



January 30, 2017 Vernon Township Council Meeting Resolutions

- Resolution #17-36: 2017 Salary for Non-Union Part Time Employees (Safety Telecommunicator)
- Resolution #17-37: Resolution Authorizing Refund for Totally Disabled Veteran (Perkins)
- Resolution #17-38: Canceling Taxes for Totally Disabled Veteran (Perkins 2017)
- Resolution #17-39: Canceling Taxes for Totally Disabled Veteran (Perkins 2016)
- Resolution #17-40: Approving Active Volunteer Fireman for Transfer of Membership in the New Jersey State Firemen's Association (Ferry)
- Resolution #17-41: Authorizing Change Order #1 of Contract for Paving Sammis Road Improvements with Tilcon New York Inc.
- Resolution #17-42: Authorizing Change Order #1 of Contract with Denville Line Painting for Road Improvements to Sammis Road Line Striping
- Resolution #17-43: Resolution Authorizing Governor's Council on Alcoholism and Drug Abuse Fiscal Grant Cycle July 2014-June 2019
- Resolution #17-44: Resolution Authorizing Fireworks to Be Displayed on February 6, 2017 within the Township of Vernon
- Resolution #17-45: Resolution to Create the Vernon Township Arts Advisory Committee
- Resolution #17-46: Authorizing the Mayor to Offer an Incentive to Employees Who Enroll in an Alternate Health or Prescription Plan
- Resolution #17-47: Approving Active Volunteer Fireman for Membership in the New Jersey State Firemen's Association (Alba)
- Resolution #17-48: Resolution Authorizing Refund (Bl. 83.06, Lot 3)
- Resolution #17-49: Authorizing the Award of Contract for Professional Service--Tax Appraiser
- Resolution #17-50: Appointment of Director of Recreation and Community Development
- Resolution #17-51: Appointments to Municipal Utility Authority
- Resolution #17-52: Authorizing Placement of Signs for Vernon High School
- Resolution #17-53: Authorizing the Execution of an Agreement between the Township of Vernon and Saint Clare's, LLC for Basic Life Support Ambulance Services
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RESOLUTION #17-36

2017 SALARY FOR NON-UNION PART TIME EMPLOYEES (Safety Telecommunicator)

WHEREAS, Ordinance #16-03 amended salary ranges for non-union full time and part time employees.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Vernon, County of Sussex, State of New Jersey that the following persons be compensated at the hourly salary or wage, the same being consistent with Ordinance #16-03 retroactive to January 1, 2017.

<u>Position</u>	<u>Name</u>	<u>2017 Base Salary</u>
<u>Ordinance 16-03</u>		
Part Time Public Safety Tele-communicator	Ellen Rome	\$20.50 per hour
Part Time Public Safety Tele-communicator	Victoria Gomez	\$17.00 per hour

RESOLUTION #17-37

RESOLUTION AUTHORIZING REFUND FOR TOTALLY DISABLED VETERAN (Perkins)

WHEREAS, the Department of Veterans Affairs on October 3, 2016 awarded William Perkins a 100% permanent and total disabled Veteran; and

WHEREAS, William Perkins made application to the tax office for exempt status on November 30, 2016; and

WHEREAS, the law exempts said property from taxation.

NOW, THEREFORE, BE IT RESOLVED, the Council of the Township of Vernon authorizes the Tax Collector to refund the amount of \$1,705.45 representing the prorated amount of the 4th Quarter 2016 taxes paid.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Township Treasurer and Tax Collector.

RESOLUTION #17-38

CANCELING TAXES FOR TOTALLY DISABLED VETERAN (Perkins 2017)

WHEREAS THE DEPARTMENT OF VETERANS AFFAIRS on October 3, 2016 awarded William Perkins a 100% permanent and totally disabled veteran;

WHEREAS, William Perkins made application to the tax office for exempt status on November 30, 2016; and

WHEREAS, as of said date the law exempts said property from taxation.

NOW, THEREFORE, BE IT RESOLVED, the Council of the Township of Vernon authorizes the Tax Collector to cancel the taxes for 2017 in the amount of \$3,398.79 for Block 31.01 Lot 21 also known as 9 Carol Drive.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Township Treasurer and Tax Collector.

