMC, CMR
Municipal Clerk

VERNON TOWNSHIP COUNCIL

NAME	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Buccieri, N.						
DeBenedetto, J.						
Higgins, W.						
Sparta, B.						
Rizzuto, P.						



RECEIVED

DEC 31 2024

Vernon Township
Township Clerk's Office
21 Church Street
Vernon, NJ 07462
Tel: 973.764.4055, ext. 2234 • Fax: 973.764.6393
www.vernontwp.com


Volunteer Application

Township Clerk

For appointment to boards or commissions (click to view listing of boards »)

Please return this completed form to the township clerk's office at the address indicated above. Feel free to attach your resume or any additional background information you'd like to share. Your application will be kept on file for one year.

APPLICANT INFORMATION		
Applicant Name David McDermott		
Applicant Full Address [REDACTED]		Zip Code
Telephone Number [REDACTED]	Cell Number	E-Mail Address
BOARD/COMMISSION INTERESTS		
First Choice Vtmua	Second Choice none	
EDUCATIONAL BACKGROUND		
High School, some college		
RELEVANT WORK/PROFESSIONAL EXPERIENCE		
30 years as a police officer, also 30 years as an auto engine builder and machinist. I have been on the MUA since 2018.		
INVOLVEMENT IN PROFESSIONAL AND COMMUNITY ORGANIZATIONS		
lifetime member of the PBA, president of local #20		
PREVIOUS SERVICE ON ANY BOARD, COMMISSION OR POSITION (dates and positions)		
I have been a member of the VTUUA since 2018		
BRIEFLY DESCRIBE WHY YOU ARE SEEKING THE APPOINTMENT		
I would like to continue service on the board to see current projects thru to completion and continue to assist with the sewer expansion project.		


Applicant's Signature

12/30/2024

Date

TOWNSHIP OF VERNON

RESOLUTION #25-51

RESOLUTION OF THE TOWNSHIP OF VERNON, COUNTY OF SUSSEX, STATE OF NEW JERSEY, GRANTING AUTHORITY FOR APPROVAL OF CERTAIN PURCHASES IN EXCESS OF THE BID THRESHOLD THROUGH NEW JERSEY STATE CONTRACTS AND/OR PURCHASING COOPERATIVES FOR 2025

WHEREAS, a need exists for the acquisition of various goods and services contained within cooperative contracts and over the bid threshold as aggregation of commodities, for the daily operations of the Township of Vernon; and

WHEREAS, the Township of Vernon may, without advertising for bids, purchase such materials through the New Jersey State Purchase and Property State Contracts and other approved Regional Cooperative Purchasing Systems of which the Township of Vernon is a member, pursuant to N.J.S.A. 40A:11-11, N.J.S.A. 40A:11-12, and N.J.A.C. 5:34-7.29 et. Seq., and

WHEREAS, under the state cooperative contract, or designated regional cooperative contract award, the following vendors hold valid cooperative contracts in accord with the New Jersey Local Publics Contract Law.

Vendor	Contract #	Source Co Op	Description	Expiration
Advanced Auto Parts	R-LD-23013-01	Omnia	Auto Parts	10/31/2028
Amazon	#RTC- 17006	Omnia	General merchandise	1/31/2026
American Hose & Hydraulic	40866	NJ State	T0126 - OEM & NON-OEM MAINTENANCE & REPAIR SERVICES FOR LIGHT/MEDIUM DUTY VEHICLES	3/17/2025
Applied Concepts, Inc, dba Stalker Radar	17-FLEET-00726	NJ State	T0106 - Law Enforcement Firearms Equipment and Supplies	5/14/2025
Atlantic Salt	BC-BID-24-48	Bergen	Roadway Rock Salt	9/30/2025
AXON Enterprises	17-FLEET-00738	T0106	Police Equipment/ Tasers	5/14/2025
Bergen Fence	BC 24-07	Bergen Co Op	Fencing	3/19/2026
CDW	ESCNJ/AEPA-22G		Technology Supplies & Services	5/24/2026
Campbell Freightliner LLC, Gabrielli, Hudson, MTE, On-Site, WE Timmerman	24-36	Bergen Co Op	Large vehicle repair	12/3/2026
Cintas Corporation	99297	Bergen	NOI - Facilities Management Products and Solutions – Uniform Rentals	10/31/2025
Continental Fire & Safety	17-FLEET-00802	T0790	Firefighter Protective Clothing and Equipment	6/14/2025

