

**VERNON TOWNSHIP COUNCIL
REORGANIZATION MEETING**

January 1, 2009

The Reorganization Meeting of the Township Council of the Township of Vernon was convened at 12:04 p.m. on Thursday, January 1, 2009 in the Vernon Municipal Center, Church Street, Vernon, New Jersey, with Mayor Austin Carew presiding.

STATEMENT OF COMPLIANCE

Adequate notice of this meeting had been provided to the public and the press on December 11, 2008 by delivering to the press and posting such notice at the Municipal Building. The purpose of this meeting is for Reorganization purposes only.

SALUTE TO THE FLAG

The Mayor led the assemblage in the salute to the flag.

ROLL CALL OF MEMBERS

Present were Council Members Richard Carson, Gary Grey, Glenn McLaughlin and Valerie Seufert, with Mayor Austin Carew presiding. Also present were Township Manager Melinda Carlton and Township Attorney Michael Witt.

OATH OF OFFICE ADMINISTERED TO VALERIE SEUFERT

Mayor Carew administered the Oath of Office to Council Member-elect Valerie Seufert.

COUNCIL COMMENTS

Council Member Richard Carson

Council Member Richard Carson spoke of many positive things that occurred in the Township this past year. Financial management is now managed under a critical perspective. The Township Council and administration have greatly improved participation at state and regional meetings and events, giving Vernon Township a greater voice in many important matters affecting our community. The Township has improved communication and accountability within Township government. Progress has been made in reaching out to our emergency services. Council Member Carson thanked the employees of the Township's Department of Public Works for working beyond the call of duty to ensure that our streets and neighborhoods were safe during the aftermath of December's ice storm event and praised the efforts of his fellow Council Members, the Township Manager, Township Attorney and Township Clerk for their dedication and hard work.

Council Member Valerie Seufert

Council Member Valerie Seufert thanked the residents of Vernon Township for having faith in her and electing her to serve on the Township Council. As a member of the Township Council, she will continue to work diligently on the budgetary matters in the coming year, which is anticipated to be an economically challenging year. To help to minimize tax impacts without cutting services, the Township Council is committed to seeking grant funding opportunities and exploring shared service partnerships with county and local government agencies. Council Member Seufert thanked the Vernon Police Department, Emergency Management responders, and the Department of Public Works for their hard work during and after the ice storm event. In closing, Council Member Seufert assured the public she will work diligently to serve the residents of this Township.

Council Member Gary Grey

Council Member Gary Grey stated financial control will be critical in 2009. The 2009 budget planning process was a cooperative and organized process that involved all municipal departments. The challenge ahead will be for the Township to adhere to its

budget while maintaining services. The Council will have some difficult decisions ahead such as the financial aspects of the ice storm last month. He thanked the Township Manager for working to secure funding from federal and state sources. Vernon Township has made a significant investment in the Town Center. An understanding of what remains to be completed in the town center in terms of water and sewer infrastructure and attracting commercial ratable must be developed. Council Member Grey stated he supports developing the town center which would likely reduce the development pressure in other areas of the Township. This type of planning would help to keep a small town rural character. The Township's Emergency Management Plan must be reviewed and revised to incorporate lessons learned from December's ice storm event in order to better prepare and respond to future weather-related emergencies. The Township Manager has already taken steps to pull together the Emergency Management Committee to initiate the review and updating of the Township's Emergency Management Plan.

Council Member Glenn McLaughlin

Council Member Glenn McLaughlin stated the Township Council has been focused on financial accountability this past year and will continue to do so in 2009. State mandates typically come without funding, which puts additional financial challenges on municipal government. In efforts to hold the line on property taxes, the Township has entered into shared service agreements with the County; has made hard decisions concerning budget cuts; and, has implemented a reduction in the Township's work force. The leadership of the new Township Manager and other municipal offices has proven to be effective in moving Vernon Township forward in a professional and fiscally responsible manner. Council Member McLaughlin thanked Mayor Carew and members of the Township Council for their commitment and hard work performed for Vernon Township.

Mayor Austin Carew

Mayor Austin Carew reported the past year has been very exciting. Two new Council Members, Valerie Seufert and Gary Grey, were sworn in on the Township Council. In addition, the Township has a new Manager, a new Township Clerk, and a new Township Attorney who have brought a new approach and professionalism to the Township. Mayor Carew complimented the Township Manager for introducing many new innovative management styles that are streamlining the Township's government which will result in cost savings for our residents.

