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**February 15, 2018 Vernon Township Council Meeting Resolutions**

Resolution #18-77: Refund Overpayment for 1st Quarter Property Tax (Bl. 190.06, Lot 17)

Resolution #18-78: Refund Due to Duplicate Payment (Wasil) Block 150.03 Lot 18

Resolution #18-79: Authorizing Contracts with Certain Approved State Contract Vendors

Resolution #18-80: Authorizing the Execution of a Shared Service Agreement between the Township of Vernon and the Borough of Sussex for Dog Census Services by Animal Control Officer for 2018

Resolution #18-81: Resolution Authorizing Governor's Council on Alcoholism and Drug Abuse Fiscal Grant Cycle July 2014-June 2019 Form 1B

Resolution #18-82: Authorizing Execution of a Contract with Crystal Springs Resort for the Vernon Township Senior Luncheon to Be Held on April 30, 2018

Resolution #18-83: Resolution Requesting Approval of Revenue and Appropriation to Be Included in the 2018 Budget as a Revenue and Appropriation of \$60,000.00

Resolution #18-84: Authorizing Application and Execution of the "2018 Distracted Driving Crackdown, U Drive, U Text, U Pay" Grant Administered by the National Highway Traffic Safety Administration

Resolution #18-85: Resolution Authorizing the Township of Vernon through the Vernon Township Police Department to Participate in the Defense Logistics Agency, Law Enforcement Support Office 1033 Program to Enable the Vernon Township Police Department to Request and Acquire Excess Department of Defense Equipment

Resolution #18-86: 2018 Salary for Non-Union Part Time Employees (Police Dispatchers)

Resolution #18-87: Resolution for Calculation for Reserve for Uncollected Taxes

Resolution #18-88: Resolution Authorizing and Ratifying a Memorandum of Understanding with the National Winter Activity Center for Use of the Municipal Parking Lot

Resolution #18-89: Resolution Authorizing the Issuance of Not Exceeding \$7,538,000 Bond Anticipation Notes of the Township of Vernon, in the County of Sussex, New Jersey

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**RESOLUTION #18-77**

**REFUND OVERPAYMENT FOR 1<sup>st</sup> QUARTER PROPERTY TAX (Bl. 190.06, Lot 17)**

**BE IT RESOLVED**, by the Council of the Township of Vernon, Vernon, New Jersey, that a warrant be drawn to Guardian Title Services, LLC in the amount of \$1,676.13 representing refund for overpayment of 1<sup>st</sup> qtr. 2018 property taxes for Block 190.06 Lot 17, also known as 16 Baldwin Drive, Vernon, New Jersey.

**RESOLUTION #18-78**

**REFUND DUE TO DUPLICATE PAYMENT (Wasil) Block 150.03 Lot 18**

**BE IT RESOLVED**, by the Council of the Township of Vernon, Vernon, New Jersey, that a warrant be drawn to Lereta, LLC in the amount of \$1,191.09 representing refund for overpayment of 4<sup>th</sup> qtr. 2017 property taxes for Block 150.03 Lot 18, also known as 313 Midway Drive, Vernon, New Jersey.

**RESOLUTION #18-79**

**AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS**

**WHEREAS**, the Township of Vernon may by resolution, and without advertising for bids or obtaining quotations, purchase any goods or services under the State Contract; and

**WHEREAS**, the Township has the need on a timely basis to purchase goods and services utilizing State contracts; and

**WHEREAS**, the Township intends to enter into contracts with the attached referenced State vendors through this resolution and properly executed contracts, which shall be applicable to all the conditions to current State contracts.

**NOW THEREFORE BE IT RESOLVED**, that the Township Council of the Township of Vernon, authorizes the Qualified Purchasing Agent to purchase certain goods and services from those approved State vendors on the attached list, pursuant to all conditions of the individual State contracts; and

**BE IT FURTHER RESOLVED**, that the governing body of Vernon Township pursuant to NJAC 5:30-5.5(b) (the certification of available funds), states that the Chief Finance Officer shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

**BE IT FURTHER RESOLVED**, that the duration of the contracts between the Township of Vernon and the referenced state vendors shall be from January 1, 2018 to December 31, 2018; and

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately upon adoption according to law.