CONTINENTAL FIRE & SAFETY INC New Jersey Fire Equipment Co Tasc Fire Apparatus Inc. Globe Manufacturing Company LLC State Line Fire & Safety Inc MUNICIPAL EMERGENCY SERVICES Witmer Public Safety Group Inc. AAA Emergency Supply Co Inc	17-FLEET-00805		FIREFIGHTER GEAR	6/14/2025
Custom Bandag (Goodyear Tire & Rubber Co.)	socCC- CC-0016-23		Tires, Tubes and Services	6/22/2025
Dell	20-TELE-01510	M0003	Software License & Related Service	5/24/2026
Dell	24-TELE-71883	M0483	Computer Equipment and Peripherals	6/30/2025
Eagle Point Gun	17-FLEET-00721	T0106	Law Enforcement Firearms Equipment and Supplies	5/31/2025
East Coast Emergency Lighting	23-FLEET-68813	NJ State	T0106 - Law Enforcement Firearms Equipment and Supplies	3/31/2027
East Coast Salt Distribution	24-49	Bergen	Bagged Ice melt Products	4/30/2025
ELITE EMERGENCY SERVICES	17-FLEET-00749		EMERGENCY LIGHTING AND OTHER VEHICLE ACCESSORIES	5/14/2025
Ex Tech Building Materials	Sussex		Calcium Chloride De-Icing Chemicals (Sussex County Cooperative)	9/21/2025
Firefighter One LLC	17-FLEET-00807	T0790	Police Security Equipment and Supplies	6/14/2025
Firefighter One LLC	17-FLEET-00734	T-0106	Police Security Equipment and Supplies	5/14/2025
Firefighter One LLC HAIX north america All Hands Fire Equipment Witmer Public Safety Group Inc. Skylands Area Fire Equipment & Training LLC DiVal Safety & Equipment	17-FLEET-00809/00810/00810	NJ State	T0790 Firefighter Protective Clothing and Equipment	6/14/2025
Foveonics	ESCNJ 22/23-11	ESCNJ	Document Imaging	6/30/2025
Gabrielli Truck Sales	97568		BC-BID-21-60 - Automotive Parts and Accessories - COOP	8/13/2025
Goosetown Communications	BID - CK04 COOP	Bergen Co op	Vehicle upfitting	Jan 2026
Goosetown Enterprises	83892	NJ State	T0109 - RADIO COMMUNICATION EQUIPMENT AND ACCESSORIES	4/30/2025
Home Depot/ Lowes	18-FLEET-00234	NJ State	Hardware and buildin supply	12/31/2026
Majestic Oil	19-FOOD-01098	NJ State	T1845 Ultra-Low Sulfur Diesel and Biodiesel Fuel	04/01/2020 03/31/2025
Majestic Oil	19-FLEET-00972	NJ State	T0083 Unleaded Automotive Gasoline	11/01/2019- 10/31/2025

Millennium Strategies	120904	Bergen	BC-RFP-22-008 - Grant Writing Services Coop	6/14/2025
Morton Salt	CONTRACT #3: ROCK SALT & CALCIUM CHLORIDE		MCCPC	10/31/2025
Morton Salt	Sussex		Rock Salt	5/31/2025
Motorola Solutions	83909	T0109	Radio Communications Equipment and Accessories	4/30/2025
Motorola Solutions	83925	T0109	Radio Communications Equipment and Accessories	4/30/2025
Motorola Solutions	23-FLEET-33791	T0106	Law Enforcement Firearms Equipment and Supplies	5/31/2025
Municipal Emergency Services	17-FLEET-00818	T0790	Firefighter Protective Clothing and Equipment	6/2025
North Church Gravel	Sussex		Ice Control Material (Snow Grits) (Sussex County Cooperative)	8/10/2025
NORTHEAST COMMUNICATIONS	83898	T0109	RADIO COMMUNICATIONS	4/30/2025
Rapid Pump & Meter		Bergen	BC-BID-21-13 - Pump and Meter Repair Services - Catalog – COOP	10/18/2025
Rapid Pump & Meter		Bergen	BC-C-23-017 24 MONTH ELECTRICAL AND MECHANICAL SERVICE CONTRACT	10/19/2025
Riverview Paving	Sussex		2024 Sussex County Road Resurfacing - Sussex County Cooperative	11/25/2025
SHI International	New Jersey Cooperative Purchasing Alliance	CK-04/ BC Bid 22-24	Computer equipment, software and peripherals	6/1/2026
STAVOLA CONSTRUCTION MATERIALS, INC	Sussex		Bituminous Concrete Aggregates & Broken Stone (Sussex County Cooperative)	4/27/2025
Tony Sanchez Ltd	83906		T2108 - MAINT. & REPAIR FOR HEAVY DUTY VEHICLES (CLASS 5 OR HIGHER, OVER 15,000 LB GVWR)	11/20/2025
Tree King Inc	MCCPC # 18		Tree Removal and Brush Grinding	12/31/2025
WB Mason	ESCNJ 21/22-22	ESCNJ	Office Supplies	1/31/2025
WB Mason	33-OCCPS-2024-003	Stafford	Office supplies	8/31/2026
WB Mason	24-COMG-78752	State Contract	T0052 Office Supplies and Recycled Copy Paper Statewide	2/28/2027
Griffith-Allied Trucking, LLC (dba Allied Oil)	CONTRACT #1: MOTOR GASOLINE	MCCPC	Gasoline	12/31/2025
Griffith-Allied Trucking, LLC (dba Allied Oil)	Contract #12: #2 Ultra Low Sulfur Diesel Fuel	MCCPC	Diesel	12/31/2025
Rachle Micheles	Gasoline, Diesel, Fuel Oil: Bergen County Coop	Bergen	23-34	Mar 2nd 2026,

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Vernon, County of Sussex, State of New Jersey, as follows:

- 1. The Qualified Purchasing Agent (QPA) upon receipt of an identified need and direction from the Township is hereby authorized to approve purchases in the aggregate over the bid threshold from the list of approved cooperative contract, through New Jersey State Contracts and/or Purchasing Cooperatives to which the Township of Vernon is a member without further action from Council, provided that funds are available to cover the expenditure.