RESOLUTION #17-39

CANCELING TAXES FOR TOTALLY DISABLED VETERAN (Perkins 2016)

WHEREAS, THE DEPARTMENT OF VETERANS AFFAIRS on October 3, 2016 awarded William Perkins a 100% permanent and totally disabled veteran;

WHEREAS, William Perkins made application to the tax office for exempt status on November 30, 2016; and

WHEREAS, as of said date the law exempts said property from taxation.

NOW, THEREFORE, BE IT RESOLVED, the Council of the Township of Vernon authorizes the Tax Collector to cancel the taxes for 2016 in the amount of \$1,705.45 for Block 31.01 Lot 21 also known as 9 Carol Drive.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Township Treasurer and Tax Collector.

RESOLUTION #17-40

**APPROVING ACTIVE VOLUNTEER FIREMAN FOR TRANSFER OF MEMBERSHIP
IN THE NEW JERSEY STATE FIREMEN'S ASSOCIATION (Ferry)**

WHEREAS, the Township Council recognizes the extraordinary contributions made by volunteer firefighters to our community and seeks to encourage their full participation in professional organizations; and

WHEREAS, Thomas J. Ferry, an active firefighter and member of the Highland Lakes Fire Department Company, is requesting to transfer his membership from Wood Ridge to Highland Lakes Fire Department in the New Jersey State Firemen's Association.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Vernon, Sussex County, New Jersey hereby approves Thomas J. Ferry for transfer of membership in the New Jersey State Firemen's Association.

RESOLUTION #17-41

**AUTHORIZING CHANGE ORDER #1 OF CONTRACT FOR PAVING
SAMMIS ROAD IMPROVEMENTS WITH TILCON NEW YORK INC.**

WHEREAS, on October 24, 2016, by way of adoption of Resolution #16-225, the Council of the Township of Vernon awarded a contract to Tilcon New York, Inc. for Paving for Sammis Road which contract provided for an expenditure of \$251,324.80; and

WHEREAS, in a memo dated December 22, 2016, the Township Engineer states that the contract requires a Change Order #1 by the addition of one extra item in amount of \$1,025.76 and the subtraction of two reductions totaling \$29,920.91 resulting in an adjusted total contract amount of \$222,429.65; and

WHEREAS, the Township Engineer, in concurrence with the Mayor, recommends approving Change Order No. 1 which will decrease the total contract amount by \$28,895.15 to an adjusted total contract amount of \$222,429.65.

NOW THEREFORE BE IT RESOLVED, by the Council of the Township of Vernon that it hereby approves the Township Engineer's recommendations and authorizes the Mayor to execute said Change Order No. 1 for said project decreasing the total contract amount with Tilcon New York, Inc. to \$222,429.65; and

BE IT FURTHER RESOLVED that certified copies of this Resolution be forwarded to Tilcon New York, Inc. and the Township Engineer.

RESOLUTION #17-42

AUTHORIZING CHANGE ORDER #1 OF CONTRACT WITH DENVILLE LINE PAINTING FOR ROAD IMPROVEMENTS TO SAMMIS ROAD LINE STRIPING

WHEREAS, on October 24, 2016 by way of adoption of Resolution #16-226, the Council of the Township of Vernon awarded a contract to Denville Line Painting for Traffic Striping for Road Improvements to Sammis Road which contract provided for an expenditure of \$12,372.90; and

WHEREAS, in a memo dated January 3, 2017 the Township Engineer states that the contract requires a Change Order #1 of two extra items in amount of \$1,394.04 and one reduction totaling \$1,068.00 resulting in an adjusted total contract amount of \$12,698.94; and

WHEREAS, the Township Engineer, in concurrence with the Mayor, recommends approving Change Order No. 1 which will increase the total contract amount by \$326.04 to an adjusted total contract amount of \$12,698.94.

NOW THEREFORE BE IT RESOLVED, by the Council of the Township of Vernon that it hereby approves the Township Engineer's recommendations and authorizes the Mayor to execute said Change Order No. 1 for said project increasing the total contract amount with Denville Line Painting to \$12,698.94; and

BE IT FURTHER RESOLVED that certified copies of this Resolution be forwarded to Denville Line Painting and the Township Engineer.