During 2008, a number of new committees were created: a Beautification Committee that is working very hard to improve the way our town looks; a Green Sustainability Committee, whose primary objective is to identify ways of saving energy and help to make Vernon a more green township; an Economic Development Committee to find new and innovative ways to help improve the economic climate of Vernon. After many years of discussing shared health services, the Council entered into an agreement with Sussex County to manage the Health Services, resulting in a savings of \$500,000 in the operating budget. We shared services within our township by combining the planning board and zoning board of adjustment into one land use board. It is anticipated that combining the Planning Board and Zoning Board of Adjustment into one Land Use Board will reduce costs and create a more efficient land use approach.

Mayor Carew reported the Township signed off on the Legends Hotel improvements currently under redevelopment, sent out request for proposals for our town center, and created a Plan Endorsement Committee to ensure our Town Center Designation stays in place.

Under the leadership of our Township Manager, Mayor Carew stated the Council has had many meetings for the purpose of addressing the 2009 budget. Along with the council, our staff and public had a great deal of input into our new budget. The Council approached the budget process with a balanced approach to cut as much spending without negatively affecting services to the residents, keeping our commitments of senior busing, sports facilities, road improvements, and fire and ambulance equipment.

A new four wheel drive ambulance for the Vernon Township Volunteer Ambulance Squad has been approved to replace a 12 year old vehicle.

For the first time in Vernon, the Township Council held a joint goal setting meeting with Township staff which proved to be a very innovative and productive approach. Goal setting meetings will continue again this year with the Council and staff.

Mayor Carew reported the Township is very close to securing a safe parking area for the Appalachian Trail near the boardwalk on Route 517. The Township has created a partnership with the state, county and the Appalachian Trail Conference and credited Lou Kneip, Director of Engineering, Planning & Development for his hard work towards that goal. The boardwalk section of the Appalachian Trail is considered by Karen Lutz, Director of the Appalachian Trail Conference, to be the most unique feature on the entire 2400 mile system.

In December 2008, Mayor Carew reported the Township suffered a very devastating ice storm in our higher elevations and thanked everyone involved. As a result of the damages caused by the storm, the Township sent a letter to federal, state and county representatives seeking additional aid and grant funding for costs expended during the extraordinary clean up efforts.

For 2009, Mayor Carew stated he will keep his commitments to green sustainability for the Township and ensure that Vernon's natural environment is protected; work hard to improve the beauty of Vernon; strive to make the new Economic Development Committee effective; work to maintain fiscal stability while maintaining services that our residents deserve; and, continue with the Public Transportation Initiative.

TOWNSHIP MANAGER'S COMMENTS

Township Manager Melinda Carlton stated she thoroughly enjoys working with the Township Council and staff and is very positive about the future for Vernon Township.

TOWNSHIP ATTORNEY'S COMMENTS

Township Attorney Mike Witt thanked the Township Council and staff and stated he enjoys working for the Township.

OPEN THE MEETING TO THE PUBLIC

At this time, the Mayor opened the meeting to the public for comments.

Gary Martinsen, Vernon, extended best wishes to the members of the Township Council.

Seeing no one else wishing to speak, Mayor Carew closed the public comment portion of the meeting.

CONSENT AGENDA

A motion was made by Council Member Valerie Seufert to approve the Consent Agenda, seconded by Council Member Richard Carson.

RESOLUTION #09-01

DESIGNATION OF OFFICIAL NEWSPAPER FOR 2009

WHEREAS, N.J.S.A. 40:53-1 et al. of the Open Public Meetings Act requires that certain Notices of meetings be submitted to two (2) newspapers, one of which shall be the official newspaper, and;

WHEREAS, the second newspaper designated by this body must be one which has the greatest likelihood of informing the public within the jurisdictional boundaries of this body of such meetings; and

WHEREAS, *The New Jersey Herald* and *The New Jersey Sunday Herald* are hereby designated to receive all notices of meetings as required under the Open Public Meetings Act; and

WHEREAS, It is the opinion of this public body that *The New Jersey Herald* and *The New Jersey Sunday Herald* have the greatest likelihood of informing the public within the jurisdictional area of this public body of such meetings.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Vernon, County of Sussex, State of New Jersey that *The New Jersey Herald* and *The New Jersey Sunday Herald* are hereby designated as the official newspapers of the Township of Vernon for the 2009 Calendar Year; and

BE IT FURTHER RESOLVED that *The New Jersey Herald* and *The New Jersey Sunday Herald* are designated to receive all Notices of meetings of the Township Council for the 2009 Calendar Year as required by the Open Public Meetings Act.

