
January 2, 2019 Vernon Township Council Meeting Resolutions

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RESOLUTION #19-01

AUTHORIZING THE AWARD OF CONTRACT FOR PROFESSIONAL SERVICES

WHEREAS, there is a need for Professional Services to the Township of Vernon for Attorneys; and

WHEREAS, N.J.S.A. 40A:11-5 specifically exempts professional services from provisions of public bidding as provided in the Local Public Contracts Law; and

WHEREAS, said specified professional services are to be rendered or performed by a person or persons authorized by law to practice a recognized profession, and whose practice is regulated by law within the meaning of N.J.S.A. 40A:11-1 et seq., as amended; and

WHEREAS, the performance of said professional services requires knowledge of an advanced field of learning acquired by a prolonged formal course of specialized training and study as distinguished from general academic instruction or apprenticeship and training; and

WHEREAS, the Township of Vernon is desirous to enter into an agreement with these professionals as a fair and open contract pursuant to the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., as amended; and

WHEREAS, the Chief Finance Officer has certified in writing that the value of the contracts are available for these purposes subject to the adoption of the 2019 Municipal Budget; and

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq., as amended, requires that this Resolution be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Vernon that they hereby authorize and approve the award of contracts of a Professional Service Contract pursuant to the provisions of the Local Public Contracts Law, N.J.S.A. 40A:20-1 et seq. to provide Services in accordance with the attached Contracts for Professional Services pursuant to a non-fair and open contract to the following:

1. Township Attorney: Joshua Zielinski, Esq. of O’Toole, Scrivo, Fernandez, Weiner, Van Lieu, LLC

BE IT FURTHER RESOLVED, that the award of contract shall be contingent upon the completion and receipt of the following:

- (a) A fully-executed professional services contract detailing the scope of services, established fees for said professional services, mandatory Equal Opportunity Language and Affirmative Action Certificate; and
- (b) Receipt of all statutorily mandated “pay to play” political contribution forms pursuant to N.J.S.A. 19:44A-20.4 et seq.; and
- (c) New Jersey Business Registration Certificate; and
- (d) Upon the aforementioned professional being a member in good standing in his respective profession.

BE IT FURTHER RESOLVED, that the Mayor and Municipal Clerk are hereby authorized and directed to execute, seal and deliver the attached Contracts for Professional Services on behalf of and in the name of the Township of Vernon and that the Municipal Clerk shall publish the award of contract as required by law with ten (10) days of passage of this Resolution.

RESOLUTION #19-02

DESIGNATION OF OFFICIAL NEWSPAPER FOR 2019

WHEREAS, N.J.S.A. 40:53-1 et al. of the Open Public Meetings Act requires that the governing body of every municipality designate an official newspaper or newspapers for the publication of all advertisements and notices required by law to be published by the municipality; and

WHEREAS, the second newspaper designated by this body must be one which has the greatest likelihood of informing the public within the jurisdictional boundaries of this body of such meetings; and

WHEREAS, *The New Jersey Herald/Sunday Herald* is hereby designated to receive all notices of meetings as required under the Open Public Meetings Act and *The Star Ledger*, and the *Advertiser News* and will be designated as the alternate newspapers; and

WHEREAS, it is the opinion of this public body that *The New Jersey Herald/Sunday Herald*, have the greatest likelihood of informing the public within the jurisdictional area of this public body of such meetings.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Vernon, County of Sussex, State of New Jersey that *The New Jersey Herald/ Sunday Herald* is hereby designated as the official newspaper for the 2019 Calendar Year and will receive all Notices of meetings of the Township Council as required by the

Open Public Meetings Act, and *The Star Ledger*, and *The Advertiser News*, will be designated as alternate newspapers of the Township of Vernon.

This resolution shall take effect immediately.

RESOLUTION #19-03

DESIGNATING MEETING DATES OF THE TOWNSHIP COUNCIL FOR THE 2019 CALENDAR YEAR

BE IT RESOLVED, in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-1 et. seq., the Regular Meetings of the Township Council of the Township of Vernon shall convene on the Second and Fourth Mondays of each Month (except as noted with * in schedule below) at 6:00 pm (if there is an Executive Session), or at 7:00 pm (if there is no Executive Session) at the Vernon Municipal Center, 21 Church Street, Vernon, New Jersey for the following:

MEETING DATES

January 2 (Re-organization), 14 and 28	July 8 and 22
February 11 and 25	August 12 and 26
March 11 and 25	September 9 and 23
April 8 and 22	October 17* and 28
May 13 and 30*	November 14* and 25
June 10 and 24	December 9 and 23
January 1, 2020 Re-organization * (time- 12:00 PM)	

BE IT FURTHER RESOLVED, that if there is to be an Executive Session, the Township Council shall immediately convene into Executive Session after opening their Regular Meeting at 6:00 pm in order to discuss those matters in executive session from which the public shall be excluded and at 7:00 pm, or as soon thereafter, the public portion of the meeting will recommence. Formal action may be taken at any Council Meeting.

BE IT RESOLVED that all Township Council meetings shall be open to the public and public participation will be entertained at all Township Council meetings. There will be a limited period of public comment at the beginning of every meeting where speakers will be limited to three (3) minutes. During the first period for public comment each speaker may speak only on items on the current agenda. The total time for public speaking at the beginning of the meeting is limited to one half hour (30 minutes) to provide the Governing Body sufficient time to complete its work.

BE IT FURTHER RESOLVED that there will be a second period of public comment at the end of each Council meeting. Speakers will be limited to three (3) minutes where the public may speak on any topic.

BE IT FURTHER RESOLVED that all Notices required by the Open Public Meetings Act shall be published in *The New Jersey Herald/Sunday Herald* and, if needed, in alternate newspapers, *The Advertiser News*, and *The Star Ledger* and shall be posted on the bulletin board in the Municipal Building.

RESOLUTION #19-04

RESOLUTION TO ADOPT A CASH MANAGEMENT PLAN-2019

BE IT RESOLVED by the Township Council of the Township of Vernon, County of Sussex, that for the year 2019, the following shall serve as the cash management plan of the Township of Vernon.

1. Cash Management and Investment Objectives

The Township of Vernon has the following objectives.

- A. Preservation of capital.
- B. Adequate safekeeping of assets.
- C. Maintenance of liquidity to meet operating needs.
- D. Investment of assets in accordance with State and Federal Laws and regulations.
- E. Maximize Yield.