CERTIFICATION

I certify that this is a true copy of the Resolution adopted by the Council of the Township of Vernon at their Reorganization Meeting held on January 27, 2025 at 7:00 pm in the Vernon Municipal Center.

Marcy Gianattasio, RMC, CMR
Municipal Clerk

VERNON TOWNSHIP COUNCIL

NAME	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Buccieri, N.						
DeBenedetto, J.						
Higgins, W.						
Rizzuto P.						
Sparta, B.						

TOWNSHIP OF VERNON

RESOLUTION #25-52

TRANSFER RESOLUTION- BALANCE TRANSFERS

WHEREAS, the Township of Vernon Municipal Budget requires certain modifications to cover potential expenses that may occur in excess of the original budget;

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Vernon that the following Transfer of Appropriation Reserves (2024 Municipal Budget) in accordance with N.J.S.A 40A-58/59 are hereby approved.

ACCOUNT	TRANSFER OUT	TRANSFER IN
FROM CURRENT FUND:		
LEGAL SERVICES O/E	20,000.00	
TO: CURRENT FUND		
RECYCLING O/E		3,000.00
FLEET MAINTENANCE O/E		17,000.00
TOTAL TRANSFERS	20,000.00	20,000.00

CERTIFICATION

I certify that this is a true copy of the Resolution adopted by the Council of the Township of Vernon at their Reorganization Meeting held on January 27, 2025 at 7:00 pm in the Vernon Municipal Center.

Marcy Gianattasio, RMC, CMR
Municipal Clerk

VERNON TOWNSHIP COUNCIL

NAME	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Buccieri, N.						
DeBenedetto, J.						
Higgins, W.						
Rizzuto P.						
Sparta, B.						

TOWNSHIP OF VERNON

RESOLUTION #25-53

**REFUND FOR TOTALLY DISABLED VETERAN
Block 448 Lot 13 (Craig)**

WHEREAS, THE DEPARTMENT OF VETERANS AFFAIRS
awarded Jason Craig a 100% permanent and totally disabled veteran: and,

WHEREAS, the law exempts said property from taxation.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Township of
Vernon hereby authorizes the Tax Collector to refund 2023 property tax in the amount of
\$549.95 to Jason Craig.

FINALLY, BE IT RESOLVED, that a certified copy of this Resolution be
forwarded to the Township Tax Collector.

CERTIFICATION

I certify that this is a true copy of the Resolution adopted by the Council of the Township
of Vernon at their Reorganization Meeting held on January 27, 2025 at 7:00 pm in the
Vernon Municipal Center.

Marcy Gianattasio, RMC, CMR
Municipal Clerk

VERNON TOWNSHIP COUNCIL

NAME	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Buccieri, N.						
DeBenedetto, J.						
Higgins, W.						
Sparta, B.						
Rizzuto, P.						

Submitted by: Lisa A. Kimkowski, CTC

TOWNSHIP OF VERNON

RESOLUTION #25-54

**REFUND FOR TOTALLY DISABLED VETERAN
Block 448 Lot 13 (Craig)**

WHEREAS, THE DEPARTMENT OF VETERANS AFFAIRS
awarded Jason Craig a 100% permanent and totally disabled veteran: and,

WHEREAS, the law exempts said property from taxation.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Township of
Vernon hereby authorizes the Tax Collector to refund 2024 property tax in the amount of
\$6,927.56 to Jason Craig.

FINALLY, BE IT RESOLVED, that a certified copy of this Resolution be
forwarded to the Township Tax Collector.

CERTIFICATION

I certify that this is a true copy of the Resolution adopted by the Council of the Township
of Vernon at their Reorganization Meeting held on January 27, 2025 at 7:00 pm in the
Vernon Municipal Center.

Marcy Gianattasio, RMC, CMR
Municipal Clerk

VERNON TOWNSHIP COUNCIL

NAME	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Buccieri, N.						
DeBenedetto, J.						
Higgins, W.						
Rizzuto P.						
Sparta, B.						