RESOLUTION #09-02

FIXING THE SUM OF NOTICES OF MEETINGS FOR 2009

WHEREAS, the Open Public Meetings Act permits the public body to fix a reasonable sum to be charged to persons who request Notice of meetings to be mailed to them individually, and;

WHEREAS, said sum is to cover the costs of providing such notice, and;

WHEREAS, the Open Public Meetings Acts further permits the public body to provide such notices free of charge to news media who so request;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Vernon, County of Sussex, State of New Jersey that each person who requests individual notice of meetings to be provided to him shall pay an annual sum of \$125.00 to the Township of Vernon to cover the costs thereof; and

BE IT FURTHER RESOLVED that requests for such individual notice made by news media shall be granted without charge.

RESOLUTION #09-03

DESIGNATING MEETING DATES OF THE TOWNSHIP COUNCIL FOR THE 2009 CALENDAR YEAR

BE IT RESOLVED, in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-1 et. seq., the Reorganization Meeting of the Township Council of the Township of Vernon shall convene at 12:00 noon at the Vernon Municipal Center, 21 Church Street, Vernon, New Jersey. Formal action will be taken at the Reorganization Meeting.

BE IT FURTHER RESOLVED, in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-1 et. seq., the Regular Meetings of the Township Council of the Township of Vernon shall convene at 6:00 p.m. at the Vernon Municipal Center, 21 Church Street, Vernon, New Jersey for the following meeting dates:

January 8 and 22
February 5 and 26
March 12 and 26
April 13 and 23
May 14 and 28
June 11 and 25

July 9 and 23
August 13 and 27
September 10 and 24
October 8 and 22
November 12 and 30
December 10

BE IT FURTHER RESOLVED immediately after the Regular Meeting is opened, the Township Council shall take up all matters requiring executive session, from which the public shall be excluded. At 7:00 p.m., or as soon thereafter, the public portion of the meeting will recommence. Formal action may be taken at any Regular Business Meeting.

BE IT FURTHER RESOLVED that all meetings shall be opened to the public and public participation will be entertained at all meetings but limited to five (5) minutes for each speaker to provide the Governing Body sufficient time to complete its work.

BE IT FURTHER RESOLVED that the newspapers to which all Notices required by the Open Public Meetings Act shall be published in *The New Jersey Herald and/or The New Jersey Sunday Herald* and shall be posted on the bulletin board in the Municipal Building.

RESOLUTION #09-04

AUTHORIZING THE MUNICIPAL TAX ASSESSOR AND THE MUNICIPAL ATTORNEY TO DEFEND THE TOWNSHIP BEFORE THE SUSSEX COUNTY BOARD OF TAXATION FOR TAX APPEALS

BE IT RESOLVED by the governing body of the Township of Vernon that the Municipal Assessor and the Municipal Attorney are hereby authorized to defend all contested appeals before the Sussex County Board of Taxation and Tax Court of the State of New Jersey and to initiate municipal appeals to correct the Township of Vernon tax list, including but not limited to, rollback complaints, added and omitted assessment complaints, and such other appeals as are necessary to correct property assessments for the Township of Vernon; and

BE IT FURTHER RESOLVED that the Municipal Assessor and the Municipal Attorney are hereby designated as the agents of the Township of Vernon for the purpose of signing settlements of the foregoing matters by stipulation.

RESOLUTION #09-05

DESIGNATING DEPARTMENT HEADS AS DEPUTY CUSTODIANS OF PUBLIC RECORDS

BE IT RESOLVED by the Township Council of the Township of Vernon that the Township Manager, all Department Heads, and the Tax Assessor are hereby designated as Deputy Custodians of Public Records to assist the Custodian of Records in the performance of duties related to P.L. 2001, c404, commonly referred to as the Open Public Records Act (OPRA).