RESOLUTION #17-43

RESOLUTION AUTHORIZING GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FISCAL GRANT CYCLE JULY 2014-JUNE 2019 FORM 1B

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Township Council of the Township of Vernon, County of Sussex, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Township Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Township Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Sussex;

NOW, THEREFORE, BE IT RESOLVED by the Township of Vernon, County of Sussex, State of New Jersey hereby recognizes the following:

1. The Township Council does hereby authorize submission of a strategic plan for the Vernon Municipal Alliance grant for fiscal year 2018 in the amount of:

DEDR	\$ 20,457.00
Cash Match	\$ 5,117.00
In-Kind	\$ 15,350.00

2. The Township Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

RESOLUTION #17-44

RESOLUTION AUTHORIZING FIREWORKS TO BE DISPLAYED ON FEBRUARY 6, 2017 WITHIN THE TOWNSHIP OF VERNON

WHEREAS, N.J.S.A.21:3-1et seq. Explosive and Fireworks, provides that a Municipal Governing Body must authorize the display of fireworks within its boundaries as a pre-condition to such display in accordance with the New Jersey Fire Prevention Code; and

WHEREAS, Mountain Creek Resort has submitted an application to Vernon Township to conduct a fireworks display for Special Olympics on February 6, 2017; and

WHEREAS, the proposed fireworks display will take place at 200 Route 94, in the Waterpark area; and

WHEREAS, Mountain Creek Resort has engaged in a contract with Garden State Fireworks, Millington, NJ, to perform the public fireworks and special effects display and has provided the required certificate of liability insurance to the Township.

NOW THEREFORE BE IT RESOLVED that the Council of the Township of Vernon, in the County of Sussex, hereby authorizes the fireworks display, performed by Garden State Fireworks Inc. on February 6, 2017, at Mountain Creek Resort, located at 200 Route 94, Vernon upon satisfaction of all statutory and departmental requirements.

RESOLUTION #17-45

RESOLUTION TO CREATE THE VERNON TOWNSHIP ARTS ADVISORY COMMITTEE

WHEREAS, the Mayor and Council of Vernon Township wish to provide visual and performing cultural activities for Vernon; and

WHEREAS, the Mayor and Council of Vernon Township wish to express the educational benefits and impact of the arts, specifically the contribution they make to student achievement and a civilized, sustainable society; and

WHEREAS, the Mayor and Council of Vernon Township wish to create and strengthen partnerships among schools, arts and community organizations to enhance arts education and arts participation of all citizens; and

WHEREAS, cultural activities are critical to Vernon's economy and the regional economy and vitality; and

WHEREAS, tourism is identified in Vernon's Master Plan as its main industry.

NOW THEREFORE BE IT RESOLVED, that the Township Council of Vernon Township hereby approves and adopts the following:

Vernon Township establishes an Arts Advisory Committee consisting of 7 to 9 members, to be appointed by the Mayor, as follows:

1. Mayor or member of governing body
2. Council Member
3. Township Administrator (or designee)
4. School Representative (Tenured Teacher or Member of BOE or Administration)
5. Member of Public
6. Member of Public
7. Member of Public
8. Member of Public
9. Member of Public

BE IT FURTHER RESOLVED THAT, each member shall serve for a term of one (1) year, which will expire on December 31 of the year of their appointment. Initial members shall serve for the remainder of the year appointed. Any vacancy occurring on the committee otherwise than by expiration of term shall be filled in the same manner as the original appointment, but for the unexpired term only.

RESOLUTION #17-46

**AUTHORIZING THE MAYOR TO OFFER AN INCENTIVE TO EMPLOYEES
WHO ENROLL IN AN ALTERNATE HEALTH OR PRESCRIPTION PLAN**

WHEREAS, Health and Prescription Costs for employees and retirees are rising year after year and account for approximately 14% of the municipal budget; and

WHEREAS, the Township is offering two alternative health insurance plans and one alternative prescription plan for its employees; and

WHEREAS, the Township and employee will see a savings for switching to the optional plan; and

WHEREAS, the Township desires to offer an incentive of 1/3 of the Township's net savings for each employee who elects to switch to an alternate health or prescription plan for the plan year January 1, 2017 to December 31, 2017; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Vernon, County of Sussex, State of New Jersey as follows:

1. The Mayor of the Township of Vernon is hereby authorized to sign Memorandum of Understanding with the PBA Local No 285 and the UAW Local 2326 to create the mechanism of which to allow the incentive to be paid.
2. The Personnel Policy and Procedure Manual will add the addendum to offer this incentive to non-union employees.
3. This Resolution shall take effect immediately upon passage in accordance with law.