Submitted by: Lisa A. Kimkowski, CTC

TOWNSHIP OF VERNON

RESOLUTION #25-55

**Block 448 Lot 13 – (Craig)
CANCELLING TAXES FOR TOTAL DISABLED VETERAN**

WHEREAS THE DEPARTMENT OF VETERANS AFFAIRS on
awarded Jason Craig a 100% permanent and total disabled veteran; and

WHEREAS, as of said date the law exempts said property from taxation.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Township of
Vernon authorizes the Tax Collector to cancel the taxes for 2025 in the amount of
\$3,463.78.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be
forwarded to the Tax Collector.

CERTIFICATION

I certify that this is a true copy of the Resolution adopted by the Council of the Township
of Vernon at their Reorganization Meeting held on January 27, 2025 at 7:00 pm in the
Vernon Municipal Center.

Marcy Gianattasio, RMC, CMR
Municipal Clerk

VERNON TOWNSHIP COUNCIL

NAME	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Buccieri, N.						
DeBenedetto, J.						
Higgins, W.						
Sparta, B.						
Rizzuto, P.						

Submitted by: Lisa A. Kimkowski, CTC

TOWNSHIP OF VERNON

RESOLUTION #25-56

**REFUND FOR TOTALLY DISABLED VETERAN
Block 120 Lot 3 (Scarnecchia)**

WHEREAS, THE DEPARTMENT OF VETERANS AFFAIRS
awarded Thomas Scarnecchia a 100% permanent and totally disabled veteran: and,

WHEREAS, the law exempts said property from taxation.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Township of
Vernon hereby authorizes the Tax Collector to refund 2024 property tax in the amount of
\$1,534.19 to Thomas Scarnecchia

FINALLY, BE IT RESOLVED, that a certified copy of this Resolution be
forwarded to the Township Tax Collector.

CERTIFICATION

I certify that this is a true copy of the Resolution adopted by the Council of the Township
of Vernon at their Reorganization Meeting held on January 27, 2025 at 7:00 pm in the
Vernon Municipal Center.

Marcy Gianattasio, RMC, CMR
Municipal Clerk

VERNON TOWNSHIP COUNCIL

NAME	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Buccieri, N.						
DeBenedetto, J.						
Higgins, W.						
Sparta, B.						
Rizzuto, P.						

Submitted by: Lisa A. Kimkowski, CTC

TOWNSHIP OF VERNON

RESOLUTION #25-57

**Block 120 Lot 3 – (Scarnecchia)
CANCELLING TAXES FOR TOTAL DISABLED VETERAN**

WHEREAS THE DEPARTMENT OF VETERANS AFFAIRS on
awarded Thomas Scarnecchia a 100% permanent and total disabled veteran; and

WHEREAS, as of said date the law exempts said property from taxation.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Township of
Vernon authorizes the Tax Collector to cancel the taxes for 2025 in the amount of
\$3,119.09.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be
forwarded to the Tax Collector.

CERTIFICATION

I certify that this is a true copy of the Resolution adopted by the Council of the Township
of Vernon at their Reorganization Meeting held on January 27, 2025 at 7:00 pm in the
Vernon Municipal Center.

Marcy Gianattasio, RMC, CMR
Municipal Clerk

VERNON TOWNSHIP COUNCIL

NAME	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Buccieri, N.						
DeBenedetto, J.						
Higgins, W.						
Sparta, B.						
Rizzuto, P.						

Submitted by: Lisa A. Kimkowski, CTC

TOWNSHIP OF VERNON

RESOLUTION #25-58

APPROVING A SOLICITOR PERMIT – Planet Networks

WHEREAS, Avelino Jacinto has made an application for a Solicitor Permit for the purposes of fiber optic internet service and phone; and

WHEREAS, upon receipt of the application for a Solicitor Permit, by Avelino Jacinto of Planet Networks, the Vernon Township Police Department investigated the applicant's moral character and found it to be satisfactory and in good order for the protection of the public good; and the necessary application has been filed and all documentation is in order;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Vernon that approval be granted for a Solicitor Permit for Avelino Jacinto of Planet Networks.

BE IT FURTHER RESOLVED that the Township Clerk is hereby authorized to issue a Solicitor's Permit to the aforesaid applicant in accordance with Chapter 428 of the Code of the Township of Vernon.

CERTIFICATION

I certify that this is a true copy of the Resolution adopted by the Council of the Township of Vernon at their Reorganization Meeting held on January 27, 2025 at 7:00 pm in the Vernon Municipal Center.

Marcy Gianattasio, RMC, CMR
Municipal Clerk

VERNON TOWNSHIP COUNCIL

NAME	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Buccieri, N.						
DeBenedetto, J.						
Higgins, W.						
Sparta, B.						
Rizzuto, P.						

**Vernon Township Police Department
21 Church Street
Vernon, NJ 07462**



**Daniel Young
Chief of Police**

**973-764-6
Fax: 973-764-2**

December 17, 2024

Re: Avelino L Jacinto,

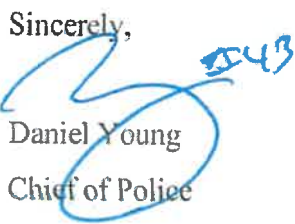
Solicitor Permit

Dear Ms. Gianattasio

We have checked the above named applicant for an arrest record in New Jersey and have found none. We are unable to do a national records check for this type of application.