CONTRACT/ COMMODITY	VENDOR	VENDOR CONTRACT	EXPIRATION
Main & Repair for Heavy Duty Vehicles (Class 5 or higher, over 15,000LB GVWR)	Route 23 Auto Mall	89262	07/20/18
Non- OEM automotive parts & accessories for light duty vehicles	Route 23 Auto Mall	86007	07/20/18

OEM & Non-OEM Maintenance & Repair services for light/ medium duty vehicles	Route 23 Auto Mall	40812	07/20/18
Automotive parts for heavy duty vehicles (class 5 or higher, over 15,000 LB GVWR)	Route 23 Auto Mall	42073	08/09/19
Radio communications equipment and accessories.	Northeast Communications	83898	04/30/18
Parts & Repairs for lawn and grounds equipment	Northeast Equipment 1190 Route 23 South Cedar Grove, NJ	43031	02/16/20
Automotive parts for heavy duty vehicles (class 5 or higher, over 15,000 LB GVWR)	Hoover Truck Centers Inc 149 Goldmine Rd Flanders, NJ 07836-0719	42068	08/09/19
Automotive parts for heavy duty vehicles (class 5 or higher, over 15,000 LB GVWR)	Opdykes Sales & Service 349 Route 57 West Washington, NJ 07882	42079	08/09/19
Data communications equipment	Dell Marketing LP 1 Dell Way/ RR 8-06 Round Rock, TX 78682	88796	05/31/19
Data Communications Equipment	Hewlett Packard Enterprise Company 3000 Hanover St Palo Alto, CA 94304	88130	05/31/19
Tires	Bridgestone Americas Inc Firestone 280 Broadway Elmwood Park, NJ 07407  Custom Bandag Inc 36 Meadow Ave Wharton NJ 07885	82528	03/31/19
Tires	Goodyear Tire & Rubber Co 1144 E Market St D 709 Akron, OH 44316  Custom Bandag Inc 36 Meadow Ave Wharton NJ 07885	82527	03/31/19
Office supplies & recycled copy paper statewide	W B Mason Company Inc 21 Commerce Dr Cranbury, NJ 08512	88839	05/06/18
Industrial/ MRO supplies and equipment	WW Grainger Inc	79875	06/30/18

**RESOLUTION #18-80**

**AUTHORIZING THE EXECUTION OF A SHARED SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF VERNON AND THE BOROUGH OF SUSSEX FOR DOG CENSUS SERVICES BY ANIMAL CONTROL OFFICER FOR 2018**

**WHEREAS**, the Township of Vernon and the Borough of Sussex wish to enter into an Shared Service Agreement for Dog Census Services by Animal Control Officer for 2018; and

**WHEREAS**, the Township of Vernon agrees to provide an Animal Control Officer to complete a Door-to-Door Census and provide Sussex Borough with list of unlicensed dogs as per the attached Shared Service Agreement; and

**WHEREAS**, the agreement states this service will be completed and provided to Sussex Borough by May 1, 2018; and

**WHEREAS**, the Borough of Sussex agrees to compensate the Township of Vernon a total of \$1,750.00 due upon completion of the 2018 dog census.

**NOW, THEREFORE BE IT RESOLVED** by the Council of the Township of Vernon of the County of Sussex, State of New Jersey, that the Mayor is authorized to execute the Shared Service Agreement between the Township of Vernon and the Borough of Sussex for Dog Census Services by Animal Control Officer per the attached Shared Service Agreement; and

**BE IT FURTHER RESOLVED** that certified copies of this Resolution shall be forwarded to the Mayor and Clerk of the Borough of Sussex and to the Vernon Township Finance Department.

**RESOLUTION #18-81**

**RESOLUTION AUTHORIZING GOVERNOR'S COUNCIL ON ALCOHOLISM AND  
DRUG ABUSE FISCAL GRANT CYCLE JULY 2014-JUNE 2019 FORM 1B**

**WHEREAS**, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

**WHEREAS**, The Township Council of the Township of Vernon, County of Sussex, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

**WHEREAS**, the Township Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

**WHEREAS**, the Township Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Sussex;

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Vernon, County of Sussex, State of New Jersey hereby recognizes the following:

1. The Township Council does hereby authorize submission of a strategic plan for the Vernon Municipal Alliance grant for fiscal year 2019 in the amount of:

DEDR	\$ 20,467.00
Cash Match	\$ 5,117.00
In-Kind	\$ 15,350.00

2. The Township Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

**RESOLUTION #18-82**

**AUTHORIZING EXECUTION OF A CONTRACT WITH CRYSTAL SPRINGS RESORT FOR THE VERNON TOWNSHIP SENIOR LUNCHEON TO BE HELD ON APRIL 30, 2018**

**WHEREAS**, the Vernon Township Department of Community Affairs sponsors an annual Senior Luncheon; and

**WHEREAS**, the Township of Vernon desires to enter into a contract with Crystal Springs Resort, Hamburg, NJ, to host and cater this event; and

**WHEREAS**, the event is currently scheduled for April 30, 2018 at a cost not to exceed \$5,000.00; and

**WHEREAS**, the Chief Finance Officer has certified that funds are available for this purpose subject to the adoption of the 2018 Municipal Budget.

**NOW THEREFORE BE IT RESOLVED** by the Council of the Township of Vernon that the Mayor is authorized to sign the attached Contract with Crystal Springs Resort for the purpose of hosting and catering the Senior Luncheon on April 30, 2018 at a cost not to exceed \$5,000.00.

**RESOLUTION #18-83**

**RESOLUTION REQUESTING APPROVAL OF REVENUE AND APPROPRIATION TO BE INCLUDED IN THE 2018 BUDGET AS A REVENUE AND APPROPRIATION OF \$60,000.00**

**WHEREAS**, Vernon Township has been awarded a \$60,000.00 New Jersey Safe and Secure Communities Grant Program from the New Jersey Department of Law and Public Safety; Subaward Number: P-18-1922; Subaward Period: 2/7/18-2/6/19; and wishes to include in its 2018 budget for this amount as a revenue.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of Vernon authorizes the inclusion of an item of revenue in the budget of the year 2018 in the sum of \$60,000.00 with a match of \$177,544 for an approximate project total cost of \$237,544, which is now available as a revenue from New Jersey Department of Law and Public Safety and;

**BE IT FURTHER RESOLVED** that a like sum of \$60,000.00 is hereby appropriated under the caption Safe and Secure Grant, and it is authorized to be accepted and we do accept the Subaward.

**RESOLUTION #18-84**

**AUTHORIZING APPLICATION AND EXECUTION OF THE “2018 DISTRACTED DRIVING  
CRACKDOWN, U DRIVE, U TEXT, U PAY” GRANT ADMINISTERED BY THE  
NATIONAL HIGHWAY TRAFFIC SAFETY ADMINISTRATION**

**WHEREAS**, the Vernon Township Police Department wishes to apply for funding from the National Highway Safety Administration “2018 Distracted Driving Crackdown, U Drive, U Text, U Pay” Grant; and

**WHEREAS**, the grant project consists of an enforcement overtime campaign from April 1 through April 21, 2018 to raise awareness about the dangers of distracted driving, to offer deterrence through visible enforcement, and to issue summonses for relevant motor vehicle violations; and

**WHEREAS**, April is National Distracted Driver Month, which is a time to remind New Jersey motorists of the state’s distracted driving laws, which includes a ban on hand-held cell phone use and text messaging by all drivers and a ban on all cell phone use(hand held or hands free) by novice drivers; and

**WHEREAS**, participating departments will incur all costs and then submit the necessary documentation to the Division of Highway Traffic Safety for full reimbursement up to a maximum of \$6,600.00.

**NOW THEREFORE BE IT RESOLVED**, that the Council of the Township of Vernon, hereby authorizes the submission of the application to the Division of Highway Traffic Safety for participation in the “2018 Distracted Driving Crackdown, U Drive, U Text, U Pay” Grant to raise awareness about the dangers of distracted driving; and

**BE IT FURTHER RESOLVED**, by the Township Council of the Township of Vernon, County of Sussex, State of New Jersey, that the Mayor, CFO and Township Clerk are hereby authorized to execute and sign any and all documents in order to effectuate the receipt of the Grant monies between the Township of Vernon and the Division of Highway Traffic Safety.

