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**March 13, 2017 Vernon Township Council Meeting Resolutions**

Resolution #17-70: 2017 Municipal Budget

Resolution #17-71: Authorizing Tax Sale Premiums to Escheat to the Township Pursuant to N.J.S.A. 54-5-33 (2011)

Resolution #17-72: Authorizing Tax Sale Premiums to Escheat to the Township Pursuant to N.J.S.A. 54-5-33 (2010)

Resolution #17-73: Resolution of the Township of Vernon, County of Sussex, State of New Jersey, Amending Resolution 17-01 of the Township of Vernon Regarding Professional Appointments

Resolution #17-74: Cancellation of NJ Highlands Council TDR Feasibility Grant Receivable and Appropriation Balances

Resolution #17-75: Authorizing Execution of a Contract with Crystal Springs Resort for the Vernon Township Senior Luncheon to Be Held May 5, 2017

Resolution #17-76: Declaring Gypsy Moths a Public Nuisance and Authorizing Participation in the State of New Jersey Gypsy Moth Suppression Protocol

Resolution #17-77: Resolution Requesting Approval of Revenue and Appropriation to Be Included in the 2017 Budget as a Revenue and Appropriation of \$60,000.00

Resolution #17-78: Authorizing Contract with Microsystems-NJ, LLC, for the Year 2017 in the Amount Not to Exceed \$3,000.00

Resolution #17-79: Resolution Awarding a Contract to Billy Contracting & Restoration, Inc., to Replace the Roof at the Municipal Building

Resolution #17-80: Authorizing the Award of Contract for 2017 Alternate Court Attendant for the Municipal Court in the Amount Not to Exceed \$500.00

Resolution #17-81: Self-Examination of 2017 Budget Resolution

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**RESOLUTION #17-70**

**INTRODUCTION OF 2017 BUDGET**

**BE IT RESOLVED** that the Local Municipal budget of the Township of Vernon, County of Sussex, New Jersey for the fiscal year 2017 be approved by the Governing Body of the Township of Vernon, and the Clerk is hereby instructed to advertise in the New Jersey Herald on March 15, 2017 and that a final public hearing before passage will be held on April 10, 2017 at 7:30 P.M. at the Municipal Building 21 Church Street, Vernon and that said budget shall authorize total general appropriations of \$24,754,580.00 and the anticipated revenues of \$8,254,285.00 leaving an amount to be raised by taxes for municipal purposes of \$16,500,295.00.

**RESOLUTION #17-71**

**AUTHORIZING TAX SALE PREMIUMS TO ESCHEAT TO  
THE TOWNSHIP PURSUANT TO N.J.S.A. 54-5-33 (2011)**

WHEREAS, The 2011 Tax Sale took place on September 14, 2012; and

WHEREAS, the Tax Sale Law requires that after five years if a redemption has not occurred, that the Premium be escheated to the Treasurer of the municipality.

Tax Sale Certificate #11/006, issued 09/15/12 on Block 123 Lot 24. Premium in the amount of \$200.00; and

Tax Sale Certificate #11/008, issued 09/15/12 on Block 127.02 Lot 4. Premium in the amount of \$3,200.00;  
and

Tax Sale Certificate #11/018, issued on 9/15/12 on Block 190 Lot 10.02. Premium in the amount of \$3,500.00;  
and

Tax Sale Certificate # 11/026, issued on 9/15/12 on Block 199.08 Lot 99 C3219. Premium in the amount of \$2,200.00

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Vernon, County of Sussex and State of New Jersey, that all premiums remaining on Tax Title Liens sold at or prior to the 2011 Tax Sale be hereby Escheated to the Township of Vernon Treasurer, in accordance with N.J.S.A. 54:5-33.

**RESOLUTION #17-72**

**AUTHORIZING TAX SALE PREMIUMS TO ESCHEAT TO  
THE TOWNSHIP PURSUANT TO N.J.S.A. 54-5-33 (2010)**

WHEREAS, The 2010 Tax Sale took place on September 14, 2011; and

WHEREAS, the Tax Sale Law requires that after five years if a redemption has not occurred, that the Premium be escheated to the Treasurer of the municipality.

Tax Sale Certificate #10-009, issued 09/15/11 on Block 82 Lot 8 & 8.01. Premium in the amount of \$100.00;  
and

WHEREAS Empire TFI foreclosed Tax Sale Certificate #10-009 dated 06/17/14

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Vernon, County of Sussex and State of New Jersey, that all premiums remaining on Tax Title Liens sold at or prior to the 2010 Tax Sale be hereby Escheated to the Township of Vernon Treasurer, in accordance with N.J.S.A. 54:5-33.