Please feel free to contact me if any questions are raised or you have difficulty obtaining needed information from other agencies.

Sincerely,

A handwritten signature in blue ink, appearing to read "D. Young", is written over the printed name. The signature is stylized with a large loop and a trailing flourish.
Daniel Young
Chief of Police

RECEIVED



JAN 16 2025

Township Clerk Tel: 973.764.4055, ext. 2234 • Fax: 973.764.6393

Vernon Township
Township Clerk's Office
21 Church Street
Vernon, NJ 07462
www.vernontwp.com

Solicitor License Application

Date of application:			
Application type/fee:		<input checked="" type="checkbox"/> New \$20.00 + \$125.00	<input type="checkbox"/> Renewal \$25.00
		<input type="checkbox"/> Each Additional Vehicle \$50.00	
APPLICANT'S PERSONAL INFORMATION			
Last Name	First Name	M.I.	Maiden Name (if female)
Jacinto	Avelino		
Permanent Home Address		Permanent Tel. Number	
Local Address //		Local Tel. Number //	
Driver's License # and State		Social Security #	
		Marital Status	
		<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed	
Date of Birth	Place of Birth	Height	Weight
		Sex	Eye Color
		<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female	
		Hair Color	
Have you been convicted or pleaded guilty to any motor vehicle offenses in the last 10 years? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
Have you been convicted of any crime, misdemeanor or violation of any municipal ordinance? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
If yes, please indicate the nature of the offense and the punishment or penalty assessed:			
You may attach a separate page to this application if you would like to make any statement with respect to any such conviction or guilty plea.			
Provide the name, address and telephone number for three references from Sussex County residents, other than family members, who can attest to your good character and business responsibility.			
Name	Address		Telephone
1. Trish Artrip			
2. Steven Miguez			
3. Ashley Molinari			
EMPLOYER INFORMATION			
Name			
Planet Networks			
Address			Telephone
4 Park Place Newton NJ 07860			862-306-3125
PREVIOUS SOLICITING ACTIVITY			
In which New Jersey municipalities have you solicited goods or services in the immediately preceding two years?			

Solicitor License Application
Continued page 2 of 2

Vernon Township
21 Church Street • Vernon, NJ 07462
Tel: 973.764.4055, ext. 2234 • Fax: 973.764.6393
www.vernontwp.com

MERCHANDISE/SERVICES INFORMATION

Provide a brief description of the goods to be sold, services to be performed or nature of any proposed canvassing:

Fiber Optic internet Service and phone
Door to Door Sales

Where are these goods manufactured/prepared/produced?

Newton, NJ 07860

Where are these goods currently located?

Newton, NJ 07860

In the case of foodstuffs, please indicate the date a food handler's certificate was obtained:

What is your proposed method of delivery? If a vehicle is to be used, please complete the next section.

car/suv

VEHICLE INFORMATION

Year	Make	Model	Color	Size	
Insurance Company			Insurance Policy #		

The following items must be included with this application:

1. Two photographs of the applicant, taken no more than sixty days prior to the date of application, at least two inches by three inches showing the head and shoulders of the applicant in a clear and distinguishing manner.
2. A photocopy of the applicant's valid driver's license.
3. A copy of the certificate of authority to collect sales tax issued by the state of New Jersey and sufficient proof to establish that said certificate of registration has been filed with the state of New Jersey, Director of Taxation.

I hereby certify that the information contained in this application is complete, accurate and truthful to the best of my knowledge and belief. I understand that if any statement made is willfully false or incomplete, I may be subject to penalties as provided by law and have this application denied.

I hereby acknowledge that the provisions of Chapter 428 of Vernon Township's code entitled "Peddling and Soliciting" are understood and that if I violate any of the provisions, I am subject to appropriate penalties and/or license revocation.

I consent to Vernon Township's obtaining copies of my driving record from the appropriate public agency and Criminal History Record Information from the New Jersey State Police, State Bureau of Identification.

Signature

Date

12/8/24

FOR OFFICIAL USE ONLY			
FEE PAID	\$145.00	DATE REC'D	1/16/25
CHIEF OF POLICE	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO DATE: 12-17-24	TOWNSHIP COUNCIL	<input type="checkbox"/> YES <input type="checkbox"/> NO R #.
LICENSE ISSUED	<input type="checkbox"/> YES <input type="checkbox"/> NO DATE:	LICENSE #	

TOWNSHIP OF VERNON

RESOLUTION #25-59

APPROVING A SOLICITOR PERMIT – Planet Networks

WHEREAS, Steven Miguez has made an application for a Solicitor Permit for the purposes of fiber optic internet service and phone; and

WHEREAS, upon receipt of the application for a Solicitor Permit, by Steven Miguez of Planet Networks, the Vernon Township Police Department investigated the applicant's moral character and found it to be satisfactory and in good order for the protection of the public good; and the necessary application has been filed and all documentation is in order;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Vernon that approval be granted for a Solicitor Permit for Steven Miguez of Planet Networks.