2. Designation of Official Depositories

The following Government Unit Protection Act approved banks are authorized depositories for deposit of funds:

Sussex Bank
Valley National Bank
Highlands State Bank
Lakeland Bank
PNC Bank

3. Cash Management

A. All funds shall be deposited within 48 hours of receipt in accordance with N.J.S.A. 40A:5-15

B. The Chief Financial Officer shall minimize the possibility of idle cash accumulating in accounts by assuring that any excess amounts not needed to cover expenses or in excess of negotiated compensating balances are kept in interest bearing accounts or promptly swept into the investment portfolio.

C. Investment decisions shall be guided by the cash flow projections prepared by the Chief Financial Officer.

4. Permissible Investments

- A. Certificates of Deposits.
- B. Savings and Loan Associations and Saving Bank Accounts.
- C. New Jersey Cash Management Plan
- D. MBIA Municipal Investors Service Corporation CLASS

5. Authority for Investment Management

The Chief Financial Officer is authorized and directed to make investments on behalf of the Township. All investment decisions shall be consistent with this plan and all appropriate regulatory constraints.

6. Reporting

The Chief Financial Officer shall report to the Township Council investments in accordance with N.J.S.A. 40A: 5-15.2.

7. Audit

The Cash Management Plan shall be subject to annual audit conducted pursuant to N.J.S.A. 40A:5-14.

8. Disposition of Abandoned Property

The Chief Financial Officer shall escheat to the State of New Jersey checks which remain outstanding for more than twelve months after the date of issuance.

RESOLUTION #19-05

REAUTHORIZING PETTY CASH FUNDS FOR CALENDAR YEAR 2019

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund in municipalities by application and resolution; and

WHEREAS, it is the desire of the Township of Vernon to establish the following Petty Cash Funds for calendar year 2019 as follows:

Department	Custodian	Amount Authorized
DPW	Clarence Babcock	\$100.00
Finance	Donelle Bright	\$300.00
Police	Arthur R. Mills	\$500.00

NOW, THEREFORE BE IT RESOLVED that the Council of the Township of Vernon hereby authorizes such action and that the Township Clerk file two copies of this resolution with the Division of Local Government Services, State of New Jersey.

RESOLUTION #19-06

ESTABLISHING INTEREST RATES FOR DELINQUENT PROPERTY TAXES AND ASSESSMENTS

WHEREAS, N.J.S.A. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, N.J.S.A. 54:4-67 has been amended to provide an additional penalty of up to six percent (6%) on delinquent taxes and all municipal charges in excess of \$10,000.00 that are not paid prior to the end of the fiscal year; and

WHEREAS, this resolution is necessary for efficient and uninterrupted operations of the business of the Tax Collector.

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Vernon that:

1. The Tax Collector of Vernon Township is authorized to cancel all payments of taxes of \$10.00 or less.
2. That no interest shall be charged if payment of any installment is made within ten (10) days after date upon which the same became payable.
3. That the rate of interest to be charged for nonpayment of taxes on or before they would become delinquent shall be 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum, on any amount in excess of \$1,500.00, and;
4. Interest at the rate of 8% per annum on the unpaid balance of assessment is charged with each installment on due date. Any installment not paid on or before due date is subject to 8% interest, 18% interest over \$1,500.00.
5. A Year End Penalty of 6% is hereby assessed on delinquent tax accounts in excess of the sum of \$10,000.00 if a taxpayer shall fail to make payment in full on the delinquent amount prior to the end of the calendar year in which such taxes shall have accrued and been assessed.
6. That the Chief Financial Officer of the Township of Vernon is hereby authorized to make investments for the Township of Vernon.

RESOLUTION #19-07

**AUTHORIZING THE MUNICIPAL TAX ASSESSOR AND THE SPECIAL MUNICIPAL ATTORNEY
TO DEFEND THE TOWNSHIP BEFORE THE SUSSEX COUNTY BOARD OF TAXATION FOR
TAX APPEALS**

WHEREAS, the County Tax Board requires the governing body of each municipality to pass a resolution authorizing the Assessor and Special Municipal Attorney(for tax appeals) of the municipality to file and prosecute any and all tax appeals, farmland rollback complaints, and any added and omitted assessment complaints before the Sussex County Tax Board.

THEREFORE BE IT RESOLVED by the governing body of the Township of Vernon that the Assessor and Special Municipal Attorney(for tax appeals) are hereby authorized to file, prosecute, defend, stipulate, and/or agree upon all contested appeals before the Sussex County Board of Taxation and Tax Court of the State of New Jersey, and to initiate municipal appeals to correct the Township of Vernon tax list, including but not limited to, rollback complaints, added and omitted assessment complaints, and such other appeals as are necessary to correct property assessments for the Township of Vernon; and

BE IT FURTHER RESOLVED that the Assessor and the Special Municipal Attorney (for tax appeals) are hereby designated as the agents of the Township of Vernon for the purpose of signing settlements of the foregoing matters by stipulation.

BE IT FURTHER RESOLVED that the Municipal Clerk is directed to forward a certified copy of this Resolution to the Sussex County Tax Board.

RESOLUTION #19-08

APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICER

WHEREAS pursuant to the provisions of N.J.A.C. 17:27-1 the Township of Vernon is required to designate a Public Agency Compliance Officer on an annual basis; and

WHEREAS said Public Agency Compliance Officer shall act as the official liaison for all equal opportunity employment matters in the administration of public contracts; and

WHEREAS the Township designates the Township Business Administrator as the Public Agency Compliance Officer for calendar year 2019;

NOW THEREFORE BE IT RESOLVED by the Council of the Township of Vernon that it hereby designates the Township Business Administrator as the Township's Public Agency Compliance Officer for calendar year 2019; and

BE IT FURTHER RESOLVED that the Municipal Clerk shall forward a certified copy of this Resolution to the New Jersey Department of the Treasury Affirmative Action Office as required.

RESOLUTION #19-09

APPOINTING TOWNSHIP BUSINESS ADMINISTRATOR AS ADA COORDINATOR

WHEREAS, every municipality is required to designate an ADA Coordinator; and

WHEREAS, the ADA Coordinator's role is to ensure the Township's compliance with the Americans with Disabilities Act.

NOW THEREFORE BE IT RESOLVED by the Council of the Township of Vernon that the Township Business Administrator is hereby appointed as the ADA Coordinator for Vernon Township.

RESOLUTION #19-10

AUTHORIZING SIGNATURES ON TOWNSHIP CHECKS PURSUANT TO N.J.S.A. 40A:5-16

BE IT RESOLVED by the Council of the Township of Vernon that the following Township Officials are hereby authorized to sign checks, withdrawal slips or other bank related items with two out of the four below listed principal signatures being required:

Mayor
Business Administrator
Chief Financial Officer
Municipal Clerk

BE IT FURTHER RESOLVED that signature cards with the signatures of the persons authorized to sign be on file at all banks that presently have Township accounts.