**RESOLUTION #18-85**

**RESOLUTION AUTHORIZING THE TOWNSHIP OF VERNON THROUGH THE VERNON  
TOWNSHIP POLICE DEPARTMENT TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY,  
LAW ENFORCEMENT SUPPORT OFFICE 1033 PROGRAM TO ENABLE THE VERNON  
TOWNSHIP POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF  
DEFENSE EQUIPMENT**

**WHEREAS**, the United State Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program the Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies; and

**WHEREAS**, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting law enforcement agency; and

**WHEREAS**, participation in the 1033 Program allows municipal and county law enforcement agencies to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response, and resiliency; and

**WHEREAS**, although property is provided through the 1033 Program at no cost to municipal and county law enforcement agencies, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for specialized training on the operation of any acquired property; and

**WHEREAS**, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through, the 1033 Program; and

**NOW THEREFORE BE IT RESOLVED** by the *TOWNSHIP OF VERNON* of the *COUNTY OF SUSSEX* that the *VERNON TOWNSHIP POLICE DEPARTMENT* is hereby authorized to enroll in the 1033 Program for a one-year period from January 22nd, 2018 to January 22<sup>nd</sup>, 2019.

#### **RESOLUTION #18-86**

##### **2018 SALARY FOR NON-UNION PART TIME EMPLOYEES (Police Dispatchers)**

**WHEREAS**, Ordinance #16-03 amended salary ranges for non-union full time and part time employees.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Vernon, County of Sussex, and State of New Jersey that the following salary range for compensation at the hourly salary or wage, retroactive to January 1, 2018, be set as follows:

<u>Position</u>	<u>2018 Base Salary</u>
Part-time Dispatch Tele-Communicator Training Period	\$15.00 per hour
Part-time Dispatch Tele-Communicator Trainee at the completion of the Training Period	\$17.00 per hour
Part-time Dispatch Tele-Communicator w/1 year of dispatching experience in Vernon Township.	\$19.00 per hour

#### **RESOLUTION #18-87**

##### **RESOLUTION FOR CALCULATION FOR RESERVE FOR UNCOLLECTED TAXES**

**WHEREAS**, the prior year tax collection rate is used to calculate the Reserve for Uncollected Taxes; and

**WHEREAS**, pursuant to N.J.S.A 40A:4-41c(2) states:

“If tax appeal judgments of the county tax board pursuant to R.S.54:3-21 et seq., or the State tax court pursuant to R.S.54:48-1 et seq., result in tax reductions for the previous fiscal year, the governing body of the municipality may elect to calculate the current year reserve for uncollected taxes by reducing the certified tax levy of the prior year by the amount of the tax levy adjustment resulting from those judgments.” ; and

**WHEREAS**, 2017 taxes were reduced by court tax judgments in the amount of \$147,226.16;

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Township of Vernon, in the County of Sussex, State of New Jersey, that the 2017 tax levy be reduced by \$147,226.16 in calculating the tax collection rate used for the Reserve for Uncollected Taxes.

#### **RESOLUTION #18-88**

##### **RESOLUTION AUTHORIZING AND RATIFYING A MEMORANDUM OF UNDERSTANDING WITH THE NATIONAL WINTER ACTIVITY CENTER FOR USE OF THE MUNICIPAL PARKING LOT**

**WHEREAS**, the National Winter Activity Center (“NWAC”) is dedicated to improving the lives, health and fitness of youth by providing access to winter sports activities; and

**WHEREAS**, the NWAC has a need for additional parking in connection with events occurring in the Township; and

**WHEREAS**, the Township has determined that it is in the best interests of the public to provide the NWAC access to the municipal parking lot in connection with upcoming events; and

**WHEREAS**, the Township and the NWAC have entered a memorandum of understanding concerning the NWAC’s use of the Township lot; and

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Township of Vernon that the memorandum of understanding between the Township and the NWAC attached hereto is authorized and ratified.