BE IT FURTHER RESOLVED that the Township Clerk is hereby authorized to issue a Solicitor's Permit to the aforesaid applicant in accordance with Chapter 428 of the Code of the Township of Vernon.

CERTIFICATION

I certify that this is a true copy of the Resolution adopted by the Council of the Township of Vernon at their Reorganization Meeting held on January 27, 2025 at 7:00 pm in the Vernon Municipal Center.

Marcy Gianattasio, RMC, CMR
Municipal Clerk

VERNON TOWNSHIP COUNCIL

NAME	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Buccieri, N.						
DeBenedetto, J.						
Higgins, W.						
Sparta, B.						
Rizzuto, P.						

**Vernon Township Police Department
21 Church Street
Vernon, NJ 07462**



**Daniel Young
Chief of Police

973-764-6155
Fax: 973-764-2518**

December 17, 2024

Re: Steven Miguez.

Solicitor Permit

Dear Ms. Gianattasio

We have checked the above named applicant for an arrest record in New Jersey and have found none. We are unable to do a national records check for this type of application.

Please feel free to contact me if any questions are raised or you have difficulty obtaining needed information from other agencies.

Sincerely,

A handwritten signature in blue ink, consisting of a stylized 'D' and 'Y' with a flourish. The number '43' is written in blue ink above the signature.
Daniel Young
Chief of Police



RECEIVED

JAN 16 2025

Township Clerk

Tel: 973.764.4055, ext. 2234 • Fax: 973.764.6393
www.vernontwp.com

Vernon Township
Township Clerk's Office
21 Church Street
Vernon, NJ 07462

Solicitor License Application

Date of application: 12/6/2024		Application type/fee: <input checked="" type="checkbox"/> New \$20.00 + \$125.00 <input type="checkbox"/> Renewal \$25.00	
		<input type="checkbox"/> Each Additional Vehicle \$50.00	
APPLICANT'S PERSONAL INFORMATION			
Last Name: Miguel		First Name: Steven	M.I.: S
Permanent Home Address: [REDACTED]		Maiden Name (if female):	
Local Address: [REDACTED]		Permanent Tel. Number: [REDACTED]	
		Local Tel. Number: [REDACTED]	
Driver's License # and State: [REDACTED]		Social Security #: [REDACTED]	Marital Status: <input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed
Date of Birth: [REDACTED]	Place of Birth: [REDACTED]	Height: [REDACTED]	Weight: [REDACTED]
Sex: <input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		Eye Color: [REDACTED]	Hair Color: [REDACTED]
Have you been convicted or pleaded guilty to any motor vehicle offenses in the last 10 years? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
Have you been convicted of any crime, misdemeanor or violation of any municipal ordinance? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
If yes, please indicate the nature of the offense and the punishment or penalty assessed:			
You may attach a separate page to this application if you would like to make any statement with respect to any such conviction or guilty plea.			
Provide the name, address and telephone number for three references from Sussex County residents, other than family members, who can attest to your good character and business responsibility.			
Name	Address		Telephone
1. Avelino Jacinto	[REDACTED]		[REDACTED]
2. Ashley Molinari	[REDACTED]		[REDACTED]
3. Jack Jacinto	[REDACTED]		[REDACTED]
EMPLOYER INFORMATION			
Name: Planet Networks		Telephone: 862 300 3125	
Address: 4 Park Place NJ 07866			
PREVIOUS SOLICITING ACTIVITY			
In which New Jersey municipalities have you solicited goods or services in the immediately preceding two years?			

Solicitor License Application
Continued page 2 of 2

Vernon Township
21 Church Street • Vernon, NJ 07462
Tel: 973.764.4055, ext. 2234 • Fax: 973.764.6393
www.vermontwp.com

MERCHANDISE/SERVICES INFORMATION

Provide a brief description of the goods to be sold, services to be performed or nature of any proposed canvassing:

Fiber optic internet and phone services
Door to Door sales

Where are these goods manufactured/prepared/produced?

Newton, NJ 07860

Where are these goods currently located?

Newton NJ 07860

In the case of foodstuffs, please indicate the date a food handler's certificate was obtained:

What is your proposed method of delivery? If a vehicle is to be used, please complete the next section.

car/suv

VEHICLE INFORMATION

Year	Make	Model	Color	Size	License Plate #/State
Insurance Company			Insurance Policy #		

The following items must be included with this application:

1. Two photographs of the applicant, taken no more than sixty days prior to the date of application, at least two inches by three inches showing the head and shoulders of the applicant in a clear and distinguishing manner
2. A photocopy of the applicant's valid driver's license.
3. A copy of the certificate of authority to collect sales tax issued by the state of New Jersey and sufficient proof to establish that said certificate of registration has been filed with the state of New Jersey, Director of Taxation

I hereby certify that the information contained in this application is complete, accurate and truthful to the best of my knowledge and belief. I understand that if any statement made is willfully false or incomplete, I may be subject to penalties as provided by law and have this application denied.