This Resolution shall take effect immediately upon adoption according to law.

RESOLUTION #19-11

APPOINTMENTS OF CLASS TWO SPECIAL POLICE OFFICERS

WHEREAS, pursuant to Chapter 94, Section 16 of the Cod of the Township of Vernon, the Mayor shall appoint Class Two Special Police Officers; and

WHEREAS, the Mayor has nominated the individuals named below for said position.

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE TOWNSHIP OF VERNON, COUNTY OF SUSSEX, and STATE OF NEW JERSEY, as follows:

1. That there shall be up to 6 positions for Special Police Class 2;
2. That the following individuals are hereby appointed or reappointed as Class Two Special Police Officers effective January 1, 2019 for a term of one year pursuant to N.J.S.A. 40A:14-146.14:

Special Police Officers (Class 2)
Scott Waleck Roy Wherry

BE IT FINALLY RESOLVED THAT, the Township Clerk shall send a certified copy of this resolution to the following:

- a. Chief of Police

RESOLUTION #19-12

**AUTHORIZING STIPEND FOR 2019 TRANSCRIPTION SERVICES
IN THE AMOUNT NOT TO EXCEED \$3,000.00**

WHEREAS, there exists a need for transcription services to assist in the transcription of the Council Meetings for the year 2019; and

WHEREAS, Vernon Township desires to have Irene Mills provide transcription services for the term of January 1, 2019 – December 31, 2019 with an annual stipend not to exceed \$3,000.00 annually; and

WHEREAS, Ms. Mills will be paid \$75.00 per meeting providing said meeting does not exceed 2 hours and \$125 per meeting providing said meeting does not exceed 4 hours; and

WHEREAS, the Chief Financial Officer has certified that funds are available for this purpose subject to the adoption of the 2019 Municipal Budget.

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Vernon, County of Sussex and State of New Jersey as follows:

1. The Township of Vernon is authorized to pay a stipend for 2019 transcription services for transcription of Council Meetings to Irene Mills as outlined above.

RESOLUTION #19-13

**AUTHORIZING APPOINTMENT OF 2019 RECORDING SECRETARY FOR THE LAND USE
BOARD IN THE AMOUNT NOT TO EXCEED \$3,000.00**

WHEREAS, there exists a need for a Recording Secretary for the Township's Land Use Board for the year 2019; and

WHEREAS, Irene Mills is the Township's current contractor for this service and desires to continue in this capacity; and

WHEREAS, Vernon Township desires to have Irene Mills provide transcription services for the term of January 1, 2019 – December 31, 2019 with an annual stipend not to exceed \$3,000.00 annually; and

WHEREAS, Ms. Mills will be paid \$75.00 per meeting providing said meeting does not exceed 2 hours and \$125 per meeting providing said meeting does not exceed 4 hours; and

WHEREAS, the Chief Financial Officer has certified that funds are available for this purpose subject to the adoption of the 2019 Municipal Budget.

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Vernon, County of Sussex and State of New Jersey as follows:

1. The Township of Vernon is authorized to pay a stipend to Irene Mills for 2019 Recording Secretary for the Township's Land Use Board.

RESOLUTION #19-14

AUTHORIZING A MEMORANDUM OF AGREEMENT WITH *SIGNATURE INFORMATION SOLUTIONS* FOR “INQUIRY ONLY” ACCESS TO CERTAIN TAX COLLECTORS TAX AND/OR UTILITY RECORDS VIA EDMUNDS AND ASSOCIATES

WHEREAS, the Township of Vernon received a request from Signature Information Solutions seeking electronic “look only” inquiry access to the public tax records administered by the tax collector; and

WHEREAS, Vernon Township’s tax records are currently maintained in an electronic format by Edmunds and Associates of Northfield, New Jersey; and

WHEREAS, upon authorization, Signature Information Solutions, agrees to use this information for the sole purpose of providing tax search information to the title industry; and

WHEREAS, Signature Information Solutions also agrees to protect the information obtained and to not re-sell or re-distribute this same information or make available to a third party except as needed for the purpose of providing information for tax searches to the title industry.

NOW THEREFORE BE IT RESOLVED by the Council of the Township of Vernon:

1. Vernon Township will authorize Edmunds and Associates to provide look up information access to Signature Information Solutions for Vernon Township property tax and/or utility records.
2. Signature Information Solutions shall be subject to Edmunds and Associates policies and procedures.
3. Signature Information Solutions waives any claim that it may have against Vernon Township in connection with Edmunds and Associates policies and procedures.
4. Signature Information Solutions, agrees to use this information for the sole purpose of providing tax search information to the title industry, agrees to protect the information obtained and to not re-sell or re-distribute this same information or make available to a third party except as needed for the purpose of providing information for tax searches to the title industry.
5. The Township of Vernon shall not incur any charges for providing this access or means of information exchange to Signature Information Solutions.

RESOLUTION #19-15

AUTHORIZING A MEMORANDUM OF AGREEMENT WITH *ACCURATE ABSTRACTS* FOR “INQUIRY ONLY” ACCESS TO CERTAIN TAX COLLECTORS TAX AND/OR UTILITY RECORDS VIA EDMUNDS AND ASSOCIATES

WHEREAS, the Township of Vernon received a request from Accurate Abstracts seeking electronic “look only” inquiry access to the public tax records administered by the tax collector; and

WHEREAS, Vernon Township’s tax records are currently maintained in an electronic format by Edmunds and Associate of Northfield, New Jersey; and

WHEREAS, upon authorization, Accurate Abstracts, agrees to use this information for the sole purpose of providing tax search information to the title industry; and

WHEREAS, Accurate Abstracts also agrees to protect the information obtained and to not re-sell or re-distribute this same information or make available to a third party except as needed for the purpose of providing information for tax searches to the title industry.

NOW THEREFORE BE IT RESOLVED by the Council of the Township of Vernon:

1. Vernon Township will authorize Edmunds and Associates to provide look up information access to Accurate Abstracts, for Vernon Township property tax and/or utility records.
2. Accurate Abstracts shall be subject to Edmunds and Associates policies and procedures.
3. Accurate Abstracts waives any claim that it may have against Vernon Township in connection with Edmunds and Associates policies and procedures.
4. Accurate Abstracts, agrees to use this information for the sole purpose of providing tax search information to the title industry, agrees to protect the information obtained and to not re-sell or re-distribute this same information or make available to a third party except as needed for the purpose of providing information for tax searches to the title industry.
5. The Township of Vernon shall not incur any charges for providing this access or means of information exchange to Accurate Abstracts.