RESOLUTION #09-06

AUTHORIZING THE TOWNSHIP MANAGER TO SIGN PURCHASE ORDERS IN THE ABSENCE OF THE CHIEF FINANCE OFFICER

WHEREAS, there exists a need for authorization and payment of bills in the absence of the Chief Finance Officer ("CFO"); and

WHEREAS, in such instances when the CFO is unavailable to sign such Purchase Orders, the CFO desires to authorize a designee in his/her absence; and

WHEREAS, the CFO recommends that the Township Manager be authorized as designee to sign in the absence of the CFO to approve Purchase Orders.

NOW THEREFORE BE IT RESOLVED, by the Council of the Township of Vernon that the Chief Financial Officer is hereby authorized to appoint the Township Manager as designee to sign Purchase Orders in the absence of the Chief Finance Officer.

RESOLUTION #09-07

APPOINTING A PURCHASING AGENT AND AUTHORIZING PURCHASES UNDER N.J.S.A. 40A:11-3 FOR THE 2009 CALENDAR YEAR

WHEREAS, N.J.S.A. 40A:11-3 authorizes the Township Council to appoint a Purchasing Agent and to permit the award and execution of contracts without public bid by the Purchasing Agent when said contracts do not exceed \$17,500.00 in aggregate for the contract year; and

WHEREAS, N.J.S.A. 40A:11-3 permits the general delegation of the power to negotiate and award such contracts; and

WHEREAS, the Township Council finds it is in the interest of the Township to make such appointment and delegate such power.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Vernon, County of Sussex, State of New Jersey as follows:

1. Melinda Carlton, Township Manager, is hereby appointed as the Purchasing Agent for Vernon Township for calendar year 2009.
2. The Purchasing Agent shall have those powers conferred by N.J.S.A. 40A:11-3, including but not limited to, the power to negotiate and enter into contracts for which the aggregate total during the 12-month contract year does not exceed \$21,000.00, without public bid.
3. Such contracts as may be awarded under this Resolution shall comply with all other applicable laws, including but not limited to, Certification of Funds by the Chief Financial Officer where required.

RESOLUTION #09-08

APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICER

WHEREAS pursuant to the provisions of N.J.A.C. 17:27-1 the Township of Vernon is required to designate a Public Agency Compliance Officer on an annual basis; and

WHEREAS said Compliance Officer shall act as the official liaison for matters concerning P.L. 1975, C. 127 (N.J.A.C. 17:27); and

WHEREAS the Township designates the Township Manager as the Public Agency Compliance Officer effective immediately;

NOW THEREFORE BE IT RESOLVED by the Council of the Township of Vernon that it hereby designates the Township Manager as the Township's Public Agency Compliance Officer, effective immediately; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the New Jersey Department of the Treasury Affirmative Action Office.

RESOLUTION #09-09

APPOINTING TOWNSHIP MANAGER AS ADA COORDINATOR

WHEREAS, every municipality is required to designate an ADA Coordinator; and

WHEREAS, the ADA Coordinator's role is to ensure the Township's compliance with the Americans with Disabilities Act.

NOW THEREFORE BE IT RESOLVED by the Council of the Township of Vernon that the Township Manager is hereby appointed as the ADA Coordinator for Vernon Township.

RESOLUTION #09-10

**ESTABLISHING INTEREST RATES
FOR DELINQUENT PROPERTY TAXES AND ASSESSMENTS**

WHEREAS, N.J.S.A. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, N.J.S.A. 54:4-67 has been amended to provide an additional penalty of up to six percent (6%) on delinquent taxes and all municipal charges in excess of \$10,000.00 that are not paid prior to the end of the fiscal year; and

WHEREAS, this resolution is necessary for efficient and uninterrupted operations of the business of the Tax Collector;

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Vernon that:

1. The Tax Collector of Vernon Township is authorized to cancel all payments of taxes of \$10.00 or less.
2. That no interest shall be charged if payment of any installment is made within ten (10) days after date upon which the same became payable.
3. That the rate of interest to be charged for nonpayment of taxes on or before they would become delinquent shall be 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum, on any amount in excess of \$1,500.00, and;
4. Interest at the rate of 8% per annum on the unpaid balance of assessment is charged with each installment on due date. Any installment not paid on or before due date is subject to 8% interest, 18% interest over \$1,500.00.
5. That the Chief Financial Officer of the Township of Vernon is hereby authorized to make investments for the Township of Vernon.