RESOLUTION #17-47

APPROVING ACTIVE VOLUNTEER FIREMAN FOR MEMBERSHIP IN THE NEW JERSEY STATE FIREMEN'S ASSOCIATION (Alba)

WHEREAS, the Township Council recognizes the extraordinary contributions made by volunteer firefighters to our community and seeks to encourage their full participation in professional organizations; and

WHEREAS, Jason M. Alba, an active firefighter and member of the Vernon Township Volunteer Fire Department, is requesting approval to submit an application for membership to the New Jersey State Firemen's Association.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Vernon, Sussex County, New Jersey hereby approves Jason M. Alba for membership in the New Jersey State Firemen's Association.

RESOLUTION #17-48

RESOLUTION AUTHORIZING REFUND (Bl. 83.06, Lot 3)

WHEREAS, Resolution #16-252 was adopted on November 28, 2016 and whereas an additional \$20.00 refund is owed.

BE IT RESOLVED, by the Council of the Township of Vernon, Vernon, New Jersey, that a warrant be drawn to Wells Fargo Real Estate Tax Services in the amount of \$20.00 representing refund for additional overpayment of 4th qtr. 2016 property taxes for Block 83.06 Lot 3, also known as 13 Thistle Avenue, Glenwood, New Jersey.

RESOLUTION #17-49

**AUTHORIZING THE AWARD OF CONTRACT FOR PROFESSIONAL SERVICES
FOR APPEAL, APPRAISAL AND CONSULTING SERVICES**

WHEREAS, there is a need for Professional Services to the Township of Vernon for Tax Appeal, Appraisal and Consulting Services for the term January 1, 2017 through December 31, 2017; and

WHEREAS, N.J.S.A. 40A:11-5 specifically exempts professional services from provisions of public bidding as provided in the Local Public Contracts Law; and

WHEREAS, said specified professional services are to be rendered or performed by a person or persons authorized by law to practice a recognized profession, and whose practice is regulated by law within the meaning of N.J.S.A. 40A:11-1 et seq., as amended; and

WHEREAS, the performance of said professional services requires knowledge of an advanced field of learning acquired by a prolonged formal course of specialized training and study as distinguished from general academic instruction or apprenticeship and training; and

WHEREAS, the Township of Vernon is desirous to enter into an agreement with this professional as a fair and open contract pursuant to the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., as amended; and

WHEREAS, the Chief Finance Officer has certified in writing that the value of this contract is available for these purposes subject to the adoption of the 2017 Municipal Budget; and

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq., as amended, requires that this Resolution be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Vernon that they hereby authorize and approve the award of contract for Realty Appraisal to Holzhauer & Hostenstein, LLC, for the term January 1, 2017 through December 31, 2017 pursuant to a non-fair and open contract pursuant to the provisions of the Local Public Contracts Law, N.J.S.A.-1 et seq. to provide Tax Appeal, Appraisal and Consulting Services in accordance with the attached contract for Professional Services.

BE IT FURTHER RESOLVED, that the award of contract shall be contingent upon the completion and receipt of the following:

- (a) A fully-executed professional services contract detailing the scope of services, established fees for said professional services, mandatory Equal Opportunity Language and Affirmative Action Certificate; and
- (b) Receipt of all statutorily mandated “pay to play” political contribution forms pursuant to N.J.S.A. 19:44A-20.4 et seq.; and
- (c) New Jersey Business Registration Certificate; and
- (d) Upon the aforementioned professional being a member in good standing in his respective profession.

BE IT FURTHER RESOLVED, that the Mayor and Municipal Clerk are hereby authorized and directed to execute, seal and deliver the attached Contract for Professional Services on behalf of and in the name of the Township of Vernon and that the Municipal Clerk shall publish the award of contract as required by law with ten (10) days of passage of this Resolution.

RESOLUTION #17-50

APPOINTMENT OF DIRECTOR OF RECREATION AND COMMUNITY DEVELOPMENT

WHEREAS, the Director of Recreation and Community Development resigned in 2016; and

WHEREAS, it is the desire of the Mayor to appoint Mishelle Downtain as the Director of Recreation and Community Affairs.