RESOLUTION #19-16

**AUTHORIZING A MEMORANDUM OF AGREEMENT WITH VALTECH RESEARCH FOR
“INQUIRY ONLY” ACCESS TO CERTAIN TAX COLLECTORS TAX AND/OR UTILITY
RECORDS VIA EDMUND AND ASSOCIATES**

WHEREAS, the Township of Vernon received a request from Valtech Research seeking electronic “look only” inquiry access to the public tax records administered by the tax collector; and

WHEREAS, Vernon Township’s tax records are currently maintained in an electronic format by Edmunds and Associates of Northfield, New Jersey; and

WHEREAS, upon authorization, Valtech Research, agrees to use this information for the sole purpose of providing tax search information to the title industry; and

WHEREAS, Valtech Research also agrees to protect the information obtained and to not re-sell or re-distribute this same information or make available to a third party except as needed for the purpose of providing information for tax searches to the title industry.

NOW THEREFORE BE IT RESOLVED by the Council of the Township of Vernon:

1. Vernon Township will authorize Edmunds and Associates to provide look up information access to Valtech Research for Vernon Township property tax and/or utility records.
2. Valtech Research shall be subject to Edmunds and Associates policies and procedures.
3. Valtech Research waives any claim that it may have against Vernon Township in connection with Edmunds and Associates policies and procedures.
4. Valtech Research, agrees to use this information for the sole purpose of providing tax search information to the title industry, agrees to protect the information obtained and to not re-sell or re-distribute this same information or make available to a third party except as needed for the purpose of providing information for tax searches to the title industry.
5. The Township of Vernon shall not incur any charges for providing this access or means of information exchange to Valtech Research.

RESOLUTION #19-17

**AUTHORIZING A MEMORANDUM OF AGREEMENT WITH ACTION TITLE RESEARCH FOR
“INQUIRY ONLY” ACCESS TO CERTAIN TAX COLLECTORS TAX AND/OR UTILITY RECORDS
VIA EDMUNDS AND ASSOCIATES**

WHEREAS, the Township of Vernon received a request from Action Title Research seeking electronic “look only” inquiry access to the public tax records administered by the tax collector; and

WHEREAS, Vernon Township’s tax records are currently maintained in an electronic format by Edmunds and Associates of Northfield, New Jersey; and

WHEREAS, upon authorization, Action Title Research, agrees to use this information for the sole purpose of providing tax search information to the title industry; and

WHEREAS, Action Title Research also agrees to protect the information obtained and to not re-sell or re-distribute this same information or make available to a third party except as needed for the purpose of providing information for tax searches to the title industry.

NOW THEREFORE BE IT RESOLVED by the Council of the Township of Vernon:

1. Vernon Township will authorize Edmunds and Associates to provide look up information access to Action Title Research, for Vernon Township property tax and/or utility records.
2. Action Title Research shall be subject to Edmunds and Associates policies and procedures.
3. Action Title Research waives any claim that it may have against Vernon Township in connection with Edmunds and Associates policies and procedures.

4. Action Title Research, agrees to use this information for the sole purpose of providing tax search information to the title industry, agrees to protect the information obtained and to not re-sell or re-distribute this same information or make available to a third party except as needed for the purpose of providing information for tax searches to the title industry.
5. The Township of Vernon shall not incur any charges for providing this access or means of information exchange to Action Title Research.

RESOLUTION #19-18

**AUTHORIZING A MEMORANDUM OF AGREEMENT WITH *PRIORITY SEARCH SERVICES, LLC*
FOR “INQUIRY ONLY” ACCESS TO CERTAIN TAX COLLECTORS TAX AND/OR UTILITY
RECORDS VIA EDMUNDS AND ASSOCIATES**

WHEREAS, the Township of Vernon received a request from Priority Search Services, LLC seeking electronic “look only” inquiry access to the public tax records administered by the tax collector; and

WHEREAS, Vernon Township’s tax records are currently maintained in an electronic format by Edmunds and Associates of Trenton, New Jersey; and

WHEREAS, upon authorization, Priority Search Services, LLC, agrees to use this information for the sole purpose of providing tax search information to the title industry; and

WHEREAS, Priority Search Services, LLC also agrees to protect the information obtained and to not re-sell or re-distribute this same information or make available to a third party except as needed for the purpose of providing information for tax searches to the title industry.

NOW THEREFORE BE IT RESOLVED by the Council of the Township of Vernon:

1. Vernon Township will authorize Edmunds and Associates to provide look up information access to Priority Search Services, LLC, for Vernon Township property tax and/or utility records.
2. Priority Search Services, LLC shall be subject to Edmunds and Associates policies and procedures.
3. Priority Search Services, LLC waives any claim that it may have against Vernon Township in connection with Edmunds and Associates policies and procedures.
4. Priority Search Services, LLC, agrees to use this information for the sole purpose of providing tax search information to the title industry, agrees to protect the information obtained and to not re-sell or re-distribute this same information or make available to a third party except as needed for the purpose of providing information for tax searches to the title industry.
5. The Township of Vernon shall not incur any charges for providing this access or means of information exchange to Priority Search Services, LLC.

RESOLUTION #19-19

AUTHORIZING THE MAYOR AND MUNICIPAL CLERK TO SIGN AN AGREEMENT WITH THE COUNTY OF SUSSEX FOR NUTRITION SITE PREMISES FOR SENIOR CITIZENS

WHEREAS, Vernon Township has available space in the Senior Citizen Center; and

WHEREAS, there is a continuing need for space to offer meals to accommodate approximately 75 senior citizens per day; and

WHEREAS, the Township of Vernon has offered, for appropriate compensation, to allow the County of Sussex to utilize a portion of the Senior Citizen facility for the Vernon Nutrition Site Operation project as per attached agreement for the year 2019; and

WHEREAS, the agreement is attached hereto and made a part hereof; and

WHEREAS, the compensatory amount for the use of this facility is \$27,700.00 for the agreement year.

NOW, THEREFORE, BE IT ORDAINED by the Township Council of the Township of Vernon, New Jersey as follows:

1. That the Township Council of the Township of Vernon hereby authorizes and directs the Mayor and Township Clerk to execute the agreement between Vernon Township and the County of Sussex for use of the Vernon Township Senior Citizen Center for the Vernon Nutrition Site Project.
2. A certified copy of this Resolution shall be submitted to the Clerk of Sussex County and Timothy Cunningham, the Director of the NJ Division of Local Government Services.