**RESOLUTION #17-73**

**RESOLUTION OF THE TOWNSHIP OF VERNON, COUNTY OF SUSSEX,  
STATE OF NEW JERSEY, AMENDING RESOLUTION 17-01 OF THE  
TOWNSHIP OF VERNON REGARDING PROFESSIONAL APPOINTMENTS**

**WHEREAS**, Resolution 17-01 was duly adopted by the Township Council on January 1, 2017; and

**WHEREAS**, said Resolution appointed the Township Attorney, Joshua Zielinski, Esq., and

**WHEREAS**, the law firm in which Joshua Zielinski, Esq. is a partner has changed; and

**WHEREAS**, the Township Council desires to amend the resolution to reflect the new firm name.

**NOW THEREFORE IT BE RESOLVED** by the Township Council of the Township of Vernon, County of Sussex, State of New Jersey, that Resolution 17-01 is hereby amended to identify the law firm in which Joshua Zielinski, Esq. is a partner as O'Toole, Fernandez, Weiner & Van Lieu as opposed to Mc Elroy, Deutsch, Mulvaney & Carpenter, LLP.

**BE IT FURTHER RESOLVED** that all other aspects and provisions of Resolution 17-01 shall remain unchanged.

**RESOLUTION #17-74**

**CANCELLATION OF NJ HIGHLANDS COUNCIL TDR FEASIBILITY  
GRANT RECEIVABLE AND APPROPRIATION BALANCES**

**WHEREAS**, there is a receivable with an offsetting appropriation from the State of New Jersey Highlands Council TDR Feasibility Grant in the amount of \$4,017.50.

**WHEREAS**, this receivable is no longer collectible as revenue.

**NOW, THEREFORE, BE IT RESOLVED** that the receivable and budget appropriations be cancelled.

**RESOLUTION #17-75**

**AUTHORIZING EXECUTION OF A CONTRACT WITH CRYSTAL SPRINGS RESORT  
FOR THE VERNON TOWNSHIP SENIOR LUNCHEON TO BE HELD MAY 5, 2017**

**WHEREAS**, the Vernon Township Department of Community Affairs sponsors an annual Senior Luncheon; and

**WHEREAS**, the Township of Vernon desires to enter into a contract with Crystal Springs Resort, Hamburg, NJ, to host and cater this event; and

**WHEREAS**, the event is currently scheduled for May 5, 2017 at a cost not to exceed \$5,000.00; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available for this purpose subject to the adoption of the 2017 Municipal Budget.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Township of Vernon that the Mayor is authorized to sign the attached Contract with Crystal Springs Resort for the purpose of hosting and catering the Annual Senior Luncheon on May 5, 2017 at a cost not to exceed \$5,000.00.

### **RESOLUTION #17-76**

#### **DECLARING GYPSY MOTHS A PUBLIC NUISANCE AND AUTHORIZING PARTICIPATION IN THE STATE OF NEW JERSEY GYPSY MOTH SUPPRESSION PROTOCOL**

**WHEREAS**, the gypsy moth *Lymantria dispar*, has been found heavily defoliating tree and plant growth in the Township of Vernon;

**WHEREAS**, continued destruction of foliage may result in loss of valuable forest land and trees; and

**WHEREAS**, the Township Council of the Township of Vernon has determined that a gypsy moth control program should be instituted with the State of New Jersey Department of Agriculture and that application for any Federal or State funds available be authorized.

**NOW THEREFORE BE IT HEREBY RESOLVED** by the Township Council of the Township of Vernon that the gypsy moth is declared to be a public nuisance and the protection of vegetation or plant life therefrom is deemed to be a subject matter of public welfare; and

**BE IT FURTHER RESOLVED THAT** measures deemed necessary, including entering into an agreement with the State of New Jersey for the elimination of this nuisance, in compliance with the State of New Jersey Department of Agriculture recommendations, is hereby authorized to suppress this forest and shade tree pest; and

**BE IT FURTHER RESOLVED THAT** the CFO has certified that funds are available for this purpose, not to exceed \$9,308 (*179 acres @ \$52.00/acre*) subject to the adoption of the 2017 Municipal Budget; and

**BE IT FINALLY RESOLVED** that the Township will comply with the notice provisions required by N.J.S.A. 4:7-39.

**RESOLUTION #17-77**

**RESOLUTION REQUESTING APPROVAL OF REVENUE AND APPROPRIATION TO BE INCLUDED IN THE 2017 BUDGET AS A REVENUE AND APPROPRIATION OF \$60,000.00**

**WHEREAS**, Vernon Township has been awarded a \$60,000.00 New Jersey Safe and Secure Communities Grant Program from New Jersey Department of Law and Public Safety; Subaward Number: P-7064-17; Subaward Period: 2/7/17-2/6/18; and wishes to include in its 2017 budget for this amount as a revenue. Vernon Township will cover the cost of fringe benefits associated with the police officer for the Safe and Secure Grant.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of Vernon authorizes the inclusion of an item of revenue in the budget of the year 2017 in the sum of \$60,000.00, which is now available as a revenue from New Jersey Department of Law and Public Safety and;

**BE IT FURTHER RESOLVED** that a like sum of \$60,000.00 is hereby appropriated under the caption Safe and Secure Grant and does accept the Subaward.