RESOLUTION #09-11

CASH MANAGEMENT PLAN

BE IT RESOLVED by the Council of the Township of Vernon, County of Sussex, that for the year 2009, the following shall serve as the Cash Management Plan of the Township of Vernon:

1. Cash Management and Investment Objectives

The Township of Vernon has the following objectives.

- A. Preservation of capital.
- B. Adequate safekeeping of assets.
- C. Maintenance of liquidity to meet operating needs.
- D. Investment of assets in accordance with State and Federal Laws and regulations.
- E. Maximize Yield.

2. Designation of Official Depositories

The following banks are authorized depositories for deposit of funds:

- Sussex Bank
- Valley National Bank

Highlands State Bank
Lakeland Bank
Summit Bank
Chase Bank

3. Cash Management

- A. All funds shall be deposited within 48 hours of receipt in accordance with N.J.S.A.40A:5-15
- B. The Chief Financial Officer shall minimize the possibility of idle cash accumulating in accounts by assuring that any excess amounts not needed to cover expenses or in excess of negotiated compensating balances are kept in interest bearing accounts or promptly swept into the investment portfolio.
- C. Investment decisions shall be guided by the cash flow projections prepared by the Chief Financial Officer.
- D. Facsimile signatures for the Manager, Chief Financial Officer, Clerk, and Deputy Municipal Clerk are approved for all checks issued by the Township.

4. Permissible Investments

- A. Certificates of Deposits.
- B. Savings and Loan Associations and Saving Bank Accounts.
- C. New Jersey Cash Management Plan
- D. MBIA Municipal Investors Service Corporation CLASS

5. Authority for Investment Management

The Chief Financial Officer is authorized and directed to make investments on behalf of the Township. All investment decisions shall be consistent with this plan and all appropriate regulatory constraints.

6. Reporting

The Chief Financial Officer shall report to the Township Council investments in accordance with N.J.S.A. 40A: 5-15.2.

7. Audit

The Cash Management Plan shall be subject to annual audit conducted pursuant to N.J.S.A. 40A: 5-14.

8. Disposition of Abandoned Property

The Chief Financial Officer shall escheat to the State of New Jersey checks which remain outstanding for more than twelve months after the date of issuance.

A roll call vote was taken to approve all resolutions on the Consent Agenda.

AYES: Rich Carson, Gary Grey, Glenn McLaughlin, Valerie Seufert, Austin Carew

NAYES: None.

Motion carried.

RESOLUTION REQUIRING SEPARATE ACTION

A motion was made by Council Member Glenn McLaughlin to approve the Temporary 2009 Municipal Budget, seconded by Council Member Valerie Seufert.

RESOLUTION #09-12

TEMPORARY 2009 MUNICIPAL BUDGET

WHEREAS, N.J.S.A. 54:4-67 allows the governing body of a municipality to make appropriations for the period of the beginning of the fiscal year and the adoption of the budget; and

WHEREAS, the Township Council desires to establish temporary appropriations pursuant to the aforesaid statute in an amount not exceeding 26.25% of the total of all

appropriations including appropriations for debt service, capital improvement fund, and public assistance; and

WHEREAS, 26.25% of all appropriations, excluding the pertinent excluded appropriations, is \$4,778,961.28 for the Current Fund operating appropriations;

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Vernon that the attached schedule of 2009 Temporary Appropriations are hereby approved.

BE IT FURTHER RESOLVED that the Introduced Official Budget shall serve as the Temporary Budget pursuant to N.J.S.A. 40A:4-19.1 if the Director of the Division of Local Government Services extends the budget dates pursuant to N.J.S.A. 40A:4-5.1.