RESOLUTION #19-20

RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERNON, COUNTY OF SUSSEX, AND STATE OF NEW JERSEY APPOINTING DEPUTY CUSTODIANS OF RECORDS

WHEREAS, the New Jersey Open Public Records Act, N.J.S.A. 47:1A-1 et seq. (“OPRA”), names the municipal clerk as the custodian of government records; and

WHEREAS, certain officials and/or departments receive numerous public records requests based upon the nature of their official duties and/or office; and

WHEREAS, the governing body may designate one or more deputy custodians to facilitate compliance with OPRA; and

WHEREAS, the governing body adopted the policy of Deputy Custodians of Records via Resolution 16-175 on July 25, 2016 and wishes to continue this practice; and

WHEREAS, the Township Council of the Township of Vernon has determined that it is in the best interest of the Township and the public to designate deputy custodians for specific officials and/or departments.

NOW THEREFORE IT BE RESOLVED by the Township Council of the Township of Vernon, County of Sussex, and State of New Jersey, as follows:

1. The Police Chief is hereby appointed as the deputy custodian of records for Police Department records.
2. The Tax Collector is hereby appointed deputy custodian of records for tax collection records.
3. The Tax Assessor is hereby appointed deputy custodian of records for tax assessment records.
4. The Construction Official is hereby appointed deputy custodian of records for building, construction and land use records.
5. The Chief Financial Officer is hereby appointed deputy custodian of records for financial records.
6. The Head of the Building Department is hereby appointed deputy custodian of records for building records.
7. The Land Use Board Secretary is hereby appointed deputy custodian of records for the Land Use and Zoning records.
8. The designated deputy records custodians shall report to the Township Clerk all requests for records and shall follow any instructions given by the Clerk regarding the handling of such records.

RESOLUTION #19-21

AUTHORIZING AN AGREEMENT WITH THE COUNTY OF SUSSEX, DEPARTMENT OF HUMAN SERVICES, DIVISION OF SOCIAL SERVICES, FOR TRANSPORTATION SERVICES FOR SENIOR CITIZENS AND PEOPLE WITH DISABILITIES WHO RESIDE IN VERNON TOWNSHIP FOR THE YEAR 2019 IN THE AMOUNT OF \$50,000.00 PER YEAR

WHEREAS, the County of Sussex (hereinafter the County) operates a coordinated, countrywide transportation system and desires to improve paratransit service coverage to the outlying areas of its geographic boundaries; and

WHEREAS, the Township of Vernon (hereinafter the Township) desires transportation for its senior citizens and people with disabilities as per the service agreement; and

WHEREAS, the term of the agreement will be in effect beginning January 1, 2019 and terminating on December 31, 2019; and

WHEREAS, the cost of these services will not exceed \$50,000.00 per year; and

WHEREAS, the Chief Financial Officer has certified the funds for 2019 subject to the adoption of the 2019 Municipal Budget.

NOW THEREFORE BE IT RESOLVED, the 2nd day of January, 2019 by the Township Council of the Township of Vernon, County of Sussex and State of New Jersey as follows:

1. The Township of Vernon is authorized to engage the County of Sussex for the purpose of Transportation for Senior Citizens and People with Disabilities in accordance with the attached agreement; and
2. The Mayor and Township Clerk are hereby authorized and directed to execute an Agreement with the County of Sussex, State of New Jersey.

RESOLUTION #19-22

AUTHORIZING ALTERNATIVE PUBLIC DEFENDERS AND PROSECUTORS

WHEREAS, there is a need for Professional Services to the Township of Vernon for Prosecutor, Public Defender; and

WHEREAS, the Township has appointed a Prosecutor and Public Defender for the year 2019 however the Court has recognized they may have a need for an alternate under some circumstances.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Vernon that they hereby authorize the following Alternate Prosecutors or Public Defenders:

1. Alternate Municipal Prosecutor –Peter Laemers, Esq.
2. Alternate Municipal Prosecutor –Jarrod Confrancesco, Esq.
3. Alternate Public Defender – James D. Opfer, Jr. Esq.
4. Alternate Public Defender – Vanessa Henderson, Esq.

RESOLUTION #19-23

CONTINUATION OF THE BEAUTIFICATION COMMITTEE

WHEREAS, the Council of Vernon Township established a Beautification Committee via resolution 16-66 on February 8, 2016; and

WHEREAS, the Council of Vernon Township wishes to continue the Beautification Committee consisting of seven to nine members to be appointed by the Mayor.

NOW THEREFORE, BE IT RESOLVED, by the Council of the Township of Vernon, County Of Sussex, and State Of New Jersey, as follows:

1. The Beautification Committee established via Resolution No. 16-66 on February 8, 2016 is hereby continued.

BE IT FURTHER RESOLVED THAT, the Township Clerk shall send a certified copy of this resolution to the following:

- a. Chairperson of the Beautification Committee

RESOLUTION #19-24

CONTINUATION OF THE GREENWAY ACTION ADVISORY COMMITTEE

WHEREAS, the Council of the Township of Vernon established a Greenway Action Advisory Committee via resolution 16-42 on January 11, 2016 and;

WHEREAS, it is the desire of the Mayor and Council to continue the Greenway Action Advisory Committee.

NOW THEREFORE, BE IT RESOLVED, By The Council Of The Township Of Vernon, County Of Sussex, And State Of New Jersey, that the Greenway Action Advisory Committee is continued; and

BE IT FURTHER RESOLVED THAT, the Township Clerk shall send a copy of this resolution to the following:

- a. Chairperson of the Greenway Action Advisory Committee

RESOLUTION #19-25

CONTINUATION OF THE ARTS ADVISORY COMMITTEE

WHEREAS, the Council of Vernon Township established a Arts Advisory Committee via resolution 17-45 on January 30, 2017; and

WHEREAS, the Council of Vernon Township wishes to continue the Arts Advisory Committee consisting of seven to nine members to be appointed by the Mayor.

NOW THEREFORE, BE IT RESOLVED, by the Council of the Township of Vernon, County Of Sussex, and State Of New Jersey, as follows:

1. The Arts Advisory Committee established via Resolution No. 17-45 on January 30, 2017 is hereby continued.

BE IT FURTHER RESOLVED THAT, the Township Clerk shall send a certified copy of this resolution to the following:

- a. Chairperson of the Arts Advisory Committee

RESOLUTION #19-26

CONTINUATION OF THE ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

WHEREAS, the Council of Vernon Township established a Economic Development Advisory Committee via resolution 08-191 on October 9, 2008; and

WHEREAS, the Council of Vernon Township expanded the membership of the Economic Development Advisory Committee via resolution 09-88 to include two additional members on May 28, 2009; and

WHEREAS, the Council of Vernon Township wishes to continue the Economic Development Committee consisting of seven to eleven members to be appointed by the Mayor.