**RESOLUTION #17-78**

**AUTHORIZING CONTRACT WITH MICROSYSTEMS-NJ, LLC,  
FOR THE YEAR 2017 IN THE AMOUNT NOT TO EXCEED \$3,000.00**

**WHEREAS**, there exists a need for Computer services for the Township of Vernon for the Tax Assessment Computer Assisted Mass Appraisal System (CAMA); and

**WHEREAS**, the Municipal Assessor has determined that Microsystems-NJ, LLC, the Township's current contractor providing Computer services for Tax Assessment/CAMA is qualified and authorized by the State of New Jersey to continue providing the Township with such services; and

**WHEREAS**, Vernon desires to appoint Microsystems-NJ, LLC, pursuant to a contract under the provisions of N.J.S.A. 40A:11-5(1) (dd), which states computer software services are an exception to public bidding; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available for this purpose in the 2017 municipal budget and the value of the contract will not exceed \$3,000.00.

**NOW THEREFORE BE IT RESOLVED**, by the Township Council of the Township of Vernon, County of Sussex and State of New Jersey as follows:

1. The Township of Vernon is authorized to engage Microsystems-NJ, LLC, for the purpose of Computer Services for Tax Assessment; and
2. The Mayor and Township Clerk are hereby authorized and directed to execute a Professional Services Contract with Microsystems-NJ, LLC

This Professional Services Contract is authorized to engage Microsystems-NJ, LLC, without competitive bidding for the provision of performance of goods or services for the support or maintenance of proprietary computer hardware and software.

**RESOLUTION #17-79**

**RESOLUTION AWARDING A CONTRACT TO BILLY CONTRACTING & RESTORATION, INC., TO REPLACE THE ROOF AT THE MUNICIPAL BUILDING**

**WHEREAS**, Vernon Township issued a Request for Proposals (“RFP”) seeking a vendor to replace the roof on the municipal building; and

**WHEREAS**, the Contract is being awarded pursuant to a fair and open process pursuant to the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the responses to the RFP were opened in public and reviewed by Vernon Township officials in accordance with law, who recommend that the contract be awarded to Billy Contracting & Restoration, Inc., for an amount of \$231,700.00, which consists of the base bid plus Alternate #2, as advertised; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available to pay for the Contract;

**NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE TOWNSHIP OF VERNON, COUNTY OF SUSSEX, and STATE OF NEW JERSEY, that:**

1. Billy Contracting & Restoration, Inc., is hereby awarded the contract to replace the roof on the Municipal Building, located at 21 Church Street.
2. The contract is awarded at a cost of up to \$231,700.00, which consists of the base bid plus Alternate #2.
3. The Mayor and Township Clerk are hereby authorized to enter into an agreement with Billy Contracting & Restoration, Inc.
4. Subject to any modifications as may be deemed necessary or appropriate by the Township Attorney, the Mayor, or the Business Administration, the base contract, consisting of the base bid plus Alternate #2 may be modified provided that any subsequent agreement do not materially alter what was specified in the RFP.

**RESOLUTION #17-80**

**AUTHORIZING THE AWARD OF CONTRACT FOR 2017 ALTERNATE COURT ATTENDANT FOR THE MUNICIPAL COURT IN THE AMOUNT NOT TO EXCEED \$500.00**

**WHEREAS**, there exists a need for an Alternate Court Attendant for the Vernon Township Municipal Court for the year 2017; and

**WHEREAS**, Linda McDonnell, Karen Calabrese are the Township’s current independent contractor for this service and desires to continue in this capacity; and

**WHEREAS**, a need exists for an additional staff member and the Township would like to add Magret Rodriguez also in this capacity as the Township's current independent contractor for this service; and

**WHEREAS**, Vernon Township desires to execute a contracts with Linda McDonnell, Karen Calabrese, Magret Rodriguez for a contract term of January 1, 2017 to December 31, 2017, with a total contract price not to exceed \$500.00; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available for this purpose subject to the adoption of the 2017 Municipal Budget.

**NOW THEREFORE BE IT RESOLVED** by the Township Council of the Township of Vernon, County of Sussex and State of New Jersey as follows:

1. The Township of Vernon is authorized to execute a contract with Linda McDonnell, Karen Calabrese and Magret Rodriguez for 2017 Alternate Court Attendant for the Township's Municipal Court.
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a Contract with the above named individuals.

### **RESOLUTION #17-81**

#### **SELF-EXAMINATION OF 2017 BUDGET RESOLUTION** *[as required by DCA]*

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Township of Vernon has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the local government meets the necessary conditions to participate in the program for the 2017 budget year.

**NOW THEREFORE BE IT RESOLVED** by the governing body of the Township of Vernon that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
  - a. Payment of interest and debt redemption charges
  - b. Deferred charges and statutory expenditures
  - c. Cash deficit of preceding year
  - d. Reserve for uncollected taxes

- e. Other reserves and non-disbursement items
  - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
  3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
  4. That pursuant to the Local Budget Law:
    - a. All estimates of revenue are reasonable, accurate and correctly stated,
    - b. Items of appropriation are properly set forth
    - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
  5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
  6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.