APPROPRIATIONS WITHIN "CAPS"	Salaries and Wages	O/E
ENVIRONMENTAL COMM.	270.00	125.00
HISTORIC PRESERVATION	780.00	700.00
FIRE SAFETY	17,000.00	900.00
ECONOMIC DEVELOPMENT		5,000.00
OFFICE OF RECYCLING		28,084.78
ADMIN and EXECUTIVE	60,000.00	45,000.00
MAYOR & COUNCIL	4,000.00	800.00
PERSONNEL	37,800.00	3,000.00
CLERK	36,000.00	6,000.00
FINANCIAL ADMINISTRATION	34,000.00	10,000.00
AUDIT		8,650.00
ASSESSMENT OF TAXES	40,000.00	8,000.00
COLLECTION OF TAXES	50,000.00	7,200.00
LEGAL SERVICES		49,050.00
ENGINEERING SERVICES	62,500.00	1,500.00
PUBLIC BUILDINGS & GROUNDS	10,784.00	18,287.50
LAND USE BOARD	47,600.00	15,000.00
GROUP INSURANCE		536,000.00
OTHER INSURANCE		435,000.00
WORKERS COMP. INSURANCE		97,000.00
UNEMPLOYMENT INSURANCE		10,000.00
POLICE DEPARTMENT	700,000.00	60,000.00
VOLUNTEER EMER. SERVICES		40,000.00
INSPECTION OF BUILDINGS	90,000.00	4,000.00
RADIO & COMMUNICATIONS	85,000.00	
MUNICIPAL COURT	39,500.00	4,000.00
TOWNSHIP PROSECUTOR		6,250.00
ROAD REPAIR & MAINTENANCE	375,000.00	150,000.00
FLEET MANAGEMENT	72,000.00	45,000.00
DEPARTMENT OF HEALTH		100,000.00
UTILITIES		100,000.00
MAINTENANCE OF PARKS	16,000.00	8,900.00
RECREATION COMMITTEE	20,360.00	8,000.00
SENIOR CITIZEN	1,700.00	15,550.00
DOG REGULATION	48,000.00	2,500.00
SOCIAL SECURITY SYSTEM		165,000.00
TOTALS	1,848,294.00	1,994,497.28
SUB TOTAL TEMPORARY APPROPRIATIONS		3,842,791.28
PFRS		597,736.00
PERS		287,184.00
9-1-1 COMMUNICATIONS	28,250.00	3,000.00
CAPITAL IMPROVEMENT FUND		20,000.00

TOTALS	28,250.00	907,920.00
		936,170.00
TOTAL TEMPORARY APPROPRIATIONS 2009 (NJSA 40A:4-19)		<u>4,778,961.28</u>
DEBT SERVICE: BONDS		
PRINCIPAL	1,400,000.00	
INTEREST	248,000.00	
ADD B.A.N PAYMENTS		
PRINCIPAL	470,200.00	
INTEREST	545,750.00	
TOTAL TEMPORARY APPROPRIATIONS – 2009		<u>7,442,911.28</u>

A roll call vote was taken.

AYES: Rich Carson, Gary Grey, Glenn McLaughlin, Valerie Seufert, Austin Carew

NAYES: None.

Motion carried.

PROFESSIONAL SERVICE APPOINTMENTS

A motion was made by Council Member Valerie Seufert to appoint the stated Professional Services, seconded by Council Member Glenn McLaughlin.

Municipal Attorney: Michael Witt, Esq., Chasan, Leyner & Lamparello P.C.

Municipal Auditor: Francis J. Jones, Jr., Nisivoccia & Company, LLP

Bond Counsel: Robert H. Beinfield, Esq., Hawkins, Delafield & Wood LLP

Municipal Prosecutor: Alicia S. Ferrante, Esq.

Public Defender: James P. Sloan, Esq.

A roll call vote was taken.

AYES: Rich Carson, Gary Grey, Glenn McLaughlin, Valerie Seufert, Austin Carew

NAYES: None.

Motion carried.

APPOINTMENTS TO BOARDS, COMMISSIONS AND COMMITTEES

LAND USE BOARD

A motion was made by Council Member Valerie Seufert to nominate the following to the Land Use Board, seconded by Council Member Glenn McLaughlin.

David Gornstein	Class II: Environmental Commission 3-yr term 12/31/11
Gary Grey	Class III: Governing Body Member 1-yr. term 12/31/09
Martin Theobald	Class IV - Citizen 4-yr. term expiring 12/31/12
Andrea "Bunny" Cocula	Class IV - Citizen 4-yr. term expiring 12/31/12
Christopher Hack	Alternate #2 - Citizen 1 yr. term expiring 12/31/09

AYES: Rich Carson, Glenn McLaughlin, Valerie Seufert, Austin Carew

NAYES: None.