#### **RESOLUTION #18-89**

##### **RESOLUTION AUTHORIZING THE ISSUANCE OF NOT EXCEEDING \$7,538,000 BOND ANTICIPATION NOTES OF THE TOWNSHIP OF VERNON, IN THE COUNTY OF SUSSEX, NEW JERSEY**

**BE IT RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERNON, IN THE COUNTY OF SUSSEX, NEW JERSEY, AS FOLLOWS:**

**Section 1.** Pursuant to a bond ordinance of the Township of Vernon, in the County of Sussex (the “Township”) entitled: “Bond ordinance appropriating \$1,650,000, and authorizing the issuance of \$1,571,000 bonds or notes of the Township, for various improvements or purposes authorized to be undertaken



by the Township of Vernon, in the County of Sussex, New Jersey”, finally adopted on March 28, 2011 (#11-07), bond anticipation notes of the Township in a principal amount not exceeding \$921,000 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

**Section 2.** Pursuant to a bond ordinance of the Township entitled: “Bond ordinance appropriating \$1,484,000, and authorizing the issuance of \$1,412,000 bonds or notes of the Township, for various improvements or purposes for emergency services authorized to be undertaken by the Township of Vernon, in the County of Sussex, New Jersey”, finally adopted on April 28, 2011 (#11-08), bond anticipation notes of the Township in a principal amount not exceeding \$772,000 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

**Section 3.** Pursuant to a bond ordinance of the Township entitled: “Bond ordinance providing for the acquisition of sanitary sewerage collection and transmission facilities in and by the Township of Vernon, in the County of Sussex, New Jersey, appropriating \$4,000,000 therefor and authorizing the issuance of \$3,809,000 bonds or notes of the Township for financing such appropriation”, finally adopted on November 14, 2011 (#11-22), bond anticipation notes of the Township in a principal amount not exceeding \$3,615,000 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

**Section 4.** Pursuant to a bond ordinance of the Township entitled: “Bond ordinance appropriating \$2,350,000, and authorizing the issuance of \$2,066,000 bonds or notes of the Township, for various improvements or purposes authorized to be undertaken by the Township of Vernon, in the County of Sussex, New Jersey”, finally adopted on June 23, 2014 (#14-12), bond anticipation notes of the Township in a principal amount not exceeding \$1,830,000 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

**Section 5.** Pursuant to a bond ordinance of the Township entitled: “Bond ordinance appropriating \$3,636,500, and authorizing the issuance of \$2,948,000 bonds or notes of the Township, for various improvements or purposes authorized to be undertaken by the Township of Vernon, in the County of Sussex, New Jersey”, finally adopted on June 26, 2017 (#17-09), bond anticipation notes of the Township in a principal amount not exceeding \$400,000 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

**Section 6.** All bond anticipation notes (the “notes”) issued hereunder shall mature at such times as may be determined by the treasurer, the chief financial officer or the acting chief financial officer of the Township (the “Chief Financial Officer”), provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer and shall be signed and sealed by officials and officers of the Township in any manner permitted by N.J.S.A. §40A:2-25. The Chief Financial Officer shall determine all matters in connection with the notes issued hereunder, and the Chief Financial Officer’s signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to

the provisions of N.J.S.A. §40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes at not less than par from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price. The Chief Financial Officer is directed to report in writing to the governing body of the Township at the meeting next succeeding the date when any sale or delivery of the notes hereunder is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

**Section 7.** Any note issued pursuant to this resolution shall be a general obligation of the Township, and the Township's faith and credit are hereby pledged to the punctual payment of the principal of and interest on the notes and, unless otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget and a tax sufficient to provide for the payment thereof shall be levied and collected.

**Section 8.** The Chief Financial Officer is hereby authorized and directed to do all other matters necessary, useful, convenient or desirable to accomplish the delivery of the notes to the purchasers thereof as promptly as possible, including (i) the preparation, execution and dissemination of a Preliminary Official Statement and Final Official Statement with respect to the notes, (ii) preparation, distribution and publication, if necessary, of a Notice of Sale with respect to the notes, (iii) execution of a Continuing Disclosure Undertaking, with respect to the notes in accordance with Rule 15c2-12 promulgated by the Securities and Exchange Commission and (iv) execution of an arbitrage and use of proceeds certificate certifying that, among other things, the Township, to the extent it is empowered and allowed under applicable law, will do and perform all acts and things necessary or desirable to assure that interest paid on the notes is not included in gross income under Section 103 of the Internal Revenue Code of 1986, as amended.

**Section 9.** All action heretofore taken by Township officials and professionals with regard to the sale and award of the notes is hereby ratified, confirmed, adopted and approved.

**Section 10.** This resolution shall take effect immediately.