NOW THEREFORE, BE IT RESOLVED, by the Council of the Township of Vernon, County Of Sussex, and State Of New Jersey, as follows:

1. The Economic Development Advisory Committee established via Resolution No. 08-91 on October 9, 2008 and expanded via Resolution No. 09-88 on May 28, 2009 is hereby continued.

BE IT FURTHER RESOLVED THAT, the Township Clerk shall send a certified copy of this resolution to the following:

- a. Chairperson of the Economic Development Advisory Committee

RESOLUTION #19-27

AUTHORIZING THE RENEWAL OF CONTRACT FOR MAINTAINING TOWNSHIP WEBSITE

WHEREAS, there is a need for maintenance of the Township's website; and

WHEREAS, Paviaweb developed and currently maintains the website; and

WHEREAS, the Business Administrator recommends the award of contract to Paviaweb.com, 14 Allen Street, Netcong, NJ from January 1, 2019, to December 31, 2019; and

WHEREAS, the contract stipulates a monthly maintenance fee of \$340.00 which the Chief Finance Officer has determined and certified funds subject to the adoption of the 2019 budget.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Vernon that they hereby authorize and approve the award of contract to Paviaweb.com, 14 Allen Street, Netcong, NJ, to provide Website Maintenance for the Vernon Township Municipal website for a term of 12 months.

RESOLUTION #19-28

AUTHORIZING PROFESSIONAL SERVICES CONTRACT WITH EDMUNDS AND ASSOCIATES IN THE AMOUNT NOT TO EXCEED \$3,405.00

WHEREAS, there exists a need for professional services for the Township of Vernon for the purpose of computer software for tax collection and internet access including tax billing and customer support; and

WHEREAS, the Township as determined that Edmunds and Associates, the Township's current contractor providing these services, is qualified to continue providing the Township with such services; and

WHEREAS, the Chief Financial Officer has certified that funds are available for this purpose subject to the adoption of the 2019 Municipal Budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40 A:11-1, et.seq.) requires that the resolution authorizing these “Professional Services” without competitive bids must be publicly advertised; and

WHEREAS, Vernon desires to appoint Edmunds and Associates pursuant to a contract under the provisions of N.J.S.A. 19:44A-20.4 and/or N.J.S.A. 19:44A-20.5; and

WHEREAS, the Chief Financial Officer has certified that the value of the contract will not exceed \$3,405.00; and

WHEREAS, the term of the contract will be from January 1, 2019 through December 31, 2019, with a total contract price not to exceed \$3,405.00; and

NOW THEREFORE BE IT RESOLVED, by the Township Council of the Township of Vernon, County of Sussex and State of New Jersey as follows:

1. The Township of Vernon is authorized to engage Edmunds and Associates for the purpose of Computer Services for Tax Collection and internet access; and
2. The Mayor and Township Clerk are hereby authorized and directed to execute a Professional Services Contract with Edmunds and Associates in an amount not to exceed \$3,405.00.

This Professional Services Contract is awarded without competitive bidding (1) as a “Professional Service” under the provisions of the Local Public Contracts Law and/or (2) for the provision or performance of goods or services for the support or maintenance of proprietary computer hardware and software.

A copy of this Resolution shall be published in the New Jersey Herald by the Township Clerk required by law within ten (10) days of its passage and a true copy of same and the Professional Services Contract shall be available for inspection in the office of the Township Clerk.

RESOLUTION #19-29

AUTHORIZING THE AWARD OF CONTRACT FOR 2019 ALTERNATE COURT ATTENDANT FOR THE MUNICIPAL COURT IN THE AMOUNT NOT TO EXCEED \$500.00

WHEREAS, there exists a need for an Alternate Court Attendant for the Vernon Township Municipal Court for the year 2019; and

WHEREAS, Linda McDonnell, Karen Calabrese are the Township’s current independent contractor for this service and desires to continue in this capacity; and

WHEREAS, a need exists for an additional staff member and the Township would like to add Magret Rodriguez also in this capacity as the Township’s current independent contractor for this service; and

WHEREAS, Vernon Township desires to execute a contracts with Karen Calabrese, Magret Rodriguez for a contract term of January 1, 2019 to December 31, 2019, with a total contract price not to exceed \$500.00; and

WHEREAS, the Chief Financial Officer has certified that funds are available for this purpose subject to the adoption of the 2019 Municipal Budget.

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Vernon, County of Sussex and State of New Jersey as follows:

1. The Township of Vernon is authorized to execute a contract with Linda McDonnell, Karen Calabrese and Magret Rodriguez for 2019 Alternate Court Attendant for the Township's Municipal Court.
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a Contract with the above named individuals.

RESOLUTION #19-30

**AUTHORIZING THE AWARD OF A CONTRACT FOR 2019 BETWEEN A & E CLOTHING
AND THE TOWNSHIP OF VERNON TO LOCATE CLOTHING DONATION BINS AT
MUNICIPAL RECYCLING CENTER**

WHEREAS, Vernon Township has a need to contract with a new vendor to locate Donation Clothing Bins in the Vernon Township Municipal Recycling Center on Church Street for the continued service to Township residents; and

WHEREAS, Vernon Township has received a proposal from A& E Clothing, Carteret, NJ to provide Clothing Bins on Township Property and compensate Vernon Township \$60.00 per month per Bin; and

WHEREAS, the Business Administrator and DPW Director recommend that Vernon Township engage with A & E Clothing Corp to provide four (4) donation bins at the Recycling Center commencing January 1 through December 31, 2019; and

WHEREAS, A & E Clothing Corp. has been collecting clothing in New Jersey for over twelve years which donations are shipped throughout the USA, Europe, Asia, Africa and South America and proceeds further support Non-Profit Organizations such as Retired Peace Officer Charity Organization and for research for Cancer, Crohn's Disease and Sudden Infant Death Syndrome; and

NOW THEREFORE BE IT RESOLVED, by the Township Council of the Township of Vernon, County of Sussex and State of New Jersey as follows:

1. The Township of Vernon is authorized to engage A & E Clothing Corp. for the purpose of locating four (4) Clothing Donation Bins at the Vernon Township Municipal Recycling Center, Church Street, NJ.
2. The Mayor and Township Clerk are hereby authorized and directed to execute Contract with A & E Clothing Corporation Corp.

RESOLUTION #19-31

**AUTHORIZING AN AGREEMENT FOR 2019 BETWEEN THE TOWNSHIP OF VERNON
AND SPATIAL DATA LOGIC FOR GEOLOGIC SOFTWARE SUPPORT**

WHEREAS, the Township had previously invested in software from Spatial Data Logic, Somerset, NJ, which is currently being used in the Planning & Zoning, Building, Administration, Fire Prevention and Assessor's Offices for permitting, licensing, electronic maintenance of all inspection reports and transmission of monthly activity reports directly to the Department of Community Affairs; and

WHEREAS, for customer service efficiency and availability, Vernon Township would like to continue to utilize the Enterprise Licensing System offered by Spatial Data System for the calendar year of 2019 at a not to exceed cost of \$20,150.00 for 13 user licenses.