I hereby acknowledge that the provisions of Chapter 428 of Vernon Township's code entitled "Peddling and Soliciting" are understood and that if I violate any of the provisions, I am subject to appropriate penalties and/or license revocation.

I consent to Vernon Township's obtaining copies of my driving record from the appropriate public agency and Criminal History Record Information from the New Jersey State Police, State Bureau of Identification.

Date 12/6/2027

Signature

John King

FOR OFFICIAL USE ONLY			
FEE PAID	\$145.00	DATE REC'D	12/16/05
CHIEF OF POLICE	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO DATE: 12-17-24	TOWNSHIP COUNCIL	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO R#:
LICENSE ISSUED	<input type="checkbox"/> YES <input type="checkbox"/> NO DATE:	LICENSE #	

TOWNSHIP OF VERNON

RESOLUTION #25-60

APPROVING A SOLICITOR PERMIT – Planet Networks

WHEREAS, Jack Jacinto has made an application for a Solicitor Permit for the purposes of fiber optic internet service and phone; and

WHEREAS, upon receipt of the application for a Solicitor Permit, by Jack Jacinto of Planet Networks, the Vernon Township Police Department investigated the applicant's moral character and found it to be satisfactory and in good order for the protection of the public good; and the necessary application has been filed and all documentation is in order;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Vernon that approval be granted for a Solicitor Permit for Jack Jacinto of Planet Networks.

BE IT FURTHER RESOLVED that the Township Clerk is hereby authorized to issue a Solicitor's Permit to the aforesaid applicant in accordance with Chapter 428 of the Code of the Township of Vernon.

CERTIFICATION

I certify that this is a true copy of the Resolution adopted by the Council of the Township of Vernon at their Reorganization Meeting held on January 27, 2025 at 7:00 pm in the Vernon Municipal Center.

Marcy Gianattasio, RMC, CMR
Municipal Clerk

VERNON TOWNSHIP COUNCIL

NAME	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Buccieri, N.						
DeBenedetto, J.						
Higgins, W.						
Sparta, B.						
Rizzuto, P.						

Vernon Township Police Department
21 Church Street
Vernon, NJ 07462



Daniel Young
Chief of Police

973-764-6155
Fax: 973-764-2518

December 17, 2024

Re: Jack L Jacinto

Solicitor Permit

Dear Ms. Gianattasio

We have checked the above named applicant for an arrest record in New Jersey and have found none. We are unable to do a national records check for this type of application.

Please feel free to contact me if any questions are raised or you have difficulty obtaining needed information from other agencies.

Sincerely,

A handwritten signature in blue ink, appearing to be "D. Young", with a large, stylized flourish. To the right of the signature, the number "#43" is handwritten in blue ink.
Daniel Young
Chief of Police



RECEIVED

APR 29 2024

Township Clerk

Vernon Township
Township Clerk's Office
21 Church Street
Vernon, NJ 07462
Tel: 973.764.4055, ext. 2234 • Fax: 973.764.6393
www.vernontwp.com

Solicitor License Application

Date of application: 4-29-24			
Application type/fee: <input checked="" type="checkbox"/> New \$20.00 + \$100.00 <input type="checkbox"/> Renewal \$25.00			
APPLICANT'S PERSONAL INFORMATION			
Last Name Jacinto	First Name Jack	M.I. L	Maiden Name (if female)
Permanent Home Address [REDACTED]		Permanent Tel. Number [REDACTED]	
Local Address [REDACTED]		Local Tel. Number [REDACTED]	
Driver's License # and State [REDACTED]		Social Security # [REDACTED]	
Marital Status <input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed		Eye Color [REDACTED] Hair Color [REDACTED]	
Date of Birth [REDACTED]	Place of Birth [REDACTED]	Height [REDACTED]	Weight [REDACTED]
Sex <input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		[REDACTED]	
Have you been convicted or pleaded guilty to any motor vehicle offenses in the last 10 years? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
Have you been convicted of any crime, misdemeanor or violation of any municipal ordinance? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
If yes, please indicate the nature of the offense and the punishment or penalty assessed:			
You may attach a separate page to this application if you would like to make any statement with respect to any such conviction or guilty plea.			
Provide the name, address and telephone number for three references from Sussex County residents, other than family members, who can attest to your good character and business responsibility.			
Name	Address		Telephone
1. Trish Artrip	[REDACTED]		[REDACTED]
2. Aine Ferguson	[REDACTED]		[REDACTED]
3. Larissa Da Silva	[REDACTED]		[REDACTED]
EMPLOYER INFORMATION			
Name Planet Networks		Telephone	
Address 4 park place, Newton NJ		862-308-3125	
PREVIOUS SOLICITING ACTIVITY			
In which New Jersey municipalities have you solicited goods or services in the immediately preceding two years?			
Newton Northfield			
Franklin Wantage			
Andover Sussex			

Solicitor License Application
Continued page 2 of 2

Vernon Township
21 Church Street • Vernon, NJ 07462
Tel: 973.764.4055, ext. 2234 • Fax: 973.764.6393
www.vernontwp.com

MERCHANDISE/SERVICES INFORMATION

Provide a brief description of the goods to be sold, services to be performed or nature of any proposed canvassing:

Internet
door tag

Where are these goods manufactured/prepared/produced?