Council Member Gary Grey ABSTAINED.

Motion carried.

ENVIRONMENTAL COMMISSION

A motion was made by Council Member Valerie Seufert to nominate the following to the Land Use Board, seconded by Council Member Richard Carson.

Dennis Downey	3-year term expiring 12/31/11
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AYES: Rich Carson, Gary Grey, Glenn McLaughlin, Valerie Seufert, Austin Carew

NAYES: None.

Motion carried.

SENIOR CITIZEN COMMITTEE

A motion was made by Council Member Richard Carson to nominate the following to the Land Use Board, seconded by Council Member Glenn McLaughlin.

Tonie Allen	3-year term expiring 12/31/11
Fran Szelesta	3-year term expiring 12/31/11

AYES: Rich Carson, Gary Grey, Glenn McLaughlin, Valerie Seufert, Austin Carew

NAYES: None.

Motion carried.

HISTORIC PRESERVATION COMMISSION

A motion was made by Council Member Valerie Seufert to nominate the following to the Land Use Board, seconded by Council Member Gary Grey.

Andrew Borisuk	Class B - 4-year term expiring 12/31/12
Kevin Cantaldi	Class B - 4-year term expiring 12/31/12

AYES: Rich Carson, Gary Grey, Glenn McLaughlin, Valerie Seufert, Austin Carew

NAYES: None.

Motion carried.

BOARD OF RECREATION

A motion was made by Council Member Valerie Seufert to nominate the following to the Land Use Board, seconded by Council Member Glenn McLaughlin.

Mary Bradley	5-year term expiring 12/31/13
Harry Shortway	5-year term expiring 12/31/13

AYES: Rich Carson, Gary Grey, Glenn McLaughlin, Valerie Seufert, Austin Carew

NAYES: None.

Motion carried.

MANAGER'S APPOINTMENTS

The Township Manager, Melinda Carlton, made the following appointments:

HEALTH ADVISORY BOARD – Five members

Warren Olsen	4-year term expiring 12/31/12
Dr. David Langer	4-year term expiring 12/31/12
Brad Sparta	4-year term expiring 12/31/12
Carol Williams	3-year term expiring 12/31/11
Tonie Allen – Chair	3-year term expiring 12/31/11

Township Engineer Appointment:- Louis Kneip, P.E. for a 3-year term expiring 12/31/11

Special Police Officer Appointments - Charles Galvano, Robert Helmrich, Larry Kacmarcik, Larry Pettigano, Kurt Reinhardt, Michael Sauer, Sandra VanDyke, James Vette, Douglas Vince, Roger Titus for 1-year terms expiring 12/31/09

Emergency Management Coordinator - Roy Wherry, Vernon Township Chief of Police for a 1-year term expiring 12/31/09

Constable - Warren Burgess, Sr. for a 3-year term expiring 12/31/11

Council Member Valerie Seufert questioned if Mr. Kneip receives an additional salary as the Director of Engineering, Planning and Development in addition to his appointment as the Township Engineer. The Township Manager answered the Township does not provide additional compensation to Mr. Kneip in his roles and responsibilities in serving the Township.

Council Member Glenn McLaughlin asked if any other individual or individuals backs up the Police Chief as the Emergency Management Coordinator. The Township Manager responded that there are two Deputy Emergency Management Coordinators, Dave Pullis, Director of Department of Public Works, and Brian Lynch, President of The Firemen's Association. Melinda Carlton further reported her office is working with the County to organize and train a Community Emergency Response Team (C.E.R.T.) to assist Township resources in emergency situations.

ADJOURNMENT

There being no further items of business on the Reorganization Meeting agenda, a motion was made by Council Member Valerie Seufert to adjourn the meeting and the motion was seconded by Council Member Richard Carson, with all in favor.

The Reorganization Meeting of the Township Council was adjourned at 12:57 p.m.

Respectfully submitted,

Robin R. Kline

Robin R. Kline, MAS, RMC.
Township Clerk

Minutes approved: 01/22/2009