NOW THEREFORE BE IT RESOLVED, by the Township Council of the Township of Vernon, County of Sussex and State of New Jersey as follows:

1. The Township of Vernon is authorized to engage Spatial Data Logic for the purpose of Renewal to the Geologic Enterprise Licensing System to currently owned modules.
2. The Mayor and Township Clerk are hereby authorized and directed to Contract with Spatial Data Logic, Somerset, NJ.

RESOLUTION #19-32

**RESOLUTION AUTHORIZING AGREEMENT WITH
CLAIMS COMPENSATION BUREAU TO PURSUE CLASS ACTION FUNDS**

WHEREAS, the Township of Vernon ("Township") has been notified by Claims Compensation Bureau, LLC ("CCB") that it may be eligible to recover class action settlement funds in connection with improper Visa and MasterCard interchange fees; and

WHEREAS, the Township has received a proposed Claim Service Agreement from CCB that would allow CCB to seek out said settlement funds on behalf of the Township; and

WHEREAS, it has been determined that it is in the best interest of the Township to enter the Claim Service Agreement with CCB; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Vernon that the Mayor and Township Clerk are authorized to execute a Claim Service Agreement between the Township and CCB in a form similar the document attached hereto. The Township Attorney may make applicable language changes deemed in the best interest of the Township.

RESOLUTION #19-33

APPOINTMENT TO THE LAND USE BOARD

BE IT RESOLVED BY THE COUNCIL OF THE TOWNSHIP OF VERNON, COUNTY OF SUSSEX, and STATE OF NEW JERSEY, as follows:

1. That the following individuals are hereby appointed as a member of the Vernon Township Land Use Board for a term specified as follows:

Harry Shortway	Class 1	1 year term expiring	12/31/2019
John Auberger	Class III	1 year term expiring	12/31/2019
Michael Whitaker	Class IV	4 year term expiring	12/31/2022
Kelly Mitchell	Alternate 1	2 year term expiring	12/31/2019
Angela Erichsen	Alternate 2	2 year term expiring	12/31/2020

BE IT FURTHER RESOLVED THAT, the Township Clerk shall send a certified copy of this resolution to the following:

- a. Land Use Board Secretary

RESOLUTION #19-34

AUTHORIZING CANCELLATION OF CAPITAL APPROPRIATION BALANCES

WHEREAS, certain General Capital Improvement appropriation balances remain dedicated to projects now completed; and

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balances may be returned to each respective Capital Improvement Fund or credited to Capital Fund Balance, and unused debt authorizations may be canceled:

NOW THEREFORE, BE IT RESOLVED, by the Council of the Township of Vernon that the following unexpended and dedicated balances of the General Capital Appropriations be canceled

ORD	DATE	PROJECT	AMOUNT CANCELLED
11-23	11-14-2011	ACQUISITION OF CAPACITY AT SCMUA	341,276.00

RESOLUTION #19-35

**AUTHORIZING A CONTRACT WITH MUNIDEX TO MAINTAIN THE
TOWNSHIP'S VITAL STATISTIC SOFTWARE FOR 2019**

WHEREAS, the Township of Vernon has a need to maintain its vital statistic software; and

WHEREAS, MUNIDEX, Inc. supplied the original vital statistic software to the Township and has the expertise to maintain said program; and

WHEREAS, the Chief Financial Officer recommends that the Township Council award a contract to maintain the Township's vital statistic software to Munidex, Inc., 174 Route 17 North, Rochelle Park, NJ 07662; and

WHEREAS, the cost for this annual maintenance contract is \$632.00 and there may be additional charges if on-site maintenance service is required and the Chief Financial Officer of the Township of Vernon, has certified these funds are available in account #10570438.

NOW THEREFORE BE IT RESOLVED, by the Township Council of the Township of Vernon, that the Mayor and Municipal Clerk are authorized to sign and accept the Software Maintenance Agreement for the year 2019 to maintain the Township's vital statistic software in an amount of \$632.00; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately upon adoption according to law.

RESOLUTION #19-36

AUTHORIZING THE AWARD OF CONTRACT FOR PROFESSIONAL SERVICES

WHEREAS, there is a need for Professional Services to the Township of Vernon for Attorneys, Auditor, Bond Counsel, Prosecutor, Public Defender, Engineer, Planner, Financial Advisor and Water Operator, and

WHEREAS, N.J.S.A. 40A:11-5 specifically exempts professional services from provisions of public bidding as provided in the Local Public Contracts Law; and

WHEREAS, said specified professional services are to be rendered or performed by a person or persons authorized by law to practice a recognized profession, and whose practice is regulated by law within the meaning of N.J.S.A. 40A:11-1 et seq., as amended; and

WHEREAS, the performance of said professional services requires knowledge of an advanced field of learning acquired by a prolonged formal course of specialized training and study as distinguished from general academic instruction or apprenticeship and training; and

WHEREAS, the Township of Vernon is desirous to enter into an agreement with these professionals as a fair and open contract pursuant to the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., as amended; and

WHEREAS, the Chief Finance Officer has certified in writing that the value of the contracts are available for these purposes subject to the adoption of the 2019 Municipal Budget; and

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq., as amended, requires that this Resolution be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Vernon that they hereby authorize and approve the award of contracts of a Professional Service Contract pursuant to the provisions of the Local Public Contracts Law, N.J.S.A. 40A:20-1 et seq. to provide Services in accordance with the attached Contracts for Professional Services pursuant to a non-fair and open contract to the following:

1. Special Township Attorney: Conflicts and Special Counsel- Doug Steinhardt, Esq. of Florio Perrucci Steinhardt & Fader
2. Township Labor Attorney – Matthew J. Giacobbe Esq. of Clary, Giacobbe, Alfieri, Jacobs, LLC
3. Special Township Attorney: Foreclosure- Keith A. Bonchi, Esq. of Goldenberg, Mackler, Savegh, Mintz, Pfeffer, Bonchi and Gill
4. Special Township Attorney: Tax Appeals- Robert McBriar, Esq. of Schenk, Price, Smith & King, LLP
5. Special Township Attorney: Bankruptcy- Louis Modugno, Esq. of of Mc Elroy, Deutsch, Mulvaney & Carpenter, LLP
6. Township Bond Counsel - Robert Beinfield, Esq. of the firm Hawkins Delafield & Wood, LLP
7. Municipal Prosecutor –Alicia Ferrante, Esq.
8. Township Auditor – William Schroeder of the firm Nisivoccia & Company, LLP
9. Township Engineer – Cory Stoner of Harold E. Pellow & Associates
10. Township Planner – Jessica Caldwell of J. Caldwell and Associates
11. Township Water Operator – Agra Environmental and Laboratory Services
12. Public Defender – Daniel A. Colfax, Esq.