NOW THEREFORE, BE IT RESOLVED, by the Council of the Township of Vernon, County of Sussex, and State of New Jersey, as follows:

1. Mishelle Downtain is the Director of Recreation and Community Affairs retroactive to January 1, 2017.
2. Ms. Downtain's annual salary shall be \$45,000 per annum in accordance with Ordinance 15-20.

RESOLUTION #17-51

APPOINTMENT TO THE VERNON TOWNSHIP MUNICIPAL UTILITY AUTHORITY

WHEREAS, the Vernon Township Municipal Utilities Authority ("VTMUA") is a duly established utilities authority pursuant to the Municipal and County Utilities Authorities Law, N.J.S.A. 40:14B-1, et seq.; and

WHEREAS, the VTMUA has multiple vacancies in its membership that need to be filled.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE TOWNSHIP OF VERNON, COUNTY OF SUSSEX, and STATE OF NEW JERSEY, that the following individual is hereby appointed as a member of the Vernon Township Municipal Utility Authority, effective 2/02/2017, for a five-year term specified as follows:

EDWARD SEGER
Expiring 2/01/2022

Seat III

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE TOWNSHIP OF VERNON, COUNTY OF SUSSEX, and STATE OF NEW JERSEY, that the following individual is hereby appointed as a member of the Vernon Township Municipal Utility Authority, effective 1/30/2017, for an unexpired term specified as follows:

KRISTIN G. WHEATON
Expiring 2/01/2021

Alternate I

BE IT FURTHER RESOLVED THAT, the Township Clerk shall send a certified copy of this resolution to the following:

- a. Vernon Township Municipal Utilities Authority

RESOLUTION #17-52

AUTHORIZING PLACEMENT OF SIGNS FOR VERNON HIGH SCHOOL

WHEREAS, the Vernon High School, has requested permission from the Township Council to place 15 signs for 3 separate bingo nights on public and private property located around Vernon Township to promote the Bingo fundraisers and

WHEREAS the Vernon High School has requested to place 15 signs around Vernon and the signs will be 18' long by 24' wide from through February 4,2017 to February 12,2017 and from March 25, 2017 to April 2, 2017 and from April 22, 2017 to April 30, 2017, thereafter they will promptly remove them; and

WHEREAS, the Township Code Enforcement Officer has advised that pursuant to the Vernon Township Code 330-180 that the placing of signs of this size and character requires permission of the Council for their placement.

NOW THEREFORE BE IT RESOLVED, by the Council of the Township of Vernon that the Vernon Chamber of Commerce is granted permission to place 15 signs around Vernon Township to promote 3 separate bingo nights to promote the Bingo fundraiser from February 4, 2017 to February 12,2017 and from March 25, 2017 to April 2, 2017 and from April 22, 2017 to April 30, 2017, provided all other requirements of Township Code 330-180 are followed.

RESOLUTION #17-53

AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE TOWNSHIP OF VERNON AND SAINT CLARE'S, LLC FOR BASIC LIFE SUPPORT AMBULANCE SERVICES

WHEREAS, the Township of Vernon and St. Clare's, LLC wish to enter into an agreement for emergency medical services; and

WHEREAS, St. Clare's, LLC operates duly licensed acute care hospitals located in Denville and Dover, New Jersey and Satellite Emergency Department in Sussex, New Jersey, and, as part of its health care operations, St. Clare's, LLC owns and operates an ambulance service; and

WHEREAS, St. Clare's, LLC desires to provide Basic Life Support Services (hereinafter referred to as "BLS Ambulance Services") during emergency responses **at no cost to the Township**; and

WHEREAS, St. Clare's, LLC is duly licensed in the State of New Jersey to provide BLS Services and has the necessary equipment, training, expertise, and professional certifications, and licenses to provide such services.

NOW THEREFORE BE IT RESOLVED by the Council of the Township of Vernon, County of Sussex, State of New Jersey that the Mayor and Clerk are authorized to execute an agreement, which is attached hereto and made part hereof, between the Township of Vernon and St. Clare's, LLC for providing Basic Life Support Ambulance Services, commencing January 30, 2017.