Newton

Where are these goods currently located?

Newton

In the case of foodstuffs, please indicate the date a food handler's certificate was obtained:

What is your proposed method of delivery? If a vehicle is to be used, please complete the next section.

Truck/van

VEHICLE INFORMATION

Year	Make	Model	Color	Size	License Plate #/State
Insurance Company			Insurance Policy #		

The following items must be included with this application:

- Two photographs of the applicant, taken no more than sixty days prior to the date of application, at least two inches by three inches showing the head and shoulders of the applicant in a clear and distinguishing manner.
- A photocopy of the applicant's valid driver's license.
- A copy of the certificate of authority to collect sales tax issued by the state of New Jersey and sufficient proof to establish that said certificate of registration has been filed with the state of New Jersey, Director of Taxation.

We do not collect sales tax.

I hereby certify that the information contained in this application is complete, accurate and truthful to the best of my knowledge and belief. I understand that if any statement made is willfully false or incomplete, I may be subject to penalties as provided by law and have this application denied.

I hereby acknowledge that the provisions of Chapter 428 of Vernon Township's code entitled "Peddling and Soliciting" are understood and that if I violate any of the provisions, I am subject to appropriate penalties and/or license revocation.

I consent to Vernon Township's obtaining copies of my driving record from the appropriate public agency and Criminal History Record Information from the New Jersey State Police, State Bureau of Identification.

Signature _____ Date 4/22/24

FOR OFFICIAL USE ONLY

FEE PAID \$620.00	DATE REC'D 4/29/24
CHIEF OF POLICE <input type="checkbox"/> YES <input type="checkbox"/> NO DATE:	TOWNSHIP COUNCIL <input type="checkbox"/> YES <input type="checkbox"/> NO R#:
LICENSE ISSUED <input type="checkbox"/> YES <input type="checkbox"/> NO DATE:	LICENSE #

TOWNSHIP OF VERNON

ORDINANCE #25-02

CAPITAL ORDINANCE

Capital Ordinance providing for various improvements by the Township of Vernon, in the County of Sussex, New Jersey, appropriating therefore the sum of \$55,000.00 and providing that such sum so appropriated shall be raised from General Capital Reserves and the Capital Improvement Fund of the Township

BE IT ORDAINED by the Governing Body of the Township of Vernon, in the County of Sussex, New Jersey, that the following capital projects be hereby authorized but not limited to include acquisition and installation of computer equipment and improvements for the Police Department; for a total Improvement Authorization of \$55,000.00.

BE IT FURTHER ORDAINED that the financing for the above projects be as follows:

General Capital Reserves- Police Department	\$42,000.00
General Capital Improvement Fund	\$13,000.00

BE IT FURTHER ORDAINED that the capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget and capital improvement program as approved by the Director, Division of Local Government Services, are on file with the Township Clerk and are available for public inspection.

BE IT FURTHER ORDAINED that the period of usefulness of the capital projects are in excess of the five (5) year statutory requirement, and that no debt shall be incurred by the Borough for this authorization. This ordinance shall take effect immediately upon final passage and publication as required by law.

TOWNSHIP OF VERNON

ORDINANCE #25-01

CALENDAR YEAR 2025

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township of Vernon in the County of Sussex finds it advisable and necessary to increase its CY 2025 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the governing body hereby determines that a 1% increase in the budget for said year, amounting to \$204,545.83 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the governing body hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township of Vernon, in the County of Sussex, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2025 budget year, the final appropriations of the Township of Vernon shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$715,910.41 and that the CY 2025 municipal budget for the Township of Vernon be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

CERTIFICATION

This is to certify that the above Ordinance was introduced and passed on first reading at the Meeting of the Township Council held on January 15, 2025, and the same came up for final passage and was adopted at the Meeting of the Township Council held on January 27, 2025 at which time all persons interested were given an opportunity to be heard. The above ordinance will be in full force and effect in the Township of Vernon according to law.

Marcy Gianattasio, Clerk
Township of Vernon

Anthony Rossi, Mayor

Township of Vernon

INTRODUCED: January 15, 2025

NAME	M	S	YES	NO	ABSTAIN	ABSENT
Buccieri, N.	X		X			
DeBenedetto, J.				X		
Higgins, W.				X		
Sparta, B.		X	X			
Rizzuto, P.			X			

ADOPTED:

NAME	M	S	YES	NO	ABSTAIN	ABSENT
Buccieri, N.						
DeBenedetto, J.						
Higgins, W.						
Sparta, B.						
Rizzuto, P.						