BE IT FURTHER RESOLVED, that the award of contract shall be contingent upon the completion and receipt of the following:

- a) A fully-executed professional services contract detailing the scope of services, established fees for said professional services, mandatory Equal Opportunity Language and Affirmative Action Certificate; and
- b) Receipt of all statutorily mandated “pay to play” political contribution forms pursuant to N.J.S.A. 19:44A-20.4 et seq.; and
- c) New Jersey Business Registration Certificate; and
- d) Upon the aforementioned professional being a member in good standing in his respective profession.

BE IT FURTHER RESOLVED, that the Mayor and Municipal Clerk are hereby authorized and directed to execute, seal and deliver the attached Contracts for Professional Services on behalf of and in the name of the Township of Vernon and that the Municipal Clerk shall publish the award of contract as required by law with ten (10) days of passage of this Resolution.

RESOLUTION #19-37

AUTHORIZING THE AWARD OF CONTRACT FOR PROFESSIONAL SERVICES FOR QUALIFIED PURCHASING AGENT

WHEREAS, there is a need for a Qualified Purchasing Agent for the year 2019 for the Township of Vernon; and

WHEREAS, N.J.S.A. 40A:11-5 specifically exempts professional services from provisions of public bidding as provided in the Local Public Contracts Law; and

WHEREAS, said specified professional services are to be rendered or performed by a person or persons authorized by law to practice a recognized profession, and whose practice is regulated by law within the meaning of N.J.S.A. 40A:11-1 et seq., as amended; and

WHEREAS, the performance of said professional services requires knowledge of an advanced field of learning acquired by a prolonged formal course of specialized training and study as distinguished from general academic instruction or apprenticeship and training; and

WHEREAS, the Township of Vernon is desirous to appoint Sean Canning, MPA, QPA of The Canning Group, LLC, as a non-fair and open contract pursuant to the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the Chief Finance Officer has determined and certified in writing that the value of the contract is available for these purposes subject to the adoption of the 2019 Municipal Budget; and

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq., as amended, requires that this Resolution be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Vernon that Vernon Township hereby authorizes and approves the award of contract of a Professional Service Contract to Sean Canning, MPA, QPA from The Canning Group, LLC pursuant to a non-fair and open contract pursuant to the provisions of the Local Public Contracts Law, N.J.S.A. 40A:20-1 et seq. to provide Legal Services in accordance with the attached Contract for Professional Services.

BE IT FURTHER RESOLVED, that the award of contract shall be contingent upon the completion and receipt of the following:

1. A fully-executed professional services contract detailing the scope of services, established fees for said professional services, mandatory Equal Opportunity Language and Affirmative Action Certificate; and
2. New Jersey Business Registration Certificate; and
3. Upon the aforementioned professional being a member in good standing in his respective profession.

BE IT FURTHER RESOLVED, that the Mayor and Township Clerk are hereby authorized and directed to execute, seal and deliver the attached Contracts for Professional Services on behalf of and in the name of the Township of Vernon and that the Township Clerk shall publish the award of contract as required by law within ten (10) days of passage of this Resolution.

RESOLUTION #19-38

**RESOLUTION APPROVING A SETTLEMENT AGREEMENT AND RELEASE
BETWEEN VERNON TOWNSHIP AND EMPLOYEE #750**

WHEREAS, Employee #750 (“Employee”) is employed by Vernon Township (“Township”) as a non-union, confidential assistant;

WHEREAS, the Township and Employee have agreed to a Settlement Agreement and Release to fully and finally resolve all matters related to the employment relationship between them; and

WHEREAS, the Township wishes to approve the Settlement and Release Agreement.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Township approves the Settlement Agreement and Release between the Township and Employee; and
2. The Mayor and Clerk are authorized to execute the Settlement Agreement and Release between the Township and Employee related this matter, and to perform such other ministerial tasks as needed to effectuate the provisions of this resolution on behalf of the Township.

RESOLUTION #19-39

**AUTHORIZING THE AWARD OF CONTRACT FOR PROFESSIONAL SERVICES
FOR APPEAL, APPRAISAL AND CONSULTING SERVICES**

WHEREAS, there is a need for Professional Services to the Township of Vernon for Tax Appeal, Appraisal and Consulting Services for the term January 1, 2019 through December 31, 2019; and

WHEREAS, N.J.S.A. 40A:11-5 specifically exempts professional services from provisions of public bidding as provided in the Local Public Contracts Law; and

WHEREAS, said specified professional services are to be rendered or performed by a person or persons authorized by law to practice a recognized profession, and whose practice is regulated by law within the meaning of N.J.S.A. 40A:11-1 et seq., as amended; and

WHEREAS, the performance of said professional services requires knowledge of an advanced field of learning acquired by a prolonged formal course of specialized training and study as distinguished from general academic instruction or apprenticeship and training; and

WHEREAS, the Chief Finance Officer has certified in writing that the value of this contract is available for these purposes subject to the adoption of the 2018 Municipal Budget; and

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq., as amended, requires that this Resolution be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Vernon that they hereby authorize and approve the award of contract for Realty Appraisal Company, for the term January 1, 2019 through December 31, 2019 pursuant to a non-fair and open contract pursuant to the provisions of the Local Public Contracts Law, N.J.S.A.-1 et seq. to provide Tax Appeal, Appraisal and Consulting Services in accordance with the attached contract for Professional Services.

BE IT FURTHER RESOLVED, that the award of contract shall be contingent upon the completion and receipt of the following:

- (a) A fully-executed professional services contract detailing the scope of services, established fees for said professional services, mandatory Equal Opportunity Language and Affirmative Action Certificate; and
- (b) Receipt of all statutorily mandated “pay to play” political contribution forms pursuant to N.J.S.A. 19:44A-20.4 et seq.; and
- (c) New Jersey Business Registration Certificate; and
- (d) Upon the aforementioned professional being a member in good standing in his respective profession.

BE IT FURTHER RESOLVED, that the Mayor and Municipal Clerk are hereby authorized and directed to execute, seal and deliver the attached Contract for Professional Services on behalf of and in the name of the Township of Vernon and that the Municipal Clerk shall publish the award of contract as required by law with ten (10) days of passage of this